



Santa Barbara Public Library System

LIBRARY BOARD

Minutes of the Board Meeting of February 24, 2015 held at the Central Library

BOARD MEMBERS PRESENT:	Jonathan Glasoe; Milt Hess; Susette Naylor; Christine Roberts
BOARD MEMBERS ABSENT:	None
COUNCIL LIAISON PRESENT:	Cathy Murrillo
STAFF PRESENT:	Margaret Esther, Library Services Manager; Maria Gordon, Executive Assistant; Scott Love, Library Services Manager
CALL TO ORDER:	The meeting was brought to order in the Faulkner Gallery at 12:03 p.m. on February 24, 2015.
CHANGES TO AGENDA:	None
MINUTES OF PREVIOUS MEETING:	Minutes of January 27, 2015 were approved.
PUBLIC COMMENTS:	None
ANNOUNCEMENTS:	The March 24 meeting will be held at 12:00 p.m. at the Eastside Library, Eastside Library, 1102 East Montecito Street, Santa Barbara, CA 93103.

Old Business

1. Library Plaza Project Update

Scott Love reported that the Storm Water Management Plan was being finalized – at which tier to be discovered at the request of Susette Naylor. Love also reported that architects Campbell and Campbell would advise on the costs of phasing the project; final approval on trees needed from the Street Tree Advisory Committee; the Art Museum had resurrected their proposal to drill geothermal wells. Susette Naylor raised strong concern that the Museum's requests should not have a deleterious effect on the Library. Scott Love responded to Milt Hess that this was a decision that the City Council would make. Susette Naylor stated the duty of the Board to review such proposals and to make recommendations to the Council if necessary.

2. Children's Library Project Update

Scott Love showed pictures of the demolition of the Lower Level, announcing that it had begun on Monday, 2/21; construction was expected to be complete by June 15. In response to questions, Love noted that work on the main floor was contingent on Lower Level completion. He also reported that a Council Agenda Report for the purchase of furniture on both floors would be submitted shortly, timed to allow for 90-120 day delivery. Jonathan Glasoe reported that fundraising continued.

3. Budget Update

Scott Love reported that the proposed budget would be submitted to the City Administrator on 2/25, including allocation requests for a Children's Librarian, Homework Help program funding (following expiration of grant funding), and facility upgrades at the Eastside Branch. In response to questions, Esther and Love confirmed that the budget would be available for review from a date to be determined in April; a reduction in the book budget would occur since a special one-off book budget allocation had boosted spending in 2013-14, but the net book budget figure would still be \$25,000 more than the pre-special allocation figure.

[At this point, the Chair introduced, and attendees welcomed Council Library Liaison Cathy Murrillo to the meeting.]

4. Library Vision
a. Mission Statements Review
b. Role of Library Board

Board members began discussion of the scope of library mission statements in general, many included as samples in the Mission Statements Review document supplied. [Appx. 10 min. fire alarm interruption at this point – resumption 12:36pm.] Christine Roberts proposed a motion for members to review and return with their top three choices for discussion on the next agenda. Susette Naylor seconded. Discussion followed about what should be included within the scope of a revised mission statement, including whether it should address issues such as safety at the Library in view of regular patrons with no fixed address and second hand smoke or whether it should be aspirational, concentrating on areas of service including, e.g., reading, learning, entertainment and technology. Members agreed that staff could summarize what the Library was doing that was desired, what could be stopped, and what was desirable that it was not doing. Jonathan Glasoe proposed a revised motion: *By the next Board meeting, each Board member will come up with three to six general areas of approach for Library staff to review for consideration in response for a mission statement.* Milt Hess seconded the motion. [Christine Roberts had to leave the meeting at this point.] Susette Naylor opposed the motion. Motion passed, two to one.

New Business
5. Director's Report

Scott Love reported figures showing strong success for the Homework Help Program and very favorable comments from parents and teachers. The proposed budget would fund the Program after grant expiry. Scott Love responded to Jonathan Glasoe that the separate Summer Reading Program would continue with Federal grant funding; the Library was also aiming to be part of the 1000 Books before Kindergarten preparedness program.

6. Review of Name Display on Holds Shelf

Scott Love reported that in preference to barcode display, the Library uses the last four digits of a patron's last name as the only other option offered by the software and within staff time constraints. Members were reassured, however, by the Library's practice of placing books spine down in order to increase privacy regarding book titles.

7. Presentation: Collection Development

Margaret Esther gave a PowerPoint presentation and referred members to the Collection Development Policy, accessible through the Library website. The presentation covered selection criteria, techniques, and other factors. Topics included community needs, new items, currency, variety and depth, public interest and demand, circulation, bequest specifications, medium, space, price, funding. Central materials spending has trended upwards: financial year 2012-13 \$255,000; 2013-14 \$440,000 (included a bequest); 2014-15 \$430,000 (includes special \$50,000 Youth Services allocation); 2015-16 appx. \$415,000. Members thanked Margaret Esther for an informative and helpful presentation. Esther responded to questions, letting the Board that current weeding took out books untouched for three years, and how software and Black Gold Reports help staff track content deficiencies.

Board/Staff Communications

None.

Future Agenda Items

None.

Next Regular Meeting: 6 pm, Monday, April 27th, Council Chambers, City Hall. Meeting adjourned at 1:28pm.

Minutes respectfully submitted by Maria Gordon.