



City of Santa Barbara Public Library

LIBRARY BOARD

Minutes of the Board Meeting of February 26, 2013 held at the Central Library

BOARD MEMBERS PRESENT:	Eric Friedman; Jonathan Glasoe; Susette Naylor; Christine Roberts
BOARD MEMBERS ABSENT:	Dianne Duva
COUNCIL LIAISON PRESENT:	None
STAFF PRESENT:	Irene Macias, Library Director; Scott Love, Library Services Manager
CALL TO ORDER:	The meeting was brought to order in the Faulkner Gallery East at 12:06 p.m. on February 26, 2013.
CHANGES TO AGENDA:	None
MINUTES OF PREVIOUS MEETING:	Minutes of January 22, 2013 were approved.
PUBLIC COMMENTS:	None
ANNOUNCEMENTS:	The next regular meeting will be March 26, 2013 at 12:00 p.m. in the Martin Luther King, Jr. Wing at the Eastside Library, 1102 Montecito Street.

Old Business

Library Plaza Project Update

Library Director Irene Macias announced that the Oversight Board, the successor agency to the City's RDA Board met yesterday morning and approved funding for completing the design for the Library Plaza Project during the period of July 1 – December 31. The Board discussed the period of time during which the contractor must complete the work.

Board member Susette Naylor requested a copy of the contract with Campbell & Campbell.

The Board discussed the review process for the design of the Library Plaza Project.

Board Chair Eric Friedman requested that the Library Plaza Project remain a standing item on the meeting Agenda.

Irene Macias informed the Board that the City Public Works Department will be power washing, patching and painting several areas around the Central Library.

Children's Library Project Update

Irene Macias announced that no major gifts were received in January. She informed the Board that the Santa Barbara Public Library Foundation met last week and approved the draft gift policy, opening a bank account, and a contract with Janice Pegram, the campaign manager, who was working as an hourly employee with the City and will transition to working for the Foundation.

Irene informed the Board that the Library submitted a request through the Capital Improvement Program for \$500,000 for the Children's Library Project, and hopes that City Administrator Jim Armstrong will be recommending approval of this funding to the City Council.

The Board discussed the progress of the Children's Library Project Capital Campaign.

The Board discussed possible partnerships and sources of support for revitalizing the Library Plaza area.

Irene announced that the Santa Barbara Public Library Foundation is searching for recommendations for an attorney and CPA.

FY 13 Budget Update

Irene Macias informed the Board that the Library General Fund budget is on track to end the year with revenues over budget by approximately \$33,000 and expenditures under budget.

Irene stated that the budget for next two fiscal years is a status quo budget. She informed the Board that the annual distribution from the Peggy Maximus Trust will be used to supplement the book budget, as that has significantly decreased in the last several years.

Irene announced that the Recommended Budget will be released on Tuesday, April 23.

Board Chair Eric Friedman requested compiling usage statistics and data in preparation for the upcoming April Special Meeting relating to the Budget.

New Business

Selection of Chair and Vice Chair

Board member Susette Naylor nominated Eric Friedman to serve as Board Chair. Board member Christine Roberts seconded. The motion carried unanimously.

Board member Susette Naylor nominated Jonathan Glasoe to serve as Board Vice Chair. Christine Roberts seconded. The motion carried unanimously.

Irene mentioned the semi-annual Advisory Board meetings with the City Administrator.

Board member Christine Roberts commended Eric Friedman on his service, and commented on his focus on financial and budget issues in his capacity as Board Chair.

Library Director's Report

Irene reported that the UCSB Reads/Santa Barbara Reads program continues. She informed the Board that the title selected is Moonwalking with Einstein by Joshua Foer, and that the author will speak on Monday, March 4 at Campbell Hall at 8:00 pm.

Board Chair Eric Friedman positively commented on the book Moonwalking with Einstein and provided a short synopsis to the Board.

Irene informed the Board that Herman Parker, Community Services Director for the County, has indicated that there will be no reduction in the County per capita funding for next fiscal year.

Library Services Manager Scott Love announced that the new self-check machines have been installed at the Central, Eastside and Goleta Libraries and described several features of the machines. He indicated that the general response from patrons has been positive. Board Chair Eric Friedman commented on the cash acceptance feature and bank fees.

The Board discussed the minimum credit card payment requirement and details regarding payment transactions on the new self-check machines.

Irene Macias commented on a decline in general fund revenues in the category of library fines over the past decade and the impact of technology on trends relating to patrons' payments for holds and overdue items.

Irene Macias announced that the Black Gold Cooperative System received a grant from the State Library to review and update its contribution formula and service models, determine core services, and document the value of a shared Library automated system for members. Irene commented on the contribution formula developed by Black Gold and the potential for analyzing the suitability of this formula with the grant.

Irene Macias announced that the Library has hired Lisa Gonzalez as a Senior Library Technician to work on the IMLS (Institute of Museum and Library Services) grant project, Reading Together.

Irene commented on an email distributed to the Board from a patron dissatisfied with a recent patron suspension. The Board discussed the Library's suspension hearing policy.

Library Services Manager Scott Love described work that has been done in the Library to allow moving of the microfilm machines from the main level upstairs and allow additional room for seating, as well as removal of sections of three aisles and installation of three additional tables and additional seating in the Children's Area.

Board member Susette inquired on current usage of the microfilm. The Board discussed usage of archives and magazine collections.

Announcements

The meeting was adjourned at 1:05 pm.

The next meeting was scheduled for Tuesday, March 26, 2013 at 12:00 pm at the Eastside Library, 1102 Montecito Street.

Minutes respectfully submitted by Rima Villarreal.