

**CITY OF SANTA BARBARA WATERFRONT DEPARTMENT**

**MEMORANDUM**

**Date:** November 15, 2012  
**To:** Harbor Commission  
**From:** Scott Riedman, Waterfront Director  
**Subject:** **Proposed Use Agreement with Santa Barbara Montessori School**

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**RECOMMENDATION:**

That Harbor Commission recommend City Council approve a Use Agreement with Santa Barbara Montessori School regarding a school bus stop in the Palm Park parking lot.

**DISCUSSION:**

Since September 2004, the Santa Barbara Montessori School has been using the Palm Park parking lot as a school bus stop. The location is easily accessible for students, yet not located directly on a busy street.

The Montessori school bus boards approximately 20-30 students at 7:45 a.m. and returns to the lot at approximately 3:30 p.m. to disembark the students. Parents drop their children off in the morning and pick them up in the afternoon. Vehicles are not parked in the lot as part of this agreement. The students are supervised by an adult at all times while in the parking lot.

Staff recommends approval of the proposed Use Agreement utilizing Palm Park lot as a school bus stop. The Use Agreement does not create a parking impact nor does it create any impediments to the normal operation of the Palm Park lot. There is no fee associated with the school's use of Palm Park lot for a bus stop. An insurance certificate and the City's standard hold harmless/indemnification language are a part of the proposed Use Agreement. During the past five years there have been no problems or claims associated with the school's use of the lot.

A copy of the Use Agreement is available for review at the Waterfront Department administration office.

Attachment: Site Plan

Prepared by: Brian Bosse, Waterfront Business Manager