

CITY OF SANTA BARBARA WATERFRONT DEPARTMENT

MEMORANDUM

Date: November 15, 2012
To: Harbor Commission
From: Scott Riedman, Waterfront Director
Subject: **Director's Report**

COUNCIL ACTIONS

- Authorized the Waterfront Director to execute a Professional Services Contract with Moffatt & Nichol, Inc., approved as to form by the City Attorney, in the amount of \$51,500 for design services for the Santa Barbara Harbor Launch Ramp Project; and approve expenditures of up to \$5,150 for extra design services that may result from necessary changes in the scope of work.
- Adopted an Ordinance approving a 23-year lease with Brophy & sons, Inc., Doing Business As, Brophy Brothers Restaurant and Clam Bar and On The Alley, at an average base rent of \$35,800 per month or 10% of gross sales, whichever is greater, effective November 16, 2012.
- Adopted an Ordinance amending Municipal Code Title 17 relating to operations in the Harbor.

HARBOR COMMISSION BUDGET COMMITTEE MEETINGS

Staff met with the Harbor Commission Budget Committee (Commissioners Cramer, Kelly and Sloan) at a publicly-noticed meeting on October 2, 2012, to begin an early discussion of the Department's Fiscal Year 2014/2015 budget development process. The budget process begins after the Department receives its reserve balances from the Finance Department and after receiving budget instructions from Finance and City Administration in mid-January. Staff reviewed the Waterfront Department summary budget with the Committee at the line item level, including prior years' actual figures, current year budget figures, and approximate numbers for FY 2014. The Committee appreciated reviewing the budget at this very detailed line item level and a follow-up Committee meeting was held on October 31 to continue the discussion and review the Department's proposed Capital Improvement Plan. There were no members of the public at either of these meetings.

TENTATIVE AGENDA ITEMS FOR THE DECEMBER MEETING

- Lease Agreement with NOAA / Chanel Islands Nation Marine Sanctuary offices
- Lease Agreement with Maryanski & Turner

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Attachment: Budget Committee Agendas