

# CITY OF SANTA BARBARA WATERFRONT DEPARTMENT

## MEMORANDUM

**Date:** November 18, 2010  
**To:** Harbor Commission  
**From:** John N. Bridley, Waterfront Director  
**Subject:** **Business Services Report - General Update**

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### **New Property Management Specialist**

Patrick Henry who has worked for the Waterfront Department in the position of Harbor Operations Assistant for the past 12 years was promoted to the Property Management Specialist position on November 8, 2010. Pat brings a wealth of experience to the Property Management Program.

Pat's duties as the new Property Management Specialist include administration of leases, overseeing the Department's rental properties and Business Activity Permit's program. He will also assist accounting staff with revenue control, insurance compliance and timely collection of rents and fees.

Please welcome Pat to his new position with the Waterfront Department. He can be reached at (805) 897-1961 with any questions pertaining to Waterfront properties, leasing, or Business Activity Permits.

### **Tenant Lease Status**

The Department manages nine lease agreements that will expire in 2011. Property Management staff will produce draft leases in coordination with the City Attorney's office and will negotiate the following leases next year, generally in order of expiration:

1. Harbor Marine Works
2. Blue Water Hunter
3. Seacoast Yacht Sales
4. Coastal Treasures
5. "The Store" at Brophy's (retail)
6. Madame Rosinka
7. Sushi Go Go
8. Chandlery (132 Harbor Way offices /RFP)
9. NOAA/Channel Islands National Marine Sanctuary (113 Harbor Way offices /RFP)

### **Stearns Wharf Christmas Tree**

For the third consecutive year, the Department is working with the Stearns Wharf Business Association to bring a 30 foot tall Christmas tree to the shoreward finger of the Wharf (adjacent to Ty Warner Sea Center) this holiday season. The Wharf Association voted to pay for the tree and Department staff will coordinate the purchase, installation, lighting and decorating of the tree. Oliver Holt Christmas Trees will deliver the tree on November 28<sup>th</sup> and install it using a crane. The tree will be on display until January 4<sup>th</sup>.

Prepared by: Scott Riedman, Waterfront Business Manager