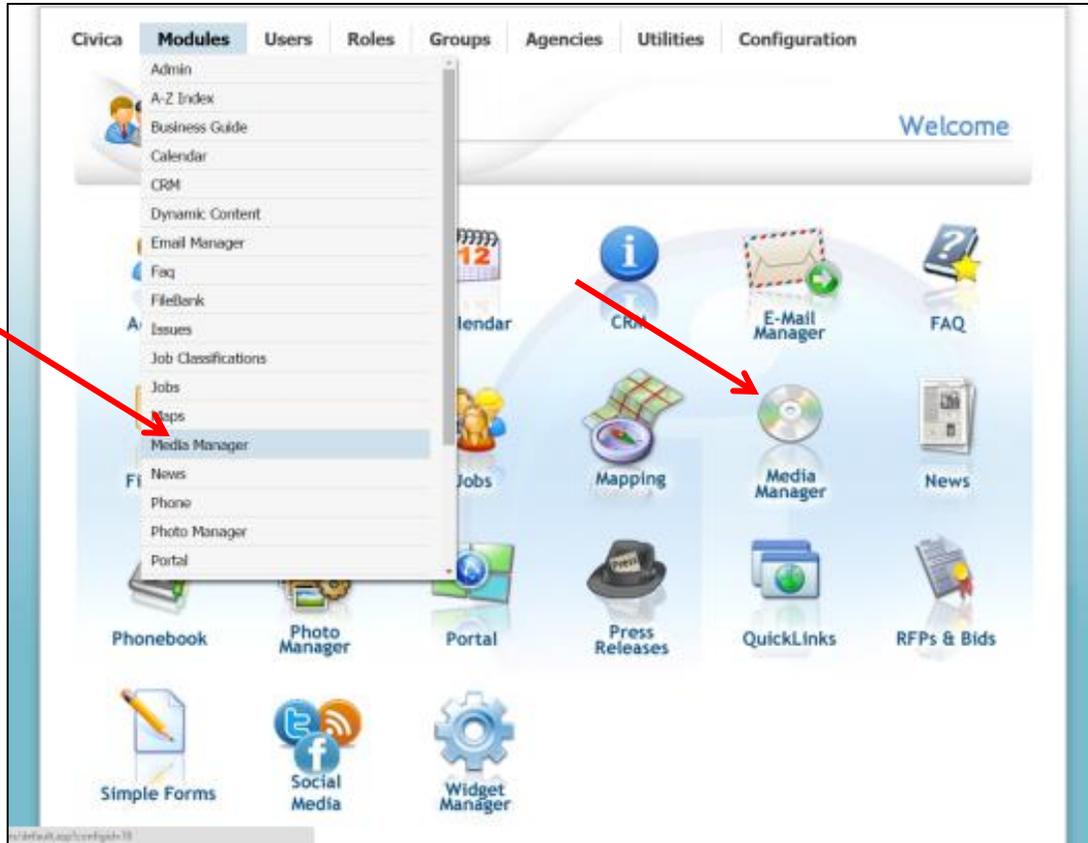
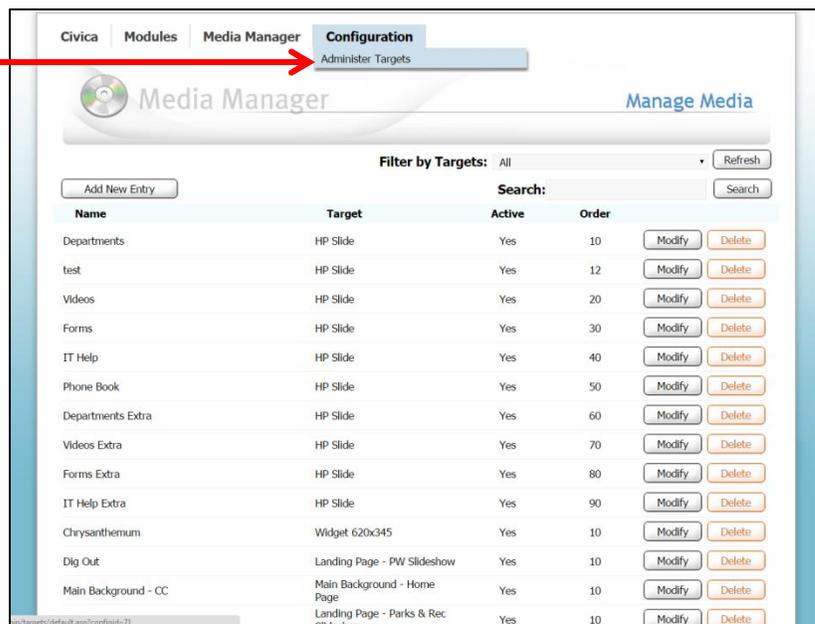


## Code Snippet for Slideshow on an HTML Page

Log in to your site's Admin and select the Media Manager module from either the drop down list or the icon list.



Mouse over "Configuration", then select "Administer Targets".



Select "Add New Entry".

Civica | Modules | Media Manager | Configuration

Media Manager [Manage Targets](#)

[Add New Entry](#)

ID	Name	Active		
178	Icon Tray Parks	Yes	<a href="#">modify</a>	<a href="#">delete</a>
213	Icon Tray Police	Yes	<a href="#">modify</a>	<a href="#">delete</a>
204	Landing Page - Business Slideshow	Yes	<a href="#">modify</a>	<a href="#">delete</a>
182	Landing Page - CD Slideshow	Yes	<a href="#">modify</a>	<a href="#">delete</a>
185	Landing Page - Convention Ctr Slideshow	Yes	<a href="#">modify</a>	<a href="#">delete</a>
184	Landing Page - Engineering Slideshow	Yes	<a href="#">modify</a>	<a href="#">delete</a>
209	Landing Page - Fire	Yes	<a href="#">modify</a>	<a href="#">delete</a>
183	Landing Page - Newsroom Slideshow	Yes	<a href="#">modify</a>	<a href="#">delete</a>
181	Landing Page - Parks & Rec Slideshow	Yes	<a href="#">modify</a>	<a href="#">delete</a>
179	Landing Page - Police Slideshow	Yes	<a href="#">modify</a>	<a href="#">delete</a>
180	Landing Page - PW Slideshow	Yes	<a href="#">modify</a>	<a href="#">delete</a>
208	Landing Page - Residents Slideshow	Yes	<a href="#">modify</a>	<a href="#">delete</a>
212	Landing Page - Transit Slideshow	Yes	<a href="#">modify</a>	<a href="#">delete</a>
193	Main Background - Community	Yes	<a href="#">modify</a>	<a href="#">delete</a>
197	Main Background - Convention Center	Yes	<a href="#">modify</a>	<a href="#">delete</a>
194	Main Background - Engineering	Yes	<a href="#">modify</a>	<a href="#">delete</a>
210	Main Background - Fire	Yes	<a href="#">modify</a>	<a href="#">delete</a>

Name your target something that specifies it from other targets. A "Display Order" of 10 is fine. Make sure the images you'll be using are landscape oriented. And scale them using an aspect ratio of 16:9 or 4:2. The common pixel dimensions are 620x260, but this may vary by site. Please consult your Design Integration Document for specific dimensions for your site. "Time Interval" is the number of seconds you want between photos. Be sure to check "Active" then "Submit" when you're done.

Civica | Modules | Media Manager | Configuration

Media Manager [Manage Targets](#)

\* Target Name

\* DisplayOrder

\* Object Width

\* Object Height

Time Interval

\* Active

[submit](#) [Back](#)

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Now that your target is created, remember the Target ID number Media Manager assigns it. You will need this number later to add to the code snippet in the HTML Editor.

The screenshot shows the 'Media Manager' interface with a 'Manage Targets' section. It contains a table with columns for ID, Name, Active status, and actions (modify/delete). A red arrow points to the 'ID' column.

ID	Name	Active	modify	delete
178	Icon Tray Parks	Yes	modify	delete
213	Icon Tray Police	Yes	modify	delete
204	Landing Page - Business Slideshow	Yes	modify	delete
182	Landing Page - CD Slideshow	Yes	modify	delete
185	Landing Page - Convention Ctr Slideshow	Yes	modify	delete
184	Landing Page - Engineering Slideshow	Yes	modify	delete
209	Landing Page - Fire	Yes	modify	delete
183	Landing Page - Newsroom Slideshow	Yes	modify	delete
181	Landing Page - Parks & Rec Slideshow	Yes	modify	delete
179	Landing Page - Police Slideshow	Yes	modify	delete
180	Landing Page - PW Slideshow	Yes	modify	delete
208	Landing Page - Residents Slideshow	Yes	modify	delete
212	Landing Page - Transit Slideshow	Yes	modify	delete
193	Main Background - Community	Yes	modify	delete
197	Main Background - Convention Center	Yes	modify	delete
194	Main Background - Engineering	Yes	modify	delete
210	Main Background - Fire	Yes	modify	delete
175	Main Background - Home	Yes	modify	delete

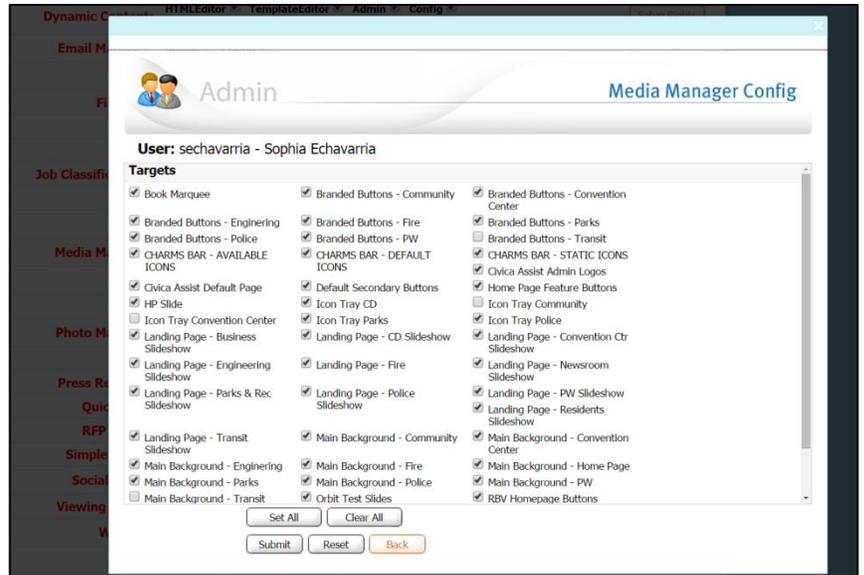
Next, make sure you have rights to the target in the Admin. Go to your profile in the Admin and select "Modify". Then select "Setup Rights" for Media Manager.

The screenshot shows the 'Setup Rights' page in the Admin interface. It lists various system components with their respective permissions (Admin, Config, etc.) and a 'Setup Rights' button. A red arrow points to the 'Media Manager' entry, and another red arrow points to its 'Setup Rights' button.

<b>Business Guide:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	
<b>Calendar:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/> Citizen Events <input checked="" type="checkbox"/> Reservations <input checked="" type="checkbox"/>	Setup Rights
<b>CRM:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/> ArborAccess <input checked="" type="checkbox"/> CE <input checked="" type="checkbox"/> Supervisor <input checked="" type="checkbox"/> Resource Mgt <input checked="" type="checkbox"/> Resource Mgt Config <input checked="" type="checkbox"/>	Setup Rights
<b>Dynamic Content:</b>	HTMLEditor <input checked="" type="checkbox"/> TemplateEditor <input checked="" type="checkbox"/> Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/> NavBuilder <input checked="" type="checkbox"/> Advanced <input checked="" type="checkbox"/> Layout <input checked="" type="checkbox"/> Approver <input checked="" type="checkbox"/>	Setup Rights
<b>Email Manager:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	Setup Rights
<b>Faq:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	Setup Rights
<b>FileBank:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	
<b>Forms:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	
<b>Issues:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	
<b>Job Classifications:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	
<b>Jobs:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	
<b>Maps:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	Setup Rights
<b>Media Manager:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	Setup Rights
<b>News:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	Setup Rights
<b>Phone:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	
<b>Photo Manager:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	Setup Rights
<b>Portal:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	
<b>Press Releases:</b>	Editor <input checked="" type="checkbox"/> Approver <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	
<b>QuickLinks:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	
<b>RFP &amp; Bids:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	
<b>Simple Forms:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	
<b>Social Media:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	Setup Rights
<b>Viewing Rights:</b>	Admin <input checked="" type="checkbox"/>	
<b>Widgets:</b>	Admin <input checked="" type="checkbox"/> Config <input checked="" type="checkbox"/>	Setup Rights

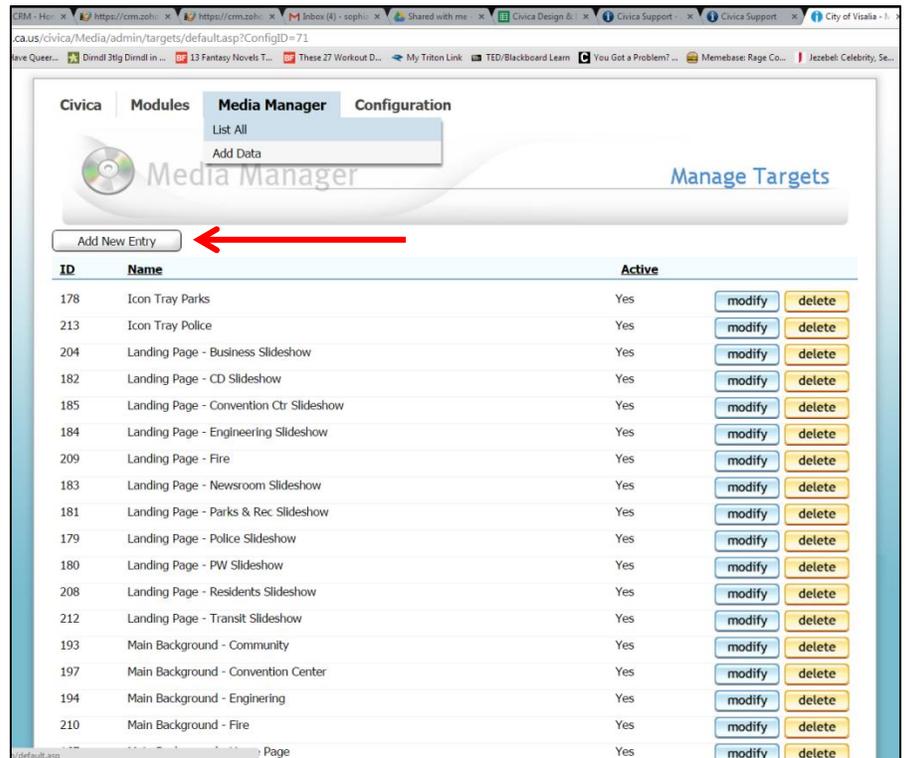
Buttons at the bottom: Set All, Clear All, Submit, Reset, Back.

Check the box of the target you created then click “Submit”. You must give yourself rights each time you make a new target in Media Manager.



Once your target is set up and you have rights to it, return to the Media Manager module.

Here is where you’ll add the photos for the slideshow. Select “New Entry” at the top of the page. You will add a new entry for each photo.



On this page you'll upload your photo. Give each photo a name, description and a display order with increments of ten (10, 20, 30 etc.) We recommend saving your photos to Media Manager as JPGs.

The screenshot shows the Media Manager form with the following fields and values:

- Name:** Headquarters
- Target:** Landing Page - Police Slideshow
- DisplayOrder:** 10
- Description:** (Empty text area)
- Hyperlink:** (Empty text area)
- Class:** (Empty text area)
- New Window:**
- Main Image:** (Image placeholder with a "Delete" button and a "Choose File" button)
- MediaUpload:** Upload Media
- Active:**

Red arrows point to the Name, Main Image, and Active fields.

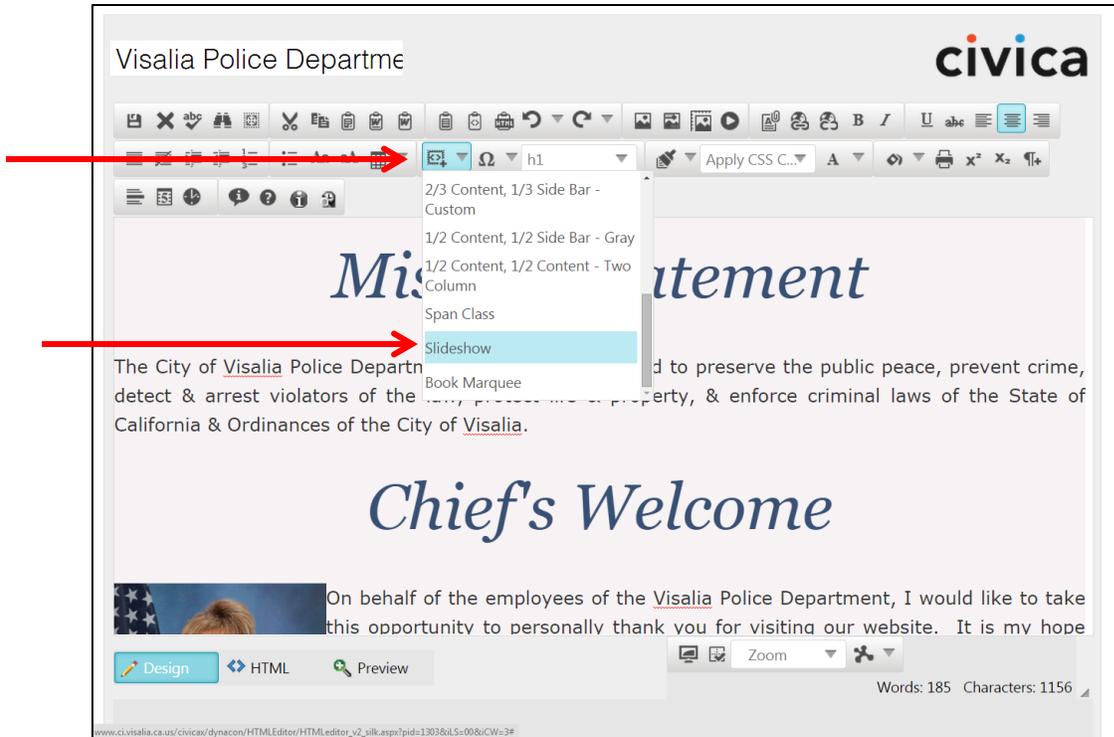
Select the target you created earlier for each photo that you upload. Then make sure it's checked "Active" before clicking "Submit". Repeat these steps for each photo you need to add, insuring you've selected the correct target for each.

The screenshot shows the Media Manager form with the Target dropdown menu open. The dropdown menu lists the following options:

- Landing Page - Police Slideshow
- HP Slide
- Slide Show
- Branded Buttons - Community
- Branded Buttons - Convention Center
- Branded Buttons - Police
- Icon Tray CD
- Landing Page - Business Slideshow
- Landing Page - CD Slideshow
- Landing Page - Convention Ctr Slideshow
- Landing Page - Engineering Slideshow
- Landing Page - Fire
- Landing Page - Newsroom Slideshow
- Landing Page - Parks & Rec Slideshow
- Landing Page - Police Slideshow
- Landing Page - PW Slideshow
- Landing Page - Residents Slideshow
- Landing Page - Transit Slideshow

The "Landing Page - Police Slideshow" option is selected. Red arrows point to the Target dropdown and the Active checkbox.

After all your photos are uploaded, go to the page where you want to put the slideshow. Go to the HTML Editor of the page. Make sure the cursor is at the very top of the page, then select the “Slideshow” option from the Code Snippet drop down menu in the HTML Editor.



After adding the code snippet there should be text at the top that says “Loading...”. Next, select the HTML view in the Editor so that you can see the HTML code. Enter the ID number of your target in the quotes for ‘data-show-ID=“#”’.

```
<h1 style="text-align: center;"><span>
<div class="galleria large-10 large-centered columns" id="custom_slides" data-show-id="208">Loading...</div>
Mission Statement</span></h1>
<p style="text-align: justify;">The City of Visalia Police Department has been established to preserve the public peace, prevent crime, detect & arrest violators of the law, protect life & property, & enforce criminal laws of the State of California & ordinances of the City of Visalia.</p>
<h1 style="text-align: center;">Chief's Welcome</h1>
<p style="text-align: justify;">On behalf of the employees of the Visalia Police Department, I would like to take this opportunity to personally thank you for visiting our website.&nbsp;It is my hope that you will find it both interesting and informative. </p>
<p style="text-align: justify;">The Visalia Police Department is comprised of over 200 employees dedicated to making Visalia a safe and desirable place to live.&nbsp;We are not able to do that&nbsp;alone.&nbsp;Our success depends on the partnerships we have developed with our citizens, the faith-based community, our&nbsp;private sector, and other law enforcement entities.&nbsp;These partnerships are invaluable to all of our suppression, prevention, and intervention efforts.&nbsp;I invite you to explore the website of "your" department and welcome your comments.&nbsp;[<em><a href="/depts/police/chiefs_message/bio.asp" cypageid="2643">Chief's bio</a></em></p>
<p style="text-align: justify;">Thank you, </p>
<p style="text-align: justify;">Colleen Mestas<br />
Chief of Police</p>
<p style="text-align: center;"><em><span style="color: #c00000;">Our website is not monitored 24 hours.
</span></em><em><span style="color: #c00000;">For
emergencies, contact 911.<br />
</span></em><em><span style="color: #c00000;">For&nbsp;non-emergencies,&nbsp;contact (559)
734-8116.</span></em></p>
```

Return to the Design view and save your code in the HTML Editor. Check the page to insure your slideshow is displaying. It should display at the top of the page. You should see thumbnails of each photo at the bottom. And you should be able to click on each photo and see the description.

If you have any questions, contact Civica Support at 949-851-1600 ext. 2.

