



**CITY OF SANTA BARBARA  
BUILDING AND FIRE CODE BOARD OF APPEALS  
MINUTES**

**Thursday, August 04, 2016**

**David Gebhard Public Meeting Room: 630 Garden Street 2:30 P.M.**

**BOARD MEMBERS:**

PATRICK C. CARROLL, *Chair*

JAMES D. LANGHORNE

KEN McLELLAN

VINCENT E. WOOD

MARSHA ZILLES

**STAFF:**

ANDREW STUFFLER, Chief Building Official

JOE POIRE, Fire Prevention Division Chief

KRYSTAL M. VAUGHN, Acting Commission Secretary

**Website: [www.SantaBarbaraCa.gov](http://www.SantaBarbaraCa.gov)**

**CALL TO ORDER.**

Chair Carroll called the Board meeting to order at 2:34 p.m.

**ATTENDANCE:**

Members present: Carroll, Langhorne, McLellan, Wood, and Zilles

Members absent: None

Staff present: Stuffer and Vaughn

**GENERAL BUSINESS:**

A. Public Comment:

Public comments opened at 2:35

1. **Trevor Martinson** discussed his concerns regarding the safety of retaining wall A & B shown on sheets C1.1, C1.4 and C1.5 adjacent to the Catholic Charities property. He suggested that the Board consider placing this item on the next agenda so it can be discussed.
2. **Elizabeth Sorgman** asked the Board to acknowledge all other board members that were present in the audience.

Public comments closed at 2:43

B. Approval of Minutes.

Motion: **Approval of the minutes of the Building and Fire Code Board of Appeals meeting of July 7, 2016, as amended.**  
Action: Zilles /Wood, 5/0/0. Motion carried.

C. Announcements, Requests by Applicants for Continuances and Withdrawals.

Chief Building Official, Andrew Stuffer, announced the following:

1. Introduced the Board Members that were sitting in the audience, Bonnie Elliott, Eric Pedersen & Kevin Steenberge.
2. 314 W. Ortega, Appeal of Notice of Violation for Alterations to the Mission Creek Floodway, was pulled off the agenda and postponed to the next meeting.

**SUBJECT ITEMS**

1. **Discussion Item – Board Member Communication During Meetings**

Time: 2:45 p.m.

Present: Andrew Stuffer, Chief Building Official.

Public Comment opened at 2:48p.m.

1. **Eric Pedersen** posed a question regarding what would be appropriate language when the potential for a debate arises with a member of the public.
2. **Bonnie Elliott** expressed her frustration with having to make decisions on projects without enough information to understand the project. She continued to ask what the proper steps would be to respectfully ask for more information before making a decision voting on a motion.
3. **Trevor Martinson** suggested that the board put themselves in the public's shoes when making ADA decisions to understand better the impact of their decisions.
4. **Elizabeth Sorgman**, City of Santa Barbara plans examiner, wanted to thank new and current board members for attending and acknowledged the Boards difficult position. She also expressed that staff is here to help especially if the Board needs more input before making decisions on items presented to them.

Public comment closed at 3:05 p.m.

Motion was not required on this item.

**2. Staff Response – Advanced Noticing of Access Compliance Agenda Items**

Time: 3:09 p.m.

Present: Andrew Stuffer, Chief Building Official.

Public Comment opened at 3:19p.m.

1. **Bonnie Elliot:** Bonnie requested clarification on how to avoid Brown Act violations when it comes to communication between board members and each other as well as staff prior to a meeting.

Public comment closed at 3:24 p.m.

**Motion:** The Board would like the Access Advisory Committee Chair included in the email distribution list for all future agendas.

**Action:** Zilles/Langhorne 5/0/0. Motion carried.

*There being no further business to come before the Building and Fire Code Board of Appeals, Board Member Carroll moved, second by Wood, and carried by a vote of 5 to 0 to adjourn the meeting at 4:04 P.M on Thursday, August 04, 2016, in the David Gebhard Public Meeting Room, 630 Garden Street, Santa Barbara, CA 93101.*