



DEPARTMENT SUMMARY

Public Works

Provide for the public's needs relative to transportation, water, wastewater, and City owned buildings.

About Public Works

Public Works responsibilities include the design and construction of the City's Capital Improvement Program projects, city transportation system management and planning, treatment and reliable distribution of high quality water at a reasonable price, collection and treatment of wastewater at a reasonable price, cost effective construction and maintenance of city streets, public drainage facilities, street lights, traffic signals and other city infrastructure facilities. Public Works is also responsible for the maintenance of the City fleet and all City facilities. To accomplish this mission, the Department is divided into six functional areas; Administration, Engineering Services, Facilities and Energy Management, Fleet Management, Transportation, and Water Resources.

While the main office for Public Works is located at 630 Garden Street, the department is also responsible for operating the City's El Estero Wastewater Treatment Facility and the Cater Water Treatment Facility which provide basic water and sewer service to over 100,000 customers.



Fiscal Year 2012 Budget Highlights

- Install a co-generation facility at the El Estero Wastewater Treatment Plant under a power purchase agreement.
- Complete construction of the Ortega Street Bridge Replacement Project.
- Complete design of the Cabrillo Bridge Replacement and Chapala Bridge Replacement projects on Mission Creek.
- Begin the construction of the Advanced Treatment Project at the William B. Cater Water Treatment Plant and the Ortega Groundwater Treatment Plant.
- Design improvements for the Aeration Basins at the El Estero Wastewater Treatment Plant.



DEPARTMENT SUMMARY

Public Works

Department Financial and Staffing Summary

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	293.30	290.50	290.50	289.50	289.50
Hourly Employee Hours	149,422	177,540	157,621	155,080	155,080
Revenues					
Fees and Service Charges	\$ 49,493,143	\$ 51,792,350	\$ 50,837,199	\$ 53,207,305	\$ 54,822,024
Gas Tax	1,488,502	2,387,670	2,407,669	2,479,583	2,479,583
Grants	75,230	742,970	475,499	-	-
Interest Income	1,952,956	1,565,300	1,589,622	1,365,000	1,365,000
Inter-fund Reimbursements	14,246,142	15,100,632	14,144,404	14,816,193	15,167,611
Intergovernmental	3,656,022	19,827,900	12,215,359	338,782	338,782
JPA Reimbursements	3,767,379	3,319,697	3,782,002	5,528,105	5,589,722
Measure D Sales Tax	3,569,704	-	-	-	-
Measure A Sales Tax	122,737	2,790,259	2,818,162	2,761,034	2,484,762
Other Revenue	964,944	360,000	611,542	614,431	330,308
Parking Violations	714,453	810,810	652,200	673,800	673,800
PBIA Assessment	815,292	840,000	860,000	840,000	840,000
Rents	23,740	23,740	23,740	40,925	40,925
Transfers In	78,184	-	-	1,882,767	-
Transportation Dev. Funds	53,175	54,308	54,308	56,484	56,484
Utility Users Tax	7,009,012	7,077,138	7,058,100	7,142,800	7,216,685
Overhead Allocation Recovery	802,706	750,836	750,836	628,753	647,716
General Fund Subsidy	-	52,960	128,429	304,684	416,005
Total Department Revenue	\$ 88,833,321	\$ 107,496,570	\$ 98,409,071	\$ 92,680,646	\$ 92,469,407
Expenditures					
Salaries and Benefits	\$ 29,635,054	\$ 30,954,843	\$ 29,815,564	\$ 31,367,918	\$ 33,217,406
Supplies and Services	19,957,568	23,876,826	21,213,791	23,223,044	23,092,721
Special Projects	6,278,873	7,369,289	5,384,171	6,125,558	5,554,492
Water Supply Purchases	6,693,985	8,177,644	7,677,644	7,341,775	7,260,554
Capital Equipment	145,604	1,099,753	481,311	193,800	181,800
Debt Service	3,914,369	6,489,891	5,993,984	6,243,402	6,952,417
Non-Capital Equipment	175,579	349,427	285,364	371,955	354,955
Transfers Out	1,079,899	748,957	748,957	1,219,615	1,077,521
Appropriated Reserve	-	422,848	-	350,000	350,000
Total Operating Expenditures	\$ 67,880,931	\$ 79,489,478	\$ 71,600,786	\$ 76,437,067	\$ 78,041,866
Capital Program	\$ 21,359,658	\$ 71,509,065	\$ 40,308,354	\$ 22,092,100	\$ 16,615,695
Total Department Expenditures	\$ 89,240,589	\$ 150,998,543	\$ 111,909,140	\$ 98,529,167	\$ 94,657,561
Addition to (Use of) Reserves	\$ (407,268)	\$ (43,501,973)	\$ (13,500,069)	\$ (5,848,521)	\$ (2,188,154)



DEPARTMENT SUMMARY

Public Works

The Public Works Department is budgeted in the following funds:

- General Fund
- Downtown Parking Fund
- Facilities Management Fund (ICS)
- Fleet Maintenance Fund (ICS)
- Fleet Replacement Fund (ICS)
- Miscellaneous Grants Fund
- Streets Fund
- Streets Grant Fund
- Street Sweeping Fund
- Transportation Development Fund
- Transportation Sales Tax Fund
- Water Fund
- Wastewater Fund

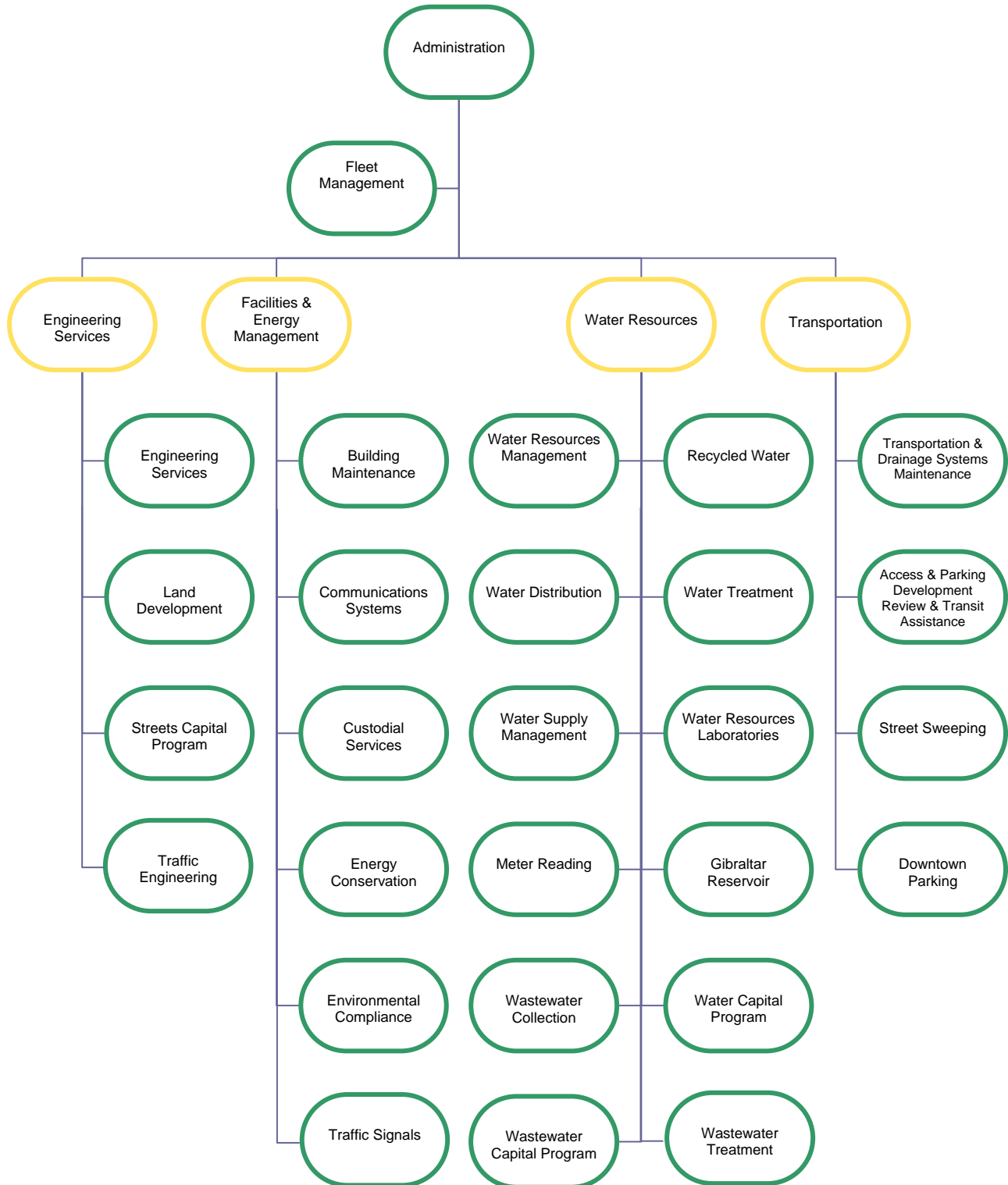




DEPARTMENT SUMMARY

Public Works

Program Organizational Chart

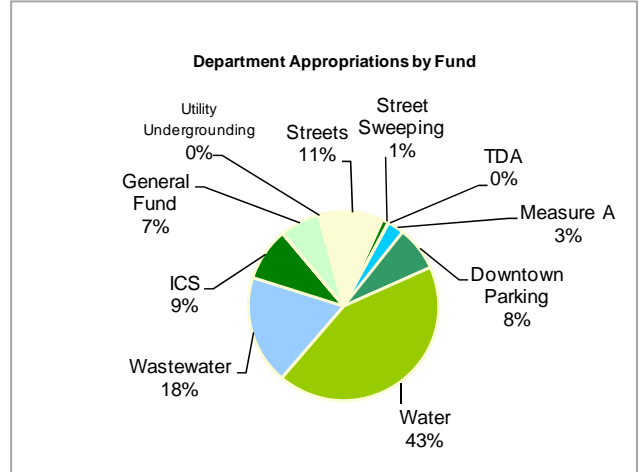
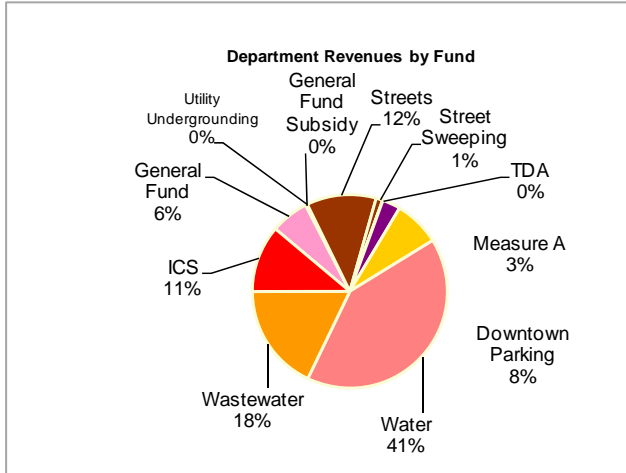




DEPARTMENT SUMMARY

Public Works

Department Fund Composition



PUBLIC WORKS PROGRAMS

➤ **Administration**

- Engineering Services
- Land Development
- Environmental Compliance
- Traffic Engineering
- Access and Parking
 - Development Review and Transit Assistance
- Transportation and Drainage
 - Systems Maintenance
- Street Sweeping
- Traffic Signals
- Streets Capital
- Downtown Parking
- Building Maintenance
- Fleet Management
- Communications Systems
- Custodial Services
- Energy Conservation
- Water Resources Management
- Recycled Water
- Water Distribution
- Water Treatment
- Water Supply Management
- Gibraltar Dam Operations
- Water Resources Laboratories
- Meter Reading
- Water Capital Program
- Wastewater Collection
- Wastewater Treatment
- Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Standardized purchasing practices and provided purchasing procedure training.

Administration

(Program No. 4111)

Mission Statement

Provide excellent public service and administrative, personnel and financial management support to Department staff in order to ensure efficient and organized day-to-day operations of the department.

Program Activities

- Support the activities of the division managers and provide interface and support to other City department heads.
- Develop and coordinate all department revenues including water and wastewater rate setting.
- Monitor and coordinate the department's budget activities, ensuring that all expenditures are within appropriation.
- Coordinate timely and responsive input to develop the Capital Improvement Program, the financial plan and annual budget.
- Process departmental correspondence and phone calls, Council reports, departmental claims and requisitions, as well as all personnel documentation and evaluations for the department, ensuring timeliness and accuracy.

Key Objectives for Fiscal Year 2012

- Ensure the Department meets 80% of their program objectives.
- Ensure the Department responds to 90% of complaints filed via the City Administrator's (CAO) or Mayor's Office within 5 days of receipt.
- Update the Public Works home page web site once per quarter.
- Prepare mid-year budget review for Fiscal Year 2012.
- Develop Fiscal Year 2013 budget as appropriate, including all auxiliary items such as new fee schedules, revenue projections, line items, etc.
- Coordinate and develop a Draft Annual Report describing the Public Works Department FY 11 accomplishments by September 30, 2011.
- Participate in and contribute to the City's web site update.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	4.85	4.85	4.85	5.50	5.50
Hourly Employee Hours	51	20	3	0	0
Revenues					
Inter-fund Reimbursements	\$ 112,125	\$ 112,125	\$ 112,125	\$ 112,125	\$ 112,125
Other Revenue	243	-	-	-	-
Overhead Allocation Recovery	802,706	750,836	750,836	628,753	647,716
General Fund Subsidy	-	10,031	-	127,641	240,089
Total Revenue	\$ 915,074	\$ 872,992	\$ 862,961	\$ 868,519	\$ 999,930
Expenditures					
Salaries and Benefits	\$ 676,703	\$ 673,631	\$ 661,591	\$ 710,611	\$ 758,538
Supplies and Services	113,379	150,536	104,944	131,719	141,911
Special Projects	-	40,325	5,000	20,189	93,481
Miscellaneous	6,000	-	-	-	-
Non-Capital Equipment	1,493	8,500	5,227	6,000	6,000
Total Expenditures	\$ 797,575	\$ 872,992	\$ 776,762	\$ 868,519	\$ 999,930

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of Public Works objectives achieved	82%	90%	80%
Percent of complaints responded to within 5 days of receipt	N/A	90%	90%
Web site updates	N/A	N/A	4
Department Council Agenda Reports processed	140	125	125
Department PAFs processed	N/A	N/A	174
Complaints received by Public Works and responded by due date	N/A	N/A	100
Employee evaluations submitted by the due date	173	176	215
Public calls processed by Administration staff	3,350	2,000	2,500

PROGRAMS & SERVICES

PUBLIC WORKS PROGRAMS

Administration

➤ **Engineering Services**

Land Development

Environmental Compliance

Traffic Engineering

Access and Parking

Development Review and
Transit Assistance

Transportation and Drainage
Systems Maintenance

Street Sweeping

Traffic Signals

Streets Capital

Downtown Parking

Building Maintenance

Fleet Management

Communications Systems

Custodial Services

Energy Conservation

Water Resources Management

Recycled Water

Water Distribution

Water Treatment

Water Supply Management

Gibraltar Dam Operation

Water Resources Laboratories

Meter Reading

Water Capital Program

Wastewater Collection

Wastewater Treatment

Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Completed the Haley/De
la Vina Street Bridge
Replacement project.

Engineering Services

(Program No. 4211)

Mission Statement

Provide professional engineering and management support for City departments and all Capital Projects to maintain and improve the City's infrastructure.

Program Activities

- Manage construction of the City's Capital Improvement Program (CIP).
- Provide professional engineering services for planning, designing, surveying, inspecting and managing the City's Capital Program.
- Provide long-range master planning and engineering support for the City's capital infrastructure, in addition to general engineering services for all City projects as requested.
- Track and bill engineering services to user departments or capital improvement projects for design and construction.

Key Objectives for Fiscal Year 2012

- Complete 75% of budgeted Capital Program project milestones assigned to Engineering.
- For projects greater than \$400,000, limit engineering services to average less than 25% of total project costs.
- For projects less than \$400,000, limit engineering services to average less than 40% of the total project cost.
- Limit the cost of construction contract change orders for Capital Program projects to less than 9% of the total annual value of construction awarded.
- File the Notice of Completion (NOC) for the Haley/De La Vina Street Bridge Replacement project.
- Meet or exceed the work order revenue projections.
- Complete construction of the Ortega Street Bridge Replacement Project.
- Develop the bid package and put the Cabrillo Bridge Replacement Project out for bid.
- Complete design of the Chapala/Yanonali Bridge Replacement Project.
- Conduct a post-construction public feedback survey to assist in the continued enhancement of CIP management.
- Meet quarterly with client departments to obtain feedback on the quality of services provided by the Engineering Division.

Key Objectives for Fiscal Year 2012 (cont'd)

- Begin construction of the Fire Station #1 Annex Renovation Project.
- Complete construction of the Airport Airline Terminal Improvement Project.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	38.65	39.15	39.15	38.75	38.75
Hourly Employee Hours	3,408	3,980	3,980	3,980	3,980
Revenues					
Inter-fund Reimbursements	\$ 4,378,559	\$ 4,641,692	\$ 4,224,106	\$ 4,516,583	\$ 4,812,422
Other Revenue	443	-	-	-	-
General Fund Subsidy	-	-	68,662	-	-
Total Revenue	\$ 4,379,002	\$ 4,641,692	\$ 4,292,768	\$ 4,516,583	\$ 4,812,422
Expenditures					
Salaries and Benefits	\$ 4,222,579	\$ 4,442,052	\$ 4,333,491	\$ 4,484,025	\$ 4,794,465
Supplies and Services	508,928	522,883	508,750	493,007	493,755
Special Projects	5,459	-	2,530	4,000	4,200
Capital Equipment	543	-	-	-	-
Non-Capital Equipment	16,724	14,079	10,268	10,079	10,079
Total Expenditures	\$ 4,754,233	\$ 4,979,014	\$ 4,855,039	\$ 4,991,111	\$ 5,302,499

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of budgeted annual Capital Program project milestones assigned to Engineering completed	86%	75%	75%
Percent of projects greater than \$400,000 with engineering service costs under 25% of total project cost	23.76%	<25%	<25%
Percent of projects less than \$400,000 with engineering service costs under 40% of total project cost	30.40%	<40%	<40%
Percent of change order cost to annual value of construction awarded	7%	<9%	<9%
Total project cost of filed Notice of Completions	\$30.1M	\$20M	\$20M
Filed project Notice of Completions	13	18	18
Reports prepared and presented to Council on the comprehensive workload management and scheduling system for all CIP construction projects	4	4	4
Percent of CIP construction bid ranges (average) that are within 10% of construction cost estimates	40%	70%	70%
Land Survey requests completed	25	40	40
City CIP projects supported by the survey crew	14	10	10

PUBLIC WORKS PROGRAMS

- Administration
- Engineering Services
- **Land Development**
- Environmental Compliance
- Traffic Engineering
- Access and Parking
 - Development Review and Transit Assistance
- Transportation and Drainage Systems Maintenance
- Street Sweeping
- Traffic Signals
- Streets Capital
- Downtown Parking
- Building Maintenance
- Fleet Management
- Communications Systems
- Custodial Services
- Energy Conservation
- Water Resources Management
- Recycled Water
- Water Distribution
- Water Treatment
- Water Supply Management
- Gibraltar Dam Operation
- Water Resources Laboratories
- Meter Reading
- Water Capital Program
- Wastewater Collection
- Wastewater Treatment
- Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Accomplished \$1.8 M of improvements in the public right-of-way.

Land Development

(Program No. 4212)

Mission Statement

Manage the public right-of-way and City owned lands, protect the interests of the general public, and process private development review applications and permits.

Program Activities

- Ensure land development projects comply with applicable regulations including the Subdivision Map Act, sound engineering practices, and City policies and guidelines.
- Manage and operate the Public Works permit counter, which issues over the counter Public Works permits, and participate in the review of over 3,000 building construction permits annually.
- Review, coordinate, process, and permit private land development project applications and coordinate a unified response from all Department divisions.
- Manage and maintain a monthly inventory of the City's real property interests, including city utility easements.
- Acquire rights-of-way and associated easements as required for City initiated public improvement projects following applicable Federal, State, and local statutes.
- Manage and maintain the Public Works library of record drawings and digital geospatial data.
- Manage and provide enforcement of the Outdoor Dining Program for permits issued for outdoor dining on City sidewalks.

Key Objectives for Fiscal Year 2012

- Meet 100% of Land Development Team discretionary land development project review deadlines.
- Meet 85% of the target response dates for staff review of building permits at the Public Works Permit Counter.
- Provide quarterly updates to 90% of active case applicants regarding status of real property related tasks.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	8.10	8.10	8.10	9.30	9.30
Hourly Employee Hours	0	0	0	0	0
Revenues					
Fees and Service Charges	\$ 1,013,526	\$ 744,950	\$ 844,424	\$ 942,380	\$ 987,099
Inter-fund Reimbursements	243,484	243,484	243,484	243,484	243,484
Other Revenue	150	-	300	-	-
Total Revenue	\$ 1,257,160	\$ 988,434	\$ 1,088,208	\$ 1,185,864	\$ 1,230,583
Expenditures					
Salaries and Benefits	\$ 852,352	\$ 879,458	\$ 869,321	\$ 1,000,229	\$ 1,061,287
Supplies and Services	86,249	99,110	84,560	139,485	139,653
Special Projects	-	-	-	2,000	2,000
Non-Capital Equipment	1,619	5,000	350	1,500	1,500
Transfers Out	-	-	-	24,000	24,000
Total Expenditures	\$ 940,220	\$ 983,568	\$ 954,231	\$ 1,167,214	\$ 1,228,440

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of LDT project deadlines met	100%	100%	100%
Percent of building permit review timelines met	86%	87%	85%
Percent of real property related applicants receiving a quarterly update	95%	94%	90%
Public Works Permits issued	1,843	1,494	1,600
Building permit applications reviewed	1,333	1,032	1,200
Land Development discretionary development projects reviewed	52	40	40
Real Property tasks completed, including acquisitions, abandonments, encroachments, developments and leases	42	46	36
Outdoor Dining leases	43	44	43
Value of securities received from private development to bond for public improvements in the public right-of-way	\$1,981,030	\$868,400	\$800,000
Council Agenda Reports generated	19	30	24
Subdivision applications submitted	17	8	16
Total valuation of Public Works permits	N/A	\$1.8M	\$3.2M
Major Public Works permits issued (≥\$10,000)	83	32	60
Minor Public Works permits issued (<\$10,000)	1,760	1,462	1,600

PUBLIC WORKS PROGRAMS

- Administration
- Engineering Services
- Land Development
- **Environmental Compliance**
 - Traffic Engineering
 - Access and Parking
 - Development Review and Transit Assistance
 - Transportation and Drainage Systems Maintenance
 - Street Sweeping
 - Traffic Signals
 - Streets Capital
 - Downtown Parking
 - Building Maintenance
 - Fleet Management
 - Communications Systems
 - Custodial Services
 - Energy Conservation
 - Water Resources Management
 - Recycled Water
 - Water Distribution
 - Water Treatment
 - Water Supply Management
 - Gibraltar Dam Operation
 - Water Resources Laboratories
 - Meter Reading
 - Water Capital Program
 - Wastewater Collection
 - Wastewater Treatment
 - Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Completed 5 Phase II Environmental Soil and/or Groundwater Assessments at City sites.

Environmental Compliance

(Program No. 4213)

Mission Statement

Properly manage and dispose of hazardous materials, and comply with State regulations applying to City owned and operated Underground Storage Tanks (USTs), Leaking Underground Fuel Tanks (LUFTs) and Site Mitigation Units (SMUs).

Program Activities

- Assess and oversee remediation of soil and groundwater contamination from all City LUFT and SMU sites and to comply with State regulatory requirements.
- Prepare reports for all City LUFT and SMU sites as required by regulatory agencies.
- Provide vector control services in City creeks and public right-of-way and provide vector control information to citizens regarding mosquitoes, bees, mice and rats.
- Provide for the proper disposal of hazardous waste found in the public right-of-way.

Key Objectives for Fiscal Year 2012

- Meet 100% of the required deadlines for groundwater monitoring events and report submittals for all City LUFTs and SMUs as required by the Local Enforcement Agency (LEA) of the California Water Quality Control Board (CWQCB).
- Meet 100% of required deadlines for site assessment and/or remediation efforts in compliance with the Local Enforcement Agency (LEA) of the California Water Quality Control Board (CWQCB).
- Respond to 100% of Hazardous Material spills within 1 hour of call.
- Resolve 100% of vector control requests for creeks and the public right-of-way for mosquitoes, bees, mice, and rats within 5 working days.
- Process and submit 98% of all hazardous waste fees, taxes, permits and manifests, state and county oversight fees, business plans, UST permits, fuel tank throughput reports, and related requirements from federal, state and/or county entities on time.
- Remove the UST at Vic Trace Reservoir and install new generator with belly tank. Assess and remediate site contamination.
- Remove the UST at Tunnel Road Reservoir and install new generator with belly tank or equivalent equipment. Assess and remediate site contamination.

Key Objectives for Fiscal Year 2012 (cont'd)

- Remove the UST at El Estero Wastewater Treatment Plant. Assess and remediate site contamination.
- Complete a UST removal plan for the City Corporate Yard.
- Complete a UST removal plan for the Airport Maintenance Yard.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	1.10	1.00	1.00	1.00	1.00
Hourly Employee Hours	0	0	0	0	0
Revenues					
Inter-fund Reimbursements	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Intergovernmental	-	22,812	-	-	-
Other Revenue	1,000	-	2,850	-	-
General Fund Subsidy	286,241	336,153	279,943	345,158	352,727
Total Revenue	\$ 312,241	\$ 383,965	\$ 307,793	\$ 370,158	\$ 377,727
Expenditures					
Salaries and Benefits	\$ 112,807	\$ 114,746	\$ 111,674	\$ 116,724	\$ 123,691
Supplies and Services	35,620	36,557	31,119	42,184	42,786
Special Projects	64,149	232,662	165,000	211,250	211,250
Capital Equipment	683	-	-	-	-
Transfers Out	98,982	-	-	-	-
Total Expenditures	\$ 312,241	\$ 383,965	\$ 307,793	\$ 370,158	\$ 377,727

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of required LUFT/SMU site assessments completed on time	N/A	100%	100%
Percent of required LUFT/SMU groundwater monitoring events/reports conducted on time	N/A	100%	100%
Percent of Hazardous Materials Emergency Response spills responded to within 1 hour of call	100%	100%	100%
Percent of vector control requests resolved within 5 working days	100%	100%	100%
Percent of fees paid, reports and manifests submitted, and other regulatory requirements satisfied on time	N/A	100%	98%
Hazardous materials spills responded to	8	6	8
Vector control requests resolved	52	32	40
Open City LUFT and SMU sites	18	18	18
Approved closures for City LUFT and SMU sites	3	2	2

PUBLIC WORKS PROGRAMS

- Administration
- Engineering Services
- Land Development
- Environmental Compliance
- **Traffic Engineering**
 - Access and Parking
 - Development Review and Transit Assistance
 - Transportation and Drainage
 - Systems Maintenance
 - Street Sweeping
 - Traffic Signals
 - Streets Capital
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 - Fleet Management
 - Communications Systems
 - Custodial Services
 - Energy Conservation
 - Water Resources Management
 - Recycled Water
 - Water Distribution
 - Water Treatment
 - Water Supply Management
 - Gibraltar Dam Operations
 - Water Resources Laboratories
 - Meter Reading
 - Water Capital Program
 - Wastewater Collection
 - Wastewater Treatment
 - Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Installed 600 pedestrian countdown timers with American Recovery and Reinvestment Act of 2009 funds.

Traffic Engineering

(Program No. 4311)

Mission Statement

Effectively manage the transportation network and develop improvements that are responsive to the needs of all travel modes so that people and goods can move safely and efficiently throughout the City.

Program Activities

- Collect, analyze, and interpret traffic information needed to optimize the transportation system to meet travel demand and City policy for equality between all modes of travel.
- Monitor traffic collisions to identify high collision locations and prevent collisions by collaborating with the Police Department.
- Respond to public requests, suggestions, and inquiries for changes in parking and traffic control.
- Provide direction in the design and construction of public and private improvements to ensure traffic safety and minimize travel impacts.
- Collect and process traffic data for transportation planning and land development review activities.
- Operate a coordinated traffic signal system to maximize safety, minimize delay, and be responsive to pedestrian, cyclist and motor vehicle needs.
- Review collisions involving pedestrians, bicyclists and vehicles and take corrective action as necessary to reduce collision rates to be equal to or lower than statewide averages.

Key Objectives for Fiscal Year 2012

- Maintain Level of Service C or better at 80% of the Santa Barbara County Association of Governments (SBCAG) Congestion Management Program signalized intersections during peak hours in order to provide acceptable levels of automobile related congestion and achieve consistency with the regional Congestion Management Plan.
- Investigate and resolve 65% of traffic related concerns, complaints, and requests within 60 calendar days.
- Perform review of 65% of temporary traffic control plans within 5 business days.
- Complete speed surveys on 5 streets to support Police enforcement of established speed limits.
- Review collision rates at intersections annually to determine the need to conduct warrant analyses for multi-way stops and traffic signals.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	5.45	4.45	4.45	4.75	4.75
Hourly Employee Hours	292	860	471	860	860
Revenues					
Other Revenue	\$ 55	\$ -	\$ -	\$ -	\$ -
Transfers In	-	-	-	40,709	-
Utility Users Tax	793,726	989,030	739,291	669,636	743,409
Total Revenue	\$ 793,781	\$ 989,030	\$ 739,291	\$ 710,345	\$ 743,409
Expenditures					
Salaries and Benefits	\$ 588,075	\$ 543,692	\$ 512,291	\$ 572,670	\$ 604,934
Supplies and Services	41,670	61,748	51,407	58,899	58,899
Special Projects	-	-	-	-	800
Non-Capital Equipment	13,207	28,793	25,593	28,776	28,776
Transfers Out	150,829	150,000	150,000	-	-
Appropriated Reserve	-	204,797	-	50,000	50,000
Total Expenditures	\$ 793,781	\$ 989,030	\$ 739,291	\$ 710,345	\$ 743,409

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of intersections at Level of Service C or better	95%	80%	80%
Percent of complaints resolved within 60 calendar days	91%	90%	65%
Percent of temporary traffic control plans reviewed within 5 business days	97.5%	100%	65%
Speed surveys completed	10	5	5
Traffic concerns reported	1,000	800	1,000
Turning movement and volume counts conducted	72	54	40

PUBLIC WORKS PROGRAMS

Administration
Engineering Services
Land Development
Environmental Compliance
Traffic Engineering
➤ Access and Parking
Development Review and
Transit Assistance
Transportation and Drainage
Systems Maintenance
Street Sweeping
Traffic Signals
Streets Capital
Downtown Parking
Building Maintenance
Fleet Management
Communications Systems
Custodial Services
Energy Conservation
Water Resources Management
Recycled Water
Water Distribution
Water Treatment
Water Supply Management
Gibraltar Dam Operations
Water Resources Laboratories
Meter Reading
Water Capital Program
Wastewater Collection
Wastewater Treatment
Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Met all Land Development (LDT), Pre-application Review Team (PRT), and Development Application Review Team (DART) application deadlines.

Access and Parking Development Review and Transit Assistance

(Program Nos. 4312 and 4314)

Mission Statement

Review private land development and public transportation facilities consistent with council's adopted policies so that people can move within the City with equality of convenience and access among all modes of transportation; and, plan and coordinate projects and programs that promote alternative modes of transportation and are widely available and attractive to the public.

Program Activities

- Support regional transportation planning decision making.
- Identify and compete for state and federal money for transportation system development.
- Work directly with community groups to address neighborhood and business transportation concerns, and develop appropriate programs or projects.
- Review all site plans for conformance with transportation and parking alternative transportation policies, regulation, and practices.
- Identify funding for the construction of new or improved pedestrian and bicycle facilities.
- Identify funding for the construction of new facilities serving various alternative transportation modes.
- Manage para-transit service contract.
- Develop funding programs for transit capital and operating assistance.
- Subsidize the operation of various transit assistance programs.
- Plan auto related, non-auto, and auto alternative improvements to the City's transportation system, consistent with policies of the Circulation Element, Bicycle Master Plan and others.
- Work with the Community Development Department to implement the Circulation Element.

Key Objectives for Fiscal Year 2012

- Meet 90% of all Land Development Team (LDT) Pre-application Review Team (PRT) and Development Application Review Team (DART) deadlines.
- Review and act within deadlines on 80% of all Development Plan Agreement (DPA), Architectural Board of Review (ABR), Historic Landmarks Commission (HLC), building permit, modification, and garage waiver requests.
- Finalize the draft Access and Parking Design Standards.
- Oversee the implementation of the General Plan as approved by City Council.
- Develop a request for proposal to update the Bicycle Master Plan and ensure the City's continued eligibility for bike facility funding opportunities.
- Manage the Metropolitan Transit District annual contract for shuttle service.
- Manage the Easy Lift contract for para-transit service.
- Attend, participate, and provide input to Santa Barbara County of Association of Government's discussion on SB 375.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	6.15	5.15	5.15	5.05	5.05
Hourly Employee Hours	0	260	0	0	0
Revenues					
Fees and Service Charges	\$ 337,484	\$ 330,000	\$ 332,000	\$ 331,375	\$ 331,375
Measure D Sales Tax	2,060,676	-	-	-	-
Measure A Sales Tax	-	976,306	926,960	976,306	976,306
Other Revenue	58,896	60,000	64,088	61,500	61,500
Transfers In	-	-	-	43,798	-
Utility Users Tax	675,830	771,516	691,045	738,503	819,827
Total Revenue	\$ 3,132,886	\$ 2,137,822	\$ 2,014,093	\$ 2,151,482	\$ 2,189,008
Expenditures					
Salaries and Benefits	\$ 671,192	\$ 590,405	\$ 574,531	\$ 612,802	\$ 650,328
Supplies and Services	69,514	69,960	88,981	94,174	94,174
Special Projects	2,389,489	1,964,512	1,347,381	1,441,306	1,441,306
Non-Capital Equipment	1,586	3,200	3,200	3,200	3,200
Transfers Out	1,105	-	-	-	-
Total Expenditures	\$ 3,132,886	\$ 2,628,077	\$ 2,014,093	\$ 2,151,482	\$ 2,189,008

Access and Parking Development Review and Transit Assistance

(Continued)

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of LDT, PRT and DART applications reviewed within the deadline	93%	95%	90%
Percent of DPA, ABR, HLC, building permits, modifications, and garage waiver requests reviewed within their respective deadlines	89%	90%	80%
PRT and DART applications reviewed	58	60	60
DPA, ABR, HLC, building permit, modification, and garage waiver requests reviewed	576	572	600
MTD Downtown/Waterfront Shuttle Ridership	525,900	544,000	525,000
Commuter Lot Shuttle Ridership	20,200	20,000	20,000
Commuter miles reduced by City employees using the Work Trip Program	272,500	600,000	600,000
City employees enrolled in a subscribed Alternative Transportation program (carpool, van pool, bus pass, etc.)	151	115	250
Grant applications submitted to fund transportation projects identified in the six-year Capital Improvement Program	N/A	N/A	1
New bicycle parking spaces installed	N/A	N/A	25

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PROGRAMS & SERVICES

PUBLIC WORKS PROGRAMS

- Administration
- Engineering Services
- Land Development
- Environmental Compliance
- Traffic Engineering
- Access and Parking
 - Development Review and Transit Assistance
- **Transportation and Drainage Systems Maintenance**
 - Street Sweeping
 - Traffic Signals
 - Streets Capital
 - Downtown Parking
 - Building Maintenance
 - Fleet Management
 - Communications Systems
 - Custodial Services
 - Energy Conservations
 - Water Resources Management
 - Recycled Water
 - Water Distribution
 - Water Treatment
 - Water Supply Management
 - Gibraltar Dam Operations
 - Water Resources Laboratories
 - Meter Reading
 - Water Capital Program
 - Wastewater Collection
 - Wastewater Treatment
 - Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Successfully met routine maintenance objectives and maintained service levels while balancing reduction of staff hours associated with the City's furlough.

Transportation and Drainage Systems Maintenance

(Program No. 4411, 4413-4415)

Mission Statement

Clean, maintain and repair transportation and drainage system infrastructure and other public property within the public right-of-way, to enhance community mobility, to improve community appearance, and to preserve creek and water quality.

Program Activities

- Maintain streets, sidewalks, curbs, gutters, and roadside vegetation using a variety of maintenance techniques.
- Maintain and revise pavement striping, painted curb, crosswalks and pavement legends.
- Repair or replace damaged or deteriorated storm drain facilities and remove debris from the storm drain system.
- Install and maintain street name, traffic warning, and regulatory signage.
- Operate and maintain storm water pump stations and respond to storm conditions or emergencies to protect property.
- Remove graffiti from public property in right-of-way and assist private property owners with graffiti removal on private property.

Key Objectives for Fiscal Year 2012

- Repair 75,000 square feet of street and sidewalk with asphalt, including potholes, skin patching, sidewalk padding, and overlays.
- Replace 9,500 square feet of damaged concrete sidewalk, curb, and gutter.
- Support right-of-way cleanups at the request of the Police Department.
- Maintain 96,000 linear feet of the existing curb markings.
- Maintain 200 crosswalks.
- Replace 500 faded, damaged, or missing street name signs, warning, and/or regulatory signs per year.
- Perform maintenance along both sides of the 5.9 mile railroad corridor (a total of 11.8 miles) within City limits with California Conservation Corps, to a level agreed upon under the provisions of the MOU with Union Pacific Railroad.
- Restripe 180,000 linear feet of pavement lane striping.
- Develop a sign management system that will use a software database program to organize and categorize data of signage on City streets in a format compatible with the Cartograph work order system.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	26.70	26.80	26.80	28.45	28.45
Hourly Employee Hours	1,919	3,000	2,100	3,000	3,000
Revenues					
Fees and Service Charges	\$ 64,035	\$ 95,000	\$ 89,027	\$ 85,000	\$ 85,000
Interest Income	114,870	92,500	3,184	13,000	13,000
Inter-fund Reimbursements	98,982	-	-	-	-
Measure D Sales Tax	508,853	-	-	-	-
Measure A Sales Tax	14,688	700,682	718,340	736,304	763,880
Other Revenue	20	-	-	-	-
Transfers In	-	-	-	139,677	-
Utility Users Tax	3,744,591	4,100,874	3,908,849	4,215,158	4,473,883
Total Revenue	\$ 4,546,039	\$ 4,989,056	\$ 4,719,400	\$ 5,189,139	\$ 5,335,763
Expenditures					
Salaries and Benefits	\$ 2,079,133	\$ 2,226,143	\$ 2,078,264	\$ 2,394,589	\$ 2,538,307
Supplies and Services	1,130,248	1,382,682	1,284,485	1,270,914	1,273,820
Special Projects	1,335,001	1,386,131	1,362,551	1,373,636	1,373,636
Transfers Out	1,657	-	-	150,000	150,000
Total Expenditures	\$ 4,546,039	\$ 4,994,956	\$ 4,725,300	\$ 5,189,139	\$ 5,335,763

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Square feet of surface repaired with asphalt	117,336	75,000	75,000
Square feet of concrete installed	11,080	9,338	9,500
Right-of-Way cleanups	N/A	26	26
Linear feet of curb markings maintained	N/A	168,000	96,000
Crosswalks maintained	N/A	268	200
Faded, damaged or missing street name, warning, and/or regulatory signs replaced	505	500	500
Cleanup days managed along the railroad corridor	21	7	21
Linear feet of pavement lane restriped	N/A	224,000	180,000
Requests from the public for abandoned furniture and trash removal referred to Allied and/or MarBorg	709	990	990
Special event setups completed	16	15	15
Staff hours spent on special events, including major and minor events	538	1,000	1,000
5-gallon paint buckets recycled	176	300	300
Square feet of graffiti removed or painted over	163,895	230,000	230,000
Graffiti hotline and email reports received	3,317	3,400	3,400
Staff hours spent on storm drain maintenance	N/A	1,200	1,200

PUBLIC WORKS PROGRAMS

- Administration
- Engineering Services
- Land Development
- Environmental Compliance
- Traffic Engineering
- Access and Parking
 - Development Review and Transit Assistance
- Transportation and Drainage
 - Systems Maintenance
- **Street Sweeping**
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 - Streets Capital
 - Downtown Parking
 - Building Maintenance
 - Fleet Management
 - Communications Systems
 - Custodial Services
 - Energy Conservation
 - Water Resources Management
 - Recycled Water
 - Water Distribution
 - Water Treatment
 - Water Supply Management
 - Gibraltar Dam Operations
 - Water Resources Laboratories
 - Meter Reading
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 - Wastewater Collection
 - Wastewater Treatment
 - Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Updated the residential and commercial street sweeping specifications and rebid the contracts taking effect July 1, 2011.

Street Sweeping

(Program No. 4412, 4418)

Mission Statement

Clean streets to improve community appearance and water quality in urban creeks.

Program Activities

- Mechanically sweep residential streets regularly.
- Mechanically sweep business and commercial area streets (primarily in the downtown and Milpas Street areas) regularly.

Key Objectives for Fiscal Year 2012

- Sweep 17,400 curb miles per the established sweeping schedules for residential and commercial routes, except in inclement weather and on City-observed holidays.
- Conduct stakeholder meetings to evaluate the sustainability of the Street Sweeping Program by December 31, 2011.
- Monitor all street sweeping routes and debris collected, and hotline call activity. If necessary, adjust schedule and/or parking restriction zones to establish acceptable curb access and cleanliness with minimal inconvenience to residents and businesses.
- Investigate use of license plate recognition (LPR) cameras mounted on street sweepers and related software programs to perform parking enforcement, and determine if it is feasible for use in the City street sweeping program.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	4.00	4.00	4.00	2.35	2.35
Hourly Employee Hours	0	0	0	0	0
Revenues					
Inter-fund Reimbursements	\$ 327,369	\$ 330,562	\$ 330,562	\$ 335,979	\$ 341,558
Parking Violations	714,453	810,810	652,200	673,800	673,800
Total Revenue	\$ 1,041,822	\$ 1,141,372	\$ 982,762	\$ 1,009,779	\$ 1,015,358
Expenditures					
Salaries and Benefits	\$ 370,172	\$ 372,486	\$ 368,319	\$ 222,441	\$ 235,854
Supplies and Services	469,695	527,350	500,580	519,862	521,041
Special Projects	-	-	-	-	100
Transfers Out	347,412	286,336	286,336	303,249	311,155
Total Expenditures	\$ 1,187,279	\$ 1,186,172	\$ 1,155,235	\$ 1,045,552	\$ 1,068,150

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Curb miles swept on established schedules for residential and commercial routes	19,229	19,174	17,400
Tons of debris collected on commercial routes	1,081	898	900
Tons of debris collected on Westside residential routes	408	336	340
Tons of debris collected on Eastside residential routes	337	376	380
Tons of debris collected on Mesa and Bel Air residential routes	200	194	200
Tons of debris collected on Hidden Valley and Campanil residential routes	66	58	60
Tons of debris collected on San Roque residential routes	267	254	260

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➤ **Traffic Signals**
Streets Capital
Downtown Parking
Building Maintenance
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Communications Systems
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RECENT PROGRAM ACHIEVEMENT

Installed battery back-up systems at 16 intersections funded by American Recovery and Reinvestment Act of 2009.

Traffic Signals

(Program No. 4532)

Mission Statement

Maintain a safe, efficient and reliable citywide Traffic Signal System Network and provide funding for electrical energy for streetlights and traffic signals.

Program Activities

- Provide maintenance and repair support for the City's 106 signalized intersections.
- Maintain the computerized controlling network for each intersection.
- Ensure proper video and analog vehicle detection at signalized intersections.
- Manage the Fire Department's Opticom preemption system to coordinate signal timing with emergency vehicle response.
- Provide funding for all electrical costs for both traffic signals and streetlights.

Key Objectives for Fiscal Year 2012

- Complete 99% of scheduled preventative maintenance work orders on the traffic signal network in accordance with approved preventative maintenance plan.
- Complete 99% of priority 1 work orders (Emergency Repairs) within 12 working hours of notification on weekdays.
- Respond to 99% of all non-emergency unscheduled repair work orders within 24 working hours on the traffic signal network.
- Replace ten traffic signal controllers with Cold Fire systems for better communications.
- Replace 3 traffic signal cabinets.
- Replace 10 conflict monitors.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	3.35	3.35	3.35	2.50	2.50
Hourly Employee Hours	0	0	0	0	0
Revenues					
Fees & Service Charges	\$ 12,246	\$ 14,000	\$ 12,872	\$ 13,124	\$ 13,124
Other Revenue	190	-	-	-	-
Transfers In	-	-	-	19,043	-
Utility Users Tax	1,116,635	1,215,718	1,199,371	1,142,283	1,179,566
Total Revenue	\$ 1,129,071	\$ 1,229,718	\$ 1,212,243	\$ 1,174,450	\$ 1,192,690
Expenditures					
Salaries and Benefits	\$ 302,740	\$ 318,653	\$ 306,269	\$ 243,203	\$ 261,443
Supplies and Services	826,331	873,065	867,974	893,247	893,247
Capital Equipment	-	30,000	30,000	30,000	30,000
Non-Capital Equipment	-	8,000	8,000	8,000	8,000
Total Expenditures	\$ 1,129,071	\$ 1,229,718	\$ 1,212,243	\$ 1,174,450	\$ 1,192,690

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of scheduled PM's completed	93%	100%	99%
Percent of Emergency work orders completed within 12 working hours	100%	100%	99%
Percent of non-emergency, unscheduled repairs responded to within 24 working hours of notification	100%	100%	99%
Emergency work orders completed	46	50	50
Unscheduled work orders completed	252	120	250
Cost of maintenance and operations per traffic intersection	\$5,556	\$5,684	\$5,600

PUBLIC WORKS PROGRAMS

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Development Review and
Transit Assistance
Transportation and Drainage
Systems Maintenance
Street Sweeping
Traffic Signals

➤ Streets Capital

Downtown Parking
Building Maintenance
Fleet Management
Communications Systems
Custodial Services
Energy Conservation
Water Resources Management
Recycled Water
Water Distribution
Water Treatment
Water Supply Management
Gibraltar Dam Operations
Water Resources Laboratories
Meter Reading
Water Capital Program
Wastewater Collection
Wastewater Treatment
Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Completed \$3.7M of American Recovery and Reinvestment Act of 2009 funded projects including: roadway maintenance, and sidewalk and access ramp installation.

Streets Capital

(Program No. 4417)

Mission Statement

Manage the maintenance, repair of, and improvements to the public right-of-way infrastructure in accordance with the goals of the City Council and the Circulation Element, in order to provide the public with safe, efficient, functional, high quality, and cost-effective transportation and drainage systems.

Program Activities

- Fund projects to maintain, repair, and improve the City's infrastructure assets for streets, sidewalks, bridges, storm drains, traffic signals, and pavement striping and markings.
- Plan, prioritize, and balance funding for capital expenditures between multi-modal transportation and street right-of-way infrastructure maintenance, repair and improvements that include streets, bridges, storm drains, traffic signals, streetlights, traffic markings, and sidewalks.
- Apply for grant funding from a variety of sources for capital projects to leverage City funds.
- Provide courtesy review and coordination of all CalTrans initiated roadway projects.
- Coordinate the City's involvement and activities with the utility companies' design for Underground Utility Districts.
- Provide staff support to division managers and supervisors associated with Streets capital projects.

Key Objectives for Fiscal Year 2012

- Award a pavement maintenance construction contract in 1 of the City's pavement maintenance areas for slurry seal and/or asphalt concrete pavement overlay.
- Include in the annual asphalt pavement design contract a street with a Pavement Condition Index (PCI) of less than 40.
- Prepare an annual Road Maintenance Action Plan update.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	0.00	0.00	0.00	0.00	0.00
Hourly Employee Hours	0	0	0	0	0
Revenues					
Gas Tax	\$ 1,488,502	\$ 2,387,670	\$ 2,407,669	\$ 2,479,583	\$ 2,479,583
Interest Income	9,145	7,800	6,256	5,600	5,600
Inter-fund Reimbursements	-	-	3,333	-	-
Intergovernmental	3,531,145	19,452,660	12,215,359	338,782	338,782
Measure D Sales Tax	1,000,175	-	-	-	-
Measure A Sales Tax	108,049	1,113,271	1,172,862	1,048,424	744,576
Other Revenue	982	-	-	-	-
Transportation Dev. Funds	53,175	54,308	54,308	56,484	56,484
Utility Users Tax	678,230	-	519,544	377,220	-
Total Revenue	\$ 6,869,403	\$ 23,015,709	\$ 16,379,331	\$ 4,306,093	\$ 3,625,025
Expenditures					
Transfers Out - Und. Util.	\$ -	\$ -	\$ -	\$ 150,000	\$ -
Capital Program - TDA Fund	165,656	222,521	222,521	62,084	62,084
Capital Program - Streets	9,109,320	25,325,871	16,506,647	3,195,585	2,808,780
Capital Program - Measure A	-	487,591	487,591	424,431	79,831
Capital Program - Measure D	639,746	3,883,604	2,836,361	-	-
Capital Program - Und. Util.	227,008	867,689	829,633	-	-
Total Expenditures	\$ 10,141,730	\$ 30,787,276	\$ 20,882,753	\$ 3,832,100	\$ 2,950,695

No staff is allocated to this budgetary program.

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Streets Capital Program professional engineering services contracts managed	17	12	12
Lane miles of asphalt pavement treatment	34.5	72	35
Square feet of new sidewalk installed	14,100	26,000	25,000
PCI for asphalt pavement roads only	70	70	70
PCI for all roads	69	68	68
Access ramps installed	28	80	25
Construction contracts awarded	11	15	5
Value of construction contracts awarded	\$11.8M	\$11.6m	\$19.9M
Active federally funded bridge grants	6	6	6
Value of bridge grants	\$57M	\$51.8m	\$51.8M

PROGRAMS & SERVICES

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➤ **Downtown Parking**

Building Maintenance
Fleet Management
Communications Systems
Custodial Services
Energy Conservation
Water Resources Management
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Wastewater Collection
Wastewater Treatment
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RECENT PROGRAM ACHIEVEMENTS

Completed seismic upgrades in 2 parking structures. Conducted public outreach regarding projects and alternative parking locations.

Downtown Parking

(Program Nos. 4315, 4316, 4317, 4319)

Mission Statement

Operate and maintain the City's parking facilities and on-street parking supply in order to maximize their use by customers and employees that shop and work in the Downtown Business District, thereby enhancing the economic vitality of the Downtown area.

Program Activities

- Operate and maintain 12 parking lots, including five parking structures, containing over 3,300 parking stalls.
- Administer customer and commuter parking programs.
- Provide parking facilities for over four million vehicles per year.
- Administer the Parking and Business Improvement Area, providing for 75-minute free parking program.
- Provide customer accounting and billing services.
- Plan, fund and implement long-term capital maintenance projects.
- Manage on-street resources for resident parking in the Downtown, City College, and upper Modoc areas.
- Fund and administer Metropolitan Transit District Bus Pass programs for City employees.

Key Objectives for Fiscal Year 2012

- Check 100% of parking lot equipment per approved preventative maintenance schedule.
- Respond to 90% of all equipment malfunction calls within 15 minutes.
- Ensure that 98.5% of all cash drawers are balanced at the end of each day.
- Perform regular cleaning of 100% Parking Program maintained public restrooms each day.
- Ensure that 100% of contractor maintained portable restrooms are kept clean and well supplied.
- Ensure that 100% of parking garage elevators are maintained per contract requirements.
- Conduct public outreach efforts to ensure that the Downtown merchants and the public are informed of construction projects, special events, promotions, improvements or changes made to the Parking Program.

Key Objectives for Fiscal Year 2012 (cont'd)

- Compile parking data and begin analysis of effects, timing, and options of possible changes to hourly parking rates.
- Complete the seismic upgrade project in City Parking Lot 2.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	23.90	24.50	24.50	24.50	24.50
Hourly Employee Hours	134,185	144,000	134,638	135,000	135,000
Revenues					
Fees and Service Charges	\$ 5,719,507	\$ 5,606,000	\$ 5,599,531	\$ 5,662,166	\$ 5,662,166
Interest Income	191,670	154,700	153,413	137,600	137,600
Other Revenue	169,920	65,000	61,586	329,123	45,000
PBIA Assessment	815,292	840,000	860,000	840,000	840,000
Rents	23,740	23,740	23,740	40,925	40,925
Transfers In	-	-	-	26,235	-
Total Revenue	\$ 6,920,129	\$ 6,689,440	\$ 6,698,270	\$ 7,036,049	\$ 6,725,691
Expenditures					
Salaries and Benefits	\$ 3,617,455	\$ 3,847,242	\$ 3,581,437	\$ 3,799,707	\$ 3,947,865
Supplies and Services	1,596,809	1,807,229	1,434,573	1,835,558	1,929,145
Special Projects	509,679	730,482	498,478	498,478	499,478
Non-Capital Equipment	578	25,000	16,460	25,000	25,000
Transfers Out	314,002	312,621	312,621	340,391	340,391
Appropriated Reserve	-	8,709	-	-	-
Total Operating Expenditures	\$ 6,038,523	\$ 6,731,283	\$ 5,843,569	\$ 6,499,134	\$ 6,741,879
Capital Program	\$ 1,213,049	\$ 2,052,374	\$ 935,330	\$ 1,000,000	\$ 1,065,000
Total Expenditures	\$ 7,251,572	\$ 8,783,657	\$ 6,778,899	\$ 7,499,134	\$ 7,806,879
Addition to (Use of) Reserves	\$ (331,443)	\$ (2,094,217)	\$ (80,629)	\$ (463,085)	\$ (1,081,188)

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of preventative maintenance inspections completed per the approved schedule	100%	100%	100%
Percent of responses to equipment breakdowns made within 15 minutes	98%	95%	90%
Percent of daily booth transactions completed and balanced successfully	99%	98.5%	98.5%
Percent of Parking Program maintained public restrooms cleaned each day per the approved schedule	100%	100%	100%

PROGRAMS & SERVICES

Downtown Parking

(continued)

Program Performance Measures (cont'd)

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of portable restrooms checked by Parking staff per approved schedule	100%	100%	100%
Percent of parking garage elevators maintained per contract requirements	100%	100%	100%
Vehicle transactions	4,315,418	4,440,848	4,300,000
Maintenance calls	1,731	1,200	1,000
Percent of paid transactions paid with a credit card	N/A	N/A	20%
Monthly Parking Permits	N/A	N/A	500
Commuter Lot Permits	N/A	N/A	800
Residential (RPP) Parking Permits	N/A	N/A	3,100

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PUBLIC WORKS PROGRAMS

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RECENT PROGRAM ACHIEVEMENTS

Completed maintenance projects at City Hall, Los Banos, and the Central Library over the mandatory furlough and avoided disruption of City services.

Building Maintenance

(Program No. 4511)

Mission Statement

To maintain a clean, safe and functional work and business environment and provide operations, maintenance and construction services.

Program Activities

- Manage the maintenance, replacement, and upgrade of the buildings, facilities and City owned streetlights.
- Utilize trades personnel, in conjunction with service and construction contractors, to augment and support planned maintenance and special building project programs.
- Provide project management support for special capital improvement projects in various departments.

Key Objectives for Fiscal Year 2012

- Complete 90% of service calls within 30 days.
- Complete 95% of preventative maintenance work orders by the due date.
- Complete 90% of special request work orders within 90 days
- Complete 90% of streetlight work orders within 2 weeks.
- 🌿 Complete the City's 2011 Greenhouse Gas Emissions Inventory.
- Build an electronic lock and key database for City buildings.
- Complete the roof replacement at the Central Library.

Financial and Staffing Information

	Actual	Amended	Projected	Adopted	Proposed
	FY 2010	FY 2011	FY 2011	FY 2012	FY 2013
Authorized Positions	18.85	17.65	17.65	16.40	16.40
Hourly Employee Hours	0	300	520	120	120
Revenues					
Grants	\$ 75,230	\$ 742,970	\$ 475,499	\$ -	\$ -
Inter-fund Reimbursements	3,340,790	3,598,018	3,108,797	3,035,446	3,085,446
Other Revenue	(20,293)	-	(989)	-	-
Transfers In	-	-	-	178,745	-
Total Revenue	\$ 3,395,727	\$ 4,340,988	\$ 3,583,307	\$ 3,214,191	\$ 3,085,446
Expenditures					
Salaries and Benefits	\$ 1,780,342	\$ 1,720,928	\$ 1,708,548	\$ 1,569,781	\$ 1,676,264
Supplies and Services	593,907	531,631	537,870	542,747	547,178
Special Projects	895,584	2,010,520	1,317,901	981,499	726,541
Capital Equipment	64,812	780,560	281,664	15,000	5,000
Non-Capital Equipment	522	15,000	16,925	15,000	15,000
Transfers Out	65,829	-	-	-	-
Total Expenditures	\$ 3,400,996	\$ 5,058,639	\$ 3,862,908	\$ 3,124,027	\$ 2,969,983
Addition to (Use of) Reserves	\$ (5,269)	\$ (717,651)	\$ (279,601)	\$ 90,164	\$ 115,463

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of service calls respond to and completed within 30 days	87%	90%	90%
Percent of preventative maintenance work orders completed by the due date	93%	86%	95%
Percent of special request work orders completed within 90 days	99%	100%	90%
Percent of streetlight work orders completed within 2 weeks	88.5%	87%	90%
Graffiti work orders	405	440	400
Streetlight work orders	370	400	380
Average days to complete a service call	19	26	15
Average days to complete special projects	16	36	45

PUBLIC WORKS PROGRAMS

- Administration
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- Land Development
- Environmental Compliance
- Traffic Engineering
- Access and Parking
 - Development Review and Transit Assistance
- Transportation and Drainage
 - Systems Maintenance
- Street Sweeping
- Traffic Signals
- Streets Capital
- Downtown Parking
- Building Maintenance
- **Fleet Management**
- Communications Systems
- Custodial Services
- Energy Conservation
- Water Resources Management
- Recycled Water
- Water Distribution
- Water Treatment
- Water Supply Management
- Gibraltar Dam Operations
- Water Resources Laboratories
- Meter Reading
- Water Capital Program
- Wastewater Collection
- Wastewater Treatment
- Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Expanded the on-line Pool Vehicle Reservation and Dispatch Program to facilitate vehicle sharing.

Fleet Management

(Program No. 4521, 4522)

Mission Statement

Manage the motorized fleet and fleet support services to cost-effectively provide safe, reliable vehicles and equipment for all City departments.

Program Activities

- Maintain and repair the City's fleet vehicles and heavy equipment and administer, test, and certify vehicles and equipment in compliance with federal and state mandates.
- Maintain the emergency power generators in a state of readiness.
- Maintain automated fuel delivery system and refueling infrastructure.
- Fund and maintain a vehicle replacement program that ensures the orderly and timely replacement of the City's fleet.
- Provide technical services to develop specifications for purchasing of vehicles and equipment.
- Maintain the Pool Vehicle Program for shared vehicle use.

Key Objectives for Fiscal Year 2012

- Complete 95% of preventive maintenance services on schedule and in accordance with manufacturer's recommendations.
- Complete 100% of the mandated inspections and certifications annually in the following areas: a) aerial equipment certifications b) youth bus inspections and certifications c) commercial vehicle maintenance and inspection.
- Maintain 90% availability for each of the 5 identified classes of vehicles.
- Complete 100% of mandated smog inspections and certifications.
- Complete 100% of mandated diesel smoke tests and certifications.
- Prepare the Vehicle Replacement Report by January 31, 2012.
- Develop specifications, maximize the use of alternative fueled vehicles and establish purchase contracts for the procurement of every vehicle approved for replacement in the fiscal year.
- Comply with mandated reporting requirements from Santa Barbara Air Pollution Control District, California Air Resources Board and the Bureau of Automotive Repair in a variety of areas governing fleet operations.

Key Objectives for Fiscal Year 2012 (cont'd)

- Complete a diesel powered engine retrofit program for on road vehicles to comply with California Air Resources Board (CARB) regulations by December 31, 2011.
- Develop a plan to comply with California Air Resources Board (CARB) regulations for off-road diesel powered equipment (due by December 31, 2015).
- 🍃 Continue the centralized electronic vehicle pool program as a tool to improve the utilization of administrative vehicles in the City fleet.
- Continue fleet user group meetings to share information regarding new or ongoing fleet programs and solicit input from customers to help shape fleet services.
- Pursue grant funding opportunities for all types of vehicles and equipment, including alternative fueled vehicles and equipment.
- Establish an on-line preventive maintenance scheduling program citywide.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	16.15	15.15	15.15	15.00	15.00
Hourly Employee Hours	0	0	0	0	0
Revenues					
Interest Income	\$ 193,275	\$ 153,300	\$ 167,205	\$ 149,700	\$ 149,700
Inter-fund Reimbursements	4,066,106	4,393,186	4,393,186	4,402,301	4,402,301
Other Revenue	175,054	110,000	110,000	110,000	110,000
Transfers In	13,184	-	-	98,805	-
Total Revenue	\$ 4,447,619	\$ 4,656,486	\$ 4,670,391	\$ 4,760,806	\$ 4,662,001
Expenditures					
Salaries and Benefits	\$ 1,296,476	\$ 1,292,239	\$ 1,274,744	\$ 1,305,886	\$ 1,388,273
Supplies and Services	1,100,028	1,256,230	1,233,795	1,228,874	1,235,710
Special Projects	33,347	87,279	60,013	360,000	60,300
Non-Capital Equipment	11,800	2,200	1,653	5,000	5,000
Total Expenditures	\$ 2,441,651	\$ 2,637,948	\$ 2,570,205	\$ 2,899,760	\$ 2,689,283
Capital Program	889,718	4,479,566	2,106,764	785,000	2,230,000
Addition to (Use of) Reserves	\$ 1,116,250	\$ (2,461,028)	\$ (6,578)	\$ 1,076,046	\$ (257,282)

Fleet Management

(Continued)

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of preventive maintenance services completed on schedule	97%	96%	95%
Vehicles maintained	495	485	485
Pool vehicle trips	N/A	N/A	10,020
Pool vehicle miles	N/A	N/A	290,000
Work orders written for repairs with one or more repair requests	2,462	2,394	2,350
Preventive maintenance services performed	1,211	1,068	1,150
Invoices processed for payment	3,880	3,890	3,900
Maintenance cost per fire pumper	\$15,248	\$14,000	\$17,000
Maintenance cost per Police interceptor	\$8,721	\$8,000	\$8,800
Maintenance cost per ¾-ton truck	\$2,434	\$2,700	\$2,450
Maintenance cost per backhoe/loader	\$6,905	\$6,000	\$7,200
Average maintenance cost per non emergency sedan	\$3,180	\$3,500	\$3,500
Average maintenance cost per mile for fire pumpers	\$4.90	\$4.80	\$4.85
Average maintenance cost per mile for Police interceptors	\$0.58	\$0.61	\$0.60
Average maintenance cost per mile for ¾-ton trucks	\$0.61	\$0.63	\$0.63
Average maintenance cost per hour for backhoes and loaders	\$36.44	\$33.00	\$39.00
Average maintenance cost per mile for non emergency sedans	\$0.32	\$0.41	\$0.35
Percent of vehicles capable of using alternative fuels	38%	36%	40%
Vehicles fueled with biodiesel	115	102	102
Vehicles fueled with compressed natural gas	8	8	8
Hybrid vehicles	42	42	44
Vehicles capable of using alternative fuels not listed above	26	26	26

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PUBLIC WORKS PROGRAMS

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Land Development
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Development Review and Transit Assistance
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Fleet Management
➤ **Communications Systems**
Custodial Services
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Water Resources Management
Recycled Water
Water Distribution
Water Treatment
Water Supply Management
Gibraltar Dam Operations
Water Resources Laboratories
Meter Reading
Water Capital Program
Wastewater Collection
Wastewater Treatment
Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Replaced the City Hall phone switch and integrated Microsoft Exchange Voicemail. Connected the Cabrillo Arts Pavilion to the City owned fiber network.

Communications Systems

(Program No. 4531)

Mission Statement

Provide and maintain the citywide radio, telephone, microwave, Combined Communication Center (911), and associated electronic communication systems to ensure uninterrupted high quality communication operations.

Program Activities

- Provide maintenance and support activity for all communication equipment, including repeaters, voters, and mobile and portable radios.
- Ensure the maintenance and operability of the Combined Communications Center, the City's 911 emergency call center.
- Maintain the City's microwave links.
- Manage the telephone system maintenance contract.
- Respond to all telephone and voicemail problems.
- Maintain computerized call accounting and name display databases.
- Perform radio, computer, and electronics installations in all City owned vehicles.
- Install telecommunications cables in City owned buildings.

Key Objectives for Fiscal Year 2012

- Complete 99% of all scheduled preventative maintenance work orders monthly on the combined communication and all other communication equipment (radios), per manufacturers' suggested specifications.
- Process 90% of all unscheduled repairs to portable and mobile radios within 3 working days.
- Complete 99% of all scheduled preventative maintenance and manufacturers' suggested maintenance work orders on citywide telephone systems.
- Complete 90% of all unscheduled work orders for the citywide telephone system within three working days of the reported outage.
- Maintain the Combined Communication Center (911) at 100% operational readiness.
- Convert all City radios and channels to narrow band format per FCC mandate.
- Lower maintenance costs through utilization of various communications technology.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	5.40	5.40	5.40	5.70	5.70
Hourly Employee Hours	0	0	0	0	0
Revenues					
Inter-fund Reimbursements	\$ 706,549	\$ 706,549	\$ 706,549	\$ 706,549	\$ 706,549
Other Revenue	6	-	-	-	-
Transfers In	-	-	-	57,783	-
Total Revenue	\$ 706,555	\$ 706,549	\$ 706,549	\$ 764,332	\$ 706,549
Expenditures					
Salaries and Benefits	\$ 497,281	\$ 492,703	\$ 506,085	\$ 540,294	\$ 575,472
Supplies and Services	142,438	179,702	157,713	132,701	129,605
Special Projects	316	-	-	-	-
Non-Capital Equipment	831	8,000	8,000	-	-
Total Expenditures	\$ 640,866	\$ 680,405	\$ 671,798	\$ 672,995	\$ 705,077
Addition to (Use of) Reserves	\$ 65,689	\$ 26,144	\$ 34,751	\$ 91,337	\$ 1,472

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of scheduled monthly preventive maintenance work orders completed	100%	59%	99%
Percent of unscheduled work orders completed on radios within 3 working days	87%	95%	90%
Percent of telephone system preventive maintenance work orders completed on schedule or per manufacturers' recommendations	100%	100%	99%
Percent of telephone system unscheduled repairs completed within 3 days of reported outage	100%	92%	90%
Percent of operational readiness for the Combined Communications Center (9-1-1)	100%	100%	100%
Preventative maintenance work orders	450	434	400
Routine work orders completed	1,140	308	1,300
Cost to manage and maintain the telecommunications system	\$144,000	\$146,000	\$162,500

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Downtown Parking
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Fleet Management
Communications Systems

➤ **Custodial Services**

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Water Resources Management
Recycled Water
Water Distribution
Water Treatment
Water Supply Management
Gibraltar Dam Operations
Water Resources Laboratories
Meter Reading
Water Capital Program
Wastewater Collection
Wastewater Treatment
Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Successfully added Parks and Recreation events to work program.

Custodial Services

(Program No. 4541)

Mission Statement

Provide custodial services to specified City facilities to ensure a clean and safe work environment for the staff and the public.

Program Activities

- Perform daily and routine cleaning services for approximately 280,000 square feet of facilities.
- Provide emergency custodial services.
- Manage contracted services and provide window, carpet, and awning cleaning as needed.

Key Objectives for Fiscal Year 2012

- Provide carpet cleaning and floor work services in city buildings as needed.
- Respond to 95% of custodial emergencies within 2 hours during normal business hours.
- Complete the annual Council Chambers and Room 15 Special Cleaning prior to City Council convening in January 2012.
- 🌿 Provide an annual training on green cleaning methods and practices.
- Using computerized work order system, identify, record and track all special service requests for meeting set ups, special cleanings, changing out lamps and bulbs and special events coverage.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	13.10	13.10	13.10	12.30	12.30
Hourly Employee Hours	731	1,000	500	0	0
Revenues					
Inter-fund Reimbursements	\$ 934,932	\$ 1,036,016	\$ 984,390	\$ 1,326,018	\$ 1,326,018
Transfers In	65,000	-	-	83,017	-
Total Revenue	\$ 999,932	\$ 1,036,016	\$ 984,390	\$ 1,409,035	\$ 1,326,018
Expenditures					
Salaries and Benefits	\$ 685,971	\$ 645,092	\$ 596,025	\$ 857,096	\$ 910,746
Supplies and Services	187,211	397,763	377,421	429,078	386,651
Total Expenditures	\$ 873,182	\$ 1,042,855	\$ 973,446	\$ 1,286,174	\$ 1,297,397
Addition to (Use of) Reserves	\$ 126,750	\$ (6,839)	\$ 10,944	\$ 122,861	\$ 28,621

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Carpet and floor cleaning services completed	N/A	N/A	70
Percent of emergency responses within 2 hours	100%	95%	95%
Special cleaning requests completed	139	116	300
Meeting set-ups completed	28	8	30
Custodial emergency responses	11	8	25

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➤ Energy Conservation

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RECENT PROGRAM ACHIEVEMENTS

Worked with Los Banos Del Mar pool staff to design and install an energy efficient pumping system, cutting the facility's electricity consumption in half.

Energy Conservation

(Program No. 4551)

Mission Statement

Provide energy efficiency and conservation management, energy generation project management, and electric and gas utility coordination for all City departments.



Program Activities

- Provide energy management services for City departments which include energy conservation services, renewable energy generation development, and energy and bill auditing.
- Represent the City's interests in the South Coast Energy Efficiency Partnership.
- Pursue funding opportunities for energy conservation projects.
- Provide technical support to include energy conservation in capital improvement and special projects for various departments.
- Administer the power purchase agreements for the City's alternative energy generating facilities.

Key Objectives for Fiscal Year 2012

- Administer the power purchase agreement at the Public Works Corporate Yard.
- 🌱 Achieve \$180,000 in cumulative annual savings from energy conservation efforts (base year 2009).
- Achieve \$95,000 in cumulative annual savings from tariff restructuring (base year 2009).
- 🌱 Obtain \$20,000 in incentive and grant funding for City energy conservation projects.
- 🌱 Manage design and construction of the El Estero Wastewater Treatment Plant (WWTP) Pilot Fat, Oil & Grease (FOG) project.
- 🌱 Participate in the South Coast Energy Efficiency Partnership (SCEEP) to provide public outreach and promote energy efficiency in City buildings and the community.
- Track and report on the status of Energy Efficiency and Conservation Block Grant (EECBG) funded projects.
- 🌱 Manage construction of a power purchase funded cogeneration facility at the El Estero WWTP Project.

Key Objectives for Fiscal Year 2012 (cont'd)

-  Complete construction of all EECBG funded energy efficiency retrofits.
-  Analyze universal electric vehicle charging capabilities for possible future installation in designated City owned and operated parking lots.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	0.00	0.00	0.00	1.10	1.10
Hourly Employee Hours	0	0	0	0	0
Revenues					
Inter-fund Reimbursements	\$ -	\$ -	\$ -	\$ 99,584	\$ 99,584
Transfers In	-	-	-	15,357	-
Total Revenue	\$ -	\$ -	\$ -	\$ 114,941	\$ 99,584
Expenditures					
Salaries and Benefits	\$ -	\$ -	\$ -	\$ 140,455	\$ 153,683
Total Expenditures	\$ -	\$ -	\$ -	\$ 140,455	\$ 153,683
Addition to (Use of) Reserves	\$ -	\$ -	\$ -	\$ (25,514)	\$ (54,099)

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Megawatt hours produced by the Corporate Yard Solar project	N/A	530	500
Cumulative annual savings from energy conservation efforts	N/A	N/A	\$180,000
Cumulative annual energy savings from tariff restructuring	N/A	N/A	\$95,000
Incentive and grant funding received for City energy conservation projects	N/A	N/A	\$20,000
Incentive and grant funding applications submitted	N/A	N/A	10
EECBG funded energy efficiency retrofits	N/A	N/A	7

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➤ **Water Resources Management**
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RECENT PROGRAM ACHIEVEMENTS

Upgraded the operating system for the Laboratory Information Management System main server and workstations.

Water Resources Management

(Program Nos. 4611, 4612)

Mission Statement

Provide support and direction to staff to ensure that City water and wastewater systems are reliable, comply with all permits and regulations, protect public health and the environment, and are cost-effective.

Program Activities

- Manage the City's water, wastewater and recycled water, storage, treatment, distribution and collection systems, and the Long-Term Water Supply Program.
- Ensure compliance of water, wastewater, and recycled water systems, with extensive local, State, and federal regulations.
- Develop short and long range water and wastewater resources and capital programs.
- Provide staff support to the Public Works Director, City Administrator, Board of Water Commissioners, and City Council on issues concerning water resources.
- Develop annual Water and Wastewater Fund budgets and ensure that expenditures remain within adopted budget amounts.
- Provide ongoing budgetary guidance and support to all Water Resources Division sections.

Key Objectives for Fiscal Year 2012

This Program's Key Objectives are captured in Water Capital (Program 4671) and Wastewater Capital (Program 4771).

Financial and Staffing Information

	Actual	Amended	Projected	Adopted	Proposed
	FY 2010	FY 2011	FY 2011	FY 2012	FY 2013
Authorized Positions	5.00	5.00	5.00	5.00	5.00
Hourly Employee Hours	0	5,000	960	960	960
Revenues					
Fees and Service Charges	\$ 28,665,518	\$ 30,745,000	\$ 29,654,672	\$ 31,139,000	\$ 32,209,000
Interest Income	1,078,257	860,900	962,008	791,800	791,800
JPA Reimbursements	3,348,632	2,926,786	3,354,266	3,134,883	3,196,500
Other Revenue	543,465	100,000	279,288	88,808	88,808
Transfers In	-	-	-	77,988	-
Total Revenue	\$ 33,635,872	\$ 34,632,686	\$ 34,250,234	\$ 35,232,479	\$ 36,286,108
Expenditures					
Salaries and Benefits	\$ 648,007	\$ 783,793	\$ 743,143	\$ 921,888	\$ 964,827
Supplies and Services	3,575,403	3,851,952	3,460,649	3,776,242	3,577,824
Special Projects	894,168	240,000	189,417	210,000	213,200
Debt Service	3,908,369	6,489,891	5,993,984	6,243,402	6,952,417
Non-Capital Equipment	22,238	30,756	31,093	38,000	33,000
Transfers Out	66,105	-	-	251,975	251,975
Appropriated Reserve	-	209,342	-	300,000	300,000
Total Expenditures	\$ 9,114,290	\$ 11,605,734	\$ 10,418,286	\$ 11,741,507	\$ 12,293,243

PUBLIC WORKS PROGRAMS

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RECENT PROGRAM ACHIEVEMENTS

Inventoried and mapped the recycled water system infrastructure.

Recycled Water

(Program No. 4621)

Mission Statement

Provide cost-effective treatment and distribution of recycled water in accordance with State regulations in order to conserve the City's potable water supplies.

Program Activities

- Provide recycled water to established service connections.
- Provide public education and assistance on the use of recycled water.
- Implement required agreements and ensure compliance with state regulations for users on the reclamation distribution system.
- Provide guidance, training education materials, and signage for landscape and toilet flushing uses of recycled water.

Key Objectives for Fiscal Year 2012

- Perform inspections of all recycled water sites to meet the annual State inspection requirement.
- Provide 1 class for recycled water users to meet the annual State training requirement.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	4.75	4.75	4.75	4.75	4.75
Hourly Employee Hours	0	0	0	0	0
Revenues					
Transfers In	\$ -	\$ -	\$ -	\$ 35,303	\$ -
Total Revenue	\$ -	\$ -	\$ -	\$ 35,303	\$ -
Expenditures					
Salaries and Benefits	\$ 415,613	\$ 514,776	\$ 404,129	\$ 472,246	\$ 506,276
Supplies and Services	329,831	239,532	175,083	281,017	281,017
Special Projects	1,970	8,000	-	-	-
Total Expenditures	\$ 747,414	\$ 762,308	\$ 579,212	\$ 753,263	\$ 787,293

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Inspections performed	81	81	81
Classes for recycled water users	1	1	1
Millions of gallons of recycled water used	226.84	260.8	260.8
Cost per million gallons of recycled water used	\$3,141.43	\$2,791.41	\$2,791.41

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RECENT PROGRAM ACHIEVEMENTS

Finished design and awarded a construction contract for standby generators at El Cielito Pump Station and Sheffield Reservoir.

Water Distribution

(Program No. 4631)

Mission Statement

Convey water to customers in a reliable cost-effective manner and provide drinking water that meets all State and federal regulations.

Program Activities

- Operate and maintain the groundwater well system.
- Distribute potable water to City residents.
- Operate and maintain the City's recycled water distribution system comprised of distribution pipelines, a pumping station, a reservoir, pressure reducing stations and service connections.
- Operate and maintain the recycled water distribution system, which has the capacity to treat and deliver 1,200 acre feet per year.
- Provide 24-hour emergency response services for all City departments through the emergency service unit.

Key Objectives for Fiscal Year 2012

- Operate the water distribution system to meet 100% of all applicable State and federal requirements.
- Exercise 35% (2,600) of the valves in the water distribution system annually.
- Flush 80% of the fire hydrants and transmission mains annually.
- Restore water service within 8 hours after shutdown 75% of the time.
- Clean at least 10 of the 12 water distribution reservoirs annually.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	33.02	33.02	33.02	30.92	30.92
Hourly Employee Hours	2,722	3,000	5,000	3,000	3,000
Revenues					
Other Revenue	\$ 895	\$ -	\$ 684	\$ -	\$ -
Transfers In	-	-	-	211,779	-
Total Revenue	\$ 895	\$ -	\$ 684	\$ 211,779	\$ -
Expenditures					
Salaries and Benefits	\$ 3,165,433	\$ 3,327,227	\$ 3,328,605	\$ 3,209,276	\$ 3,385,288
Supplies and Services	2,486,617	2,836,048	2,654,280	2,609,141	2,618,141
Special Projects	6,302	74,904	74,900	450,000	250,000
Capital Equipment	68,582	69,422	69,000	70,300	70,300
Non-Capital Equipment	78,710	121,071	117,000	103,100	103,100
Transfers Out	16,575	-	-	-	-
Total Expenditures	\$ 5,822,219	\$ 6,428,672	\$ 6,243,785	\$ 6,441,817	\$ 6,426,829

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of State and federal requirements achieved	100%	100%	100%
Valves exercised	3,811	2,800	2,600
Fire hydrants flushed	2,327 hydrants	2,100 hydrants	2000 hydrants
Transmission main blow off valves flushed	13 valves	13 valves	10 valves
Percent of water service restored within 8 hours after shutdown	88%	83%	75%
Water distribution reservoirs cleaned	12	10	10
Water main breaks	66	80	80

PUBLIC WORKS PROGRAMS

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Development Review and
Transit Assistance
Transportation and Drainage
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Downtown Parking
Building Maintenance
Fleet Management
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Water Distribution
➤ **Water Treatment**
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Gibraltar Dam Operations
Water Resources Laboratories
Meter Reading
Water Capital Program
Wastewater Collection
Wastewater Treatment
Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Completed the design phase of the Cater Advanced Treatment Project and Ortega Groundwater Treatment Plant.

Water Treatment

(Program Nos. 4641, 4642)

Mission Statement

Provide safe drinking water that is treated in a cost-effective manner and complies with State and federal regulations.

Program Activities

- Operate and maintain the Cater Water Treatment Facility to achieve compliance with State and federal drinking water regulations.
- Provide regional water treatment for the City of Santa Barbara, Montecito Water District and Carpinteria Valley Water District, supplying drinking water to the communities of Santa Barbara, Montecito, Summerland, and Carpinteria.
- Maintain the C. Meyer Desalination Facility in long-term storage to supplement existing water supplies.

Key Objectives for Fiscal Year 2012

- Perform 100% of preventative maintenance for the Cater Water Treatment Plant, in accordance with the annual preventative maintenance plan.
- Perform 100% of preventative maintenance for the C. Meyer Desalination Facility, in accordance with the annual preventative maintenance plan.
- Maintain 100% compliance with California Department of Health Services Primary Water Quality Regulations.
- Maintain C. Meyer Desalination Facility in long-term storage for reactivation when required to supplement other water supplies.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	13.80	13.80	13.80	13.80	13.80
Hourly Employee Hours	1,564	6,080	3,969	4,160	4,160
Revenues					
Transfers In	\$ -	\$ -	\$ -	\$ 108,038	\$ -
Total Revenue	\$ -	\$ -	\$ -	\$ 108,038	\$ -
Expenditures					
Salaries and Benefits	\$ 1,809,288	\$ 1,838,042	\$ 1,696,957	\$ 1,782,459	\$ 1,883,810
Supplies and Services	2,546,622	3,696,544	2,944,081	3,488,096	3,488,569
Capital Equipment	-	17,510	19,466	20,000	20,000
Non-Capital Equipment	13,467	11,200	12,395	13,500	13,500
Transfers Out	276	-	-	-	-
Total Expenditures	\$ 4,369,653	\$ 5,563,296	\$ 4,672,899	\$ 5,304,055	\$ 5,405,879

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of scheduled preventative maintenance at Cater Treatment Plant completed	100%	100%	100%
Percent of scheduled preventative maintenance at Desalination facility completed	100%	100%	100%
Percent of compliance with California Department of Health Services Primary Water Quality Regulations	100%	100%	100%
Millions of gallons of water treated	6,528	7,000	7,500
Cost per million gallons	\$717	\$750	\$750
Chemical cost per million gallons	N/A	N/A	\$250
Unscheduled work orders	39	50	50

PUBLIC WORKS PROGRAMS

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- Streets Capital
- Downtown Parking
- Building Maintenance
- Fleet Management
- Communications Systems
- Custodial Services
- Energy Conservation
- Water Resources Management
- Recycled Water
- Water Distribution
- Water Treatment
- **Water Supply Management**
 - Gibraltar Dam Operations
 - Water Resources Laboratories
 - Meter Reading
 - Water Capital Program
 - Wastewater Collection
 - Wastewater Treatment
 - Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Completed comprehensive modeling of City water use that will be used to support water demand projections for the new Water Supply Plan.

Water Supply Management

(Program No. 4651)

Mission Statement

Provide an adequate supply of water by implementing the Long-Term Water Supply Program, which includes a cost-effective water conservation element and a diverse portfolio of supplies.

Program Activities

- Implement the Long-Term Water Supply Program.
- Provide up to 8,277 acre-feet of water per year from the Cachuma Project and up to 3,000 acre-feet of water per year from the State Water Project.
- Advise on optimal use of the City's diverse sources of water supplies.
- Provide information on the City's water supplies and water conservation efforts via the City's web site.
- Maintain and protect surface water supplies from the Santa Ynez River.
- Manage a cost-effective customer-response based water conservation program that meets federal and state requirements.

Key Objectives for Fiscal Year 2012

- Have available at least 3,000 acre-feet (AF) of carryover in Lake Cachuma at the start of the third complete water year following each Cachuma spill.
- Achieve a 95% customer satisfaction rate for home water checkups.
- Implement conditions from State Water Resources Control Board hearing to maintain Cachuma project water rights.
- Present annual Water Supply Management Report for the previous water year to Council for adoption by January 30, 2012.
- Manage water supplies to meet the water supply targets of the City's adopted Long-Term Water Supply Plan.
- Maintain 100% compliance with California Urban Water Conservation Council Best Management Practices.
- Ensure that expenditures under the Water Purchases Program stay within budgeted amounts (including any supplemental appropriations as needed due to extraordinary water shortage conditions) and meet payment schedules.
- Develop an implementation schedule for elements of the updated Long-Term Water Supply Plan.

Key Objectives for Fiscal Year 2012 (cont'd)

- o Commence development of a Groundwater Management Plan in conformance with State law to provide for coordinated management of City groundwater basins.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	5.00	5.00	5.00	5.00	5.00
Hourly Employee Hours	1,438	2,000	2,000	2,000	2,000
Revenues					
Intergovernmental	\$ 124,877	\$ -	\$ -	\$ -	\$ -
Other Revenue	5,137	-	12,919	-	-
Transfers In	-	-	-	37,847	-
Total Revenue	\$ 130,014	\$ -	\$ 12,919	\$ 37,847	\$ -
Expenditures					
Salaries and Benefits	\$ 465,133	\$ 559,364	\$ 445,205	\$ 564,701	\$ 582,523
Supplies and Services	209,501	571,901	303,198	482,145	454,145
Special Projects	143,409	594,474	361,000	528,200	538,200
Water Supply Purchases	6,693,985	8,177,644	7,677,644	7,341,775	7,260,554
Capital Equipment	-	-	-	7,500	5,500
Non-Capital Equipment	622	20,950	10,000	13,450	13,450
Transfers Out	1,105	-	-	-	-
Total Expenditures	\$ 7,513,755	\$ 9,924,333	\$ 8,797,047	\$ 8,937,771	\$ 8,854,372

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Acre-feet of end-of-year (September 30) carryover	4,800	6,600	3,000
Percent of water checkup participants rating Overall Satisfaction as "very good" or better	94%	95%	95%
Water purchases budget	\$7.0M	\$7.0M	\$7.1M
Water checkups	389	400	400

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Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Completed the Waterproofing Crack Seal Repair Project on the Gibraltar Dam thrust block walls and gallery upstream dam face walls.

Gibraltar Dam Operations

(Program No. 4652)

Mission Statement

Operate and maintain Gibraltar Dam and Reservoir in accordance with all dam safety standards and maximize the City's water supply.

Program Activities

- Regulate water flow from Gibraltar Dam; observe and record reservoir levels, water flow, evaporation rate, temperature and rainfall.
- Accomplish operation and maintenance of reservoir equipment including recorders, rainfall gauges, weirs, pumps, motors, boats, generators, flood gates, access roads and drains; inspect, clean and perform minor repair activities; open flood gates and clean debris.
- Maintain reservoir and dam site security.
- Monitor available water storage capacity of the reservoir.
- Collect water and silt samples; perform routine tests on samples; analyze data from testing procedures.
- Work with a variety of agencies on operations and activities and resolve issues on reservoir activities.

Key Objectives for Fiscal Year 2012

- Maintain 70% of the 9 miles of access roads.
- Log and report daily observation readings 90% of the time.
- Ensure a bi-monthly inspection of the Gibraltar Dam and Reservoir by City Engineering.
- Maintain Certified Status for the State Inspection of Gibraltar Dam and Reservoir.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	0.00	0.00	0.00	2.10	2.10
Hourly Employee Hours	0	0	0	0	0
Revenues					
Transfers In	\$ -	\$ -	\$ -	\$ 13,606	\$ -
Total Revenue	\$ -	\$ -	\$ -	\$ 13,606	\$ -
Expenditures					
Salaries and Benefits	\$ -	\$ -	\$ -	\$ 215,763	\$ 225,906
Supplies and Services	-	-	-	170,305	171,881
Special Projects	-	-	-	45,000	140,000
Non-Capital Equipment	-	-	-	1,500	1,500
Total Expenditures	\$ -	\$ -	\$ -	\$ 432,568	\$ 539,287

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Miles of access roads maintained	N/A	N/A	6
Daily readings reported (days)	N/A	N/A	200
Number of bi-monthly inspections	N/A	N/A	6

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- **Water Resources Laboratories**
- Meter Reading
- Water Capital Program
- Wastewater Collection
- Wastewater Treatment
- Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Passed annual Water testing studies.

Water Resources Laboratories

(Program Nos. 4661, 4662)

Mission Statement

Provide cost-effective analytical testing services and high quality data to meet the testing requirements of the water and wastewater systems.

Program Activities

- Perform all required testing in accordance with Environmental Protection Agency (EPA) approved analytical methods.
- Provide laboratory services and conduct water and wastewater sampling for special projects and research.
- Perform and complete water pollution and water supply proficiency testing.
- Provide and submit the regulatory report to the California Regional Water Quality Control Board and the California Department of Health Services.
- Maintain all major analytical instrumentation in accordance with the Good Laboratory Practice Standards.
- Provide ongoing technical training to staff.

Key Objectives for Fiscal Year 2012

- Produce valid data from 99% of completed tests.
- Complete samples and provide data so that National Pollutant Discharge Elimination System and Drinking Water Reports are submitted by the due date.
- Complete all necessary sampling and analyses to maintain compliance with current and pending drinking water regulations. Monitor all required existing primary and secondary drinking water regulations.
- Generate quarterly lab test specific sample cost reports within 30 working days of each quarter.
- Provide written reports summarizing laboratory workload analysis within 30 working days of each quarter.
- Maintain and update the existing Laboratory Information Management System (LIMS) application software according the Good Laboratory Practice Standards.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	7.00	7.00	7.00	7.00	7.00
Hourly Employee Hours	2,190	2,040	3,000	2,000	2,000
Revenues					
Fees and Service Charges	\$ -	\$ -	\$ 40,286	\$ 22,384	\$ 22,384
Other Revenue	-	-	200	-	-
Transfers In	-	-	-	74,330	-
Total Revenue	\$ -	\$ -	\$ 40,486	\$ 96,714	\$ 22,384
Expenditures					
Salaries and Benefits	\$ 710,434	\$ 743,348	\$ 737,418	\$ 745,120	\$ 790,275
Supplies and Services	264,859	447,128	423,244	434,728	439,728
Capital Equipment	2,002	69,361	42,000	50,000	50,000
Non-Capital Equipment	9,833	18,000	8,700	19,350	19,350
Transfers Out	829	-	-	-	-
Total Expenditures	\$ 987,957	\$ 1,277,837	\$ 1,211,362	\$ 1,249,198	\$ 1,299,353

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of tests with valid data	100%	99%	99%
Drinking water, wastewater and creek samples received	14,031	13,500	14,200
Analyses performed	53,924	52,000	51,000
Special or follow-up samples received	586	400	500
Special and or follow-up analyses performed	4,120	1,560	3,000
Average cost per analysis	\$20.60	\$22.00	\$23.50

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Water Resources Laboratories

➤ **Meter Reading**

Water Capital Program
Wastewater Collection
Wastewater Treatment
Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Implemented new Itron
Meter Reading System
with AMR (radio read
capability).

Meter Reading

(Program No. 4681)

Mission Statement

Read water meters for accurate and timely utility billings and respond to field service requests in a timely, courteous, efficient, and safe manner.

Program Activities

- Read approximately 26,000 water meters every 27-33 days.
- Process approximately 10,000 service orders to begin and terminate service.
- Maintain water meters and make recommendations for replacement.
- Download daily route meter reading data to the centralized utility billing system.
- Field-check new water meter installations.
- Maintain and manage an active water meter inventory.
- Provide information to public service providers regarding unusual circumstances affecting the elderly through the Gatekeeper Program.

Key Objectives for Fiscal Year 2012

- Respond to 100% of service orders within 1 working day.
- Maintain a 100% reading accuracy rate.
- Read 100% of water meters according to an approved monthly schedule.
- Develop a plan and implement a 10-15 year meter replacement program.
- Develop and implement new reading route and accounts for all fire-line meters.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	5.70	6.00	6.00	6.00	6.00
Hourly Employee Hours	922	0	480	0	0
Transfers In	\$ -	\$ -	\$ -	\$ 39,017	\$ -
Total Revenue	\$ -	\$ -	\$ -	\$ 39,017	\$ -
Expenditures					
Salaries and Benefits	\$ 449,431	\$ 480,060	\$ 488,996	\$ 533,858	\$ 571,591
Supplies and Services	54,140	69,003	60,640	62,316	62,436
Capital Equipment	-	80,000	-	-	-
Non-Capital Equipment	-	-	-	3,500	1,500
Total Expenditures	\$ 503,571	\$ 629,063	\$ 549,636	\$ 599,674	\$ 635,527

The Meter Reading program was previously budgeted in the Finance Department.

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of service calls responded to within 1 working day	100%	100%	100%
Percent of accuracy of meters read	99.99%	100%	100%
Percent of meters read each month according to schedule	100%	100%	100%
Meters read annually	321,600	321,396	321,396
Meters read per month per meter reader	5,356	5,356	5,356
Return visits for missed reads	818	800	800
Percent of missed reads completed within 1 working day	100%	100%	100%
Meters turned off for non-payment	2,183	1,150	1,275
Service orders processed	15,207	12,000	13,500
Cost per meter read	\$1.00	\$1.43	\$1.43

PUBLIC WORKS PROGRAMS

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Water Treatment
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Gibraltar Dam Operations
Water Resources Laboratories
Meter Reading

➤ **Water Capital Program**
Wastewater Collection
Wastewater Treatment
Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Received a \$29.283 million Clean Water State Revolving Fund loan for water facility upgrades.

Water Capital Program

(Program No. 4671)

Mission Statement

Develop, fund, design and construct projects that will maintain, upgrade and enhance the City's water system infrastructure in order to ensure a continual supply of safe water for both domestic and fire protection purposes.

Program Activities

- Determine the work required to maintain and upgrade the City's water supply, treatment, distribution, and recycled water infrastructure.
- Develop the necessary funding to facilitate the Water Capital Program.
- Approve the design, plans and specifications for Water Capital Projects.
- Assist the Public Works Engineering Division in moving projects through the City's planning, environmental, and permitting process, when appropriate.
- Assist Engineering staff in the bid, award, monitoring and inspection of Water Capital projects through completion of construction, when appropriate.

Key Objectives for Fiscal Year 2012

- Ensure that 80% of the performance measures for the Water Section are met.
- Award a construction contract for the Cater Ozonation Project by January 30, 2012.
- Award a construction contract for the Ortega Groundwater Treatment Plant Rehabilitation Project by January 30, 2012.
- Complete 80% of the construction of the Water Main Replacement Project by June 30, 2012.
- Award a contract to conduct an Asset Management Analysis on the Water Distribution System by March 1, 2012.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	0.00	0.00	0.00	0.00	0.00
Hourly Employee Hours	0	0	0	0	0
Revenues					
Intergovernmental	\$ -	\$ 126,177	\$ -	\$ -	\$ -
JPA Reimbursements	-	-	-	2,000,000	2,000,000
Other Revenue	8	-	-	-	-
Total Revenue	\$ 8	\$ 126,177	\$ -	\$ 2,000,000	\$ 2,000,000
Expenditures					
Capital Program	\$ 5,647,746	\$ 20,438,723	\$ 10,239,710	\$ 11,125,000	\$ 5,870,000
Total Expenditures	\$ 5,647,746	\$ 20,438,723	\$ 10,239,710	\$ 11,125,000	\$ 5,870,000

No staff is allocated to this budgetary program.

PUBLIC WORKS PROGRAMS

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 - Wastewater Treatment
 - Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Reduced the number of Sanitary Sewer Overflow (SSO's) to the lowest number in 5 years.

Wastewater Collection

(Program No. 4632)

Mission Statement

Convey wastewater to the treatment plant in a reliable and cost-effective manner, meet all applicable State and federal regulations, and protect the environment.

Program Activities

- Maintain the wastewater collection system capacity and prevent sewer over flows through regular maintenance.
- Respond to stoppage and overflow calls and contain overflows in a timely manner.
- Manage the Preventive Maintenance Program for the wastewater collection system.
- Operate the wastewater collection system in compliance with State and federal requirements.

Key Objectives for Fiscal Year 2012

- Limit the number of overflows in the wastewater collection system to less than 10.
- Respond to and resolve calls associated with stoppages, overflows within 2 hours.
- Perform >150 miles of preventative pipe cleaning maintenance on City sewer mains.
- Inspect 130 restaurants for compliance with grease trap maintenance requirements.
- Comply with all State and federal reporting requirements for wastewater collection as specified in the National Pollution Discharge Elimination System Permit issued to the City.
- Implement the new, system wide, sewer main preventative maintenance cleaning program that establishes a pipe-specific cleaning frequency in the Cartegraph Computerized Maintenance Management System (CMMS), and complete quarterly reports.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	18.53	18.53	18.53	16.53	16.53
Hourly Employee Hours	0	4,000	0	0	0
Other Revenue	\$ -	\$ -	\$ 206	\$ -	\$ -
Transfers In	-	-	-	233,540	-
Total Revenue	\$ -	\$ -	\$ 206	\$ 233,540	\$ -
Expenditures					
Salaries and Benefits	\$ 1,621,937	\$ 1,826,284	\$ 1,798,245	\$ 1,568,821	\$ 1,663,543
Supplies and Services	1,029,443	988,285	954,820	1,060,548	1,065,348
Capital Equipment	-	15,400	-	-	-
Non-Capital Equipment	(1,433)	9,678	5,000	32,000	22,000
Transfers Out	14,917	-	-	-	-
Total Expenditures	\$ 2,664,864	\$ 2,839,647	\$ 2,758,065	\$ 2,661,369	\$ 2,750,891

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Overflows from the collection system	N/A	N/A	<10
Average time (in hours) to respond to and resolve stoppage or overflow calls	N/A	N/A	<2
Miles of preventative pipe cleaning maintenance	214	209	>150
Restaurants inspected	156	140	130
Percent of wastewater collection pipes cleaned	N/A	100%	72%
Miles of pipeline inspected using the Close Circuit Television	26.8	25	25
Miles of sewer main cleaned on unscheduled reactive maintenance	19	25	<15
Calls completed within 2 hours	N/A	N/A	30

PUBLIC WORKS PROGRAMS

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 - Wastewater Capital Program



RECENT PROGRAM ACHIEVEMENTS

Completed the Supervisory Control And Data Acquisition (SCADA) Network Redundancy Project at the El Estero Wastewater Treatment Plant.

Wastewater Treatment

(Program No. 4711)

Mission Statement

Provide cost-effective wastewater treatment, protect ocean water quality and public health, and comply with National Pollution Discharge Elimination System (NPDES) permit requirements.

Program Activities

- Operate the El Estero Wastewater Treatment Plant to comply with discharge limitations as required by the Regional Water Quality Control Board (RWQCB).
- Operate the El Estero Wastewater Treatment Plant to assure air emission compliance with the Santa Barbara Air Pollution Control District Permit (SBAPCD).
- Operate Pretreatment Program to inspect and sample industrial dischargers to the City's wastewater collection system.
- Maintain the El Estero Wastewater Treatment Plant using predictive and preventive maintenance methods.
- Continue public outreach and education to inform the public of environmental benefits of the El Estero Wastewater Treatment Plant process.

Key Objectives for Fiscal Year 2012

- Achieve 99.9% compliance with wastewater discharge limits as listed in the NPDES permit issued by Regional Water Quality Control Board.
- Achieve 100% compliance with local air emissions standards as specified in the Santa Barbara Air Pollution Control District permit requirements.
- Achieve 99.9% compliance with discharge limits for recycled water as listed in the Water Reclamation Discharge permit issued by the Regional Water Quality Control Board.
- Install wash water booster pumps on belt press #1 and #2.
- Merge the lift station SCADA system with El Estero Wastewater Treatment Plant SCADA system.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	24.75	24.75	24.75	25.75	25.75
Hourly Employee Hours	0	2,000	0	0	0
Revenues					
Fees and Service Charges	\$ 13,693,073	\$ 14,271,400	\$ 14,277,259	\$ 15,025,000	\$ 15,525,000
Interest Income	365,739	296,100	297,556	267,300	267,300
Mission Canyon JPA	418,747	392,911	427,736	393,222	393,222
Other Revenue	28,773	25,000	80,410	25,000	25,000
Transfers In	-	-	-	348,150	-
Total Revenue	\$ 14,506,332	\$ 14,985,411	\$ 15,082,961	\$ 16,058,672	\$ 16,210,522
Expenditures					
Salaries and Benefits	\$ 2,596,500	\$ 2,722,479	\$ 2,690,276	\$ 2,783,273	\$ 2,962,217
Supplies and Services	2,559,125	3,279,987	2,973,624	3,046,057	3,046,057
Capital Equipment	8,982	37,500	39,181	1,000	1,000
Non-Capital Equipment	3,782	20,000	5,500	45,000	45,000
Transfers Out	276	-	-	-	-
Total Expenditures	\$ 5,168,665	\$ 6,059,966	\$ 5,708,581	\$ 5,875,330	\$ 6,054,274

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of samples in compliance with NPDES permit limits	99.9%	99.9%	99.9%
Percent of air samples in compliance with SBAPCD permit requirements	100%	100%	100%
Percent of samples in compliance with Water Reclamation Discharge Standards	99.6%	99.7%	99.9%
Millions of gallons of wastewater treated	2,761	2,824	3,100
Average cost per million gallons treated	\$1,520	\$1,929	\$1,700
Chemical cost per million gallons treated	N/A	N/A	\$200
Percent of completed wrench time (skilled labor) hours to total craft hours	N/A	N/A	75%
Percent of predictive and preventative maintenance work order hours to total maintenance work order hours	N/A	N/A	50%

PUBLIC WORKS PROGRAMS

Administration
Engineering Services
Land Development
Environmental Compliance
Traffic Engineering
Access and Parking
Development Review and Transit Assistance
Transportation and Drainage Systems Maintenance
Street Sweeping
Traffic Signals
Streets Capital
Downtown Parking
Building Maintenance
Fleet Management
Communications Systems
Custodial Services
Energy Conservation
Water Resources Management
Recycled Water
Water Distribution
Water Treatment
Water Supply Management
Gibraltar Dam Operations
Water Resources Laboratories
Meter Reading
Water Capital Program
Wastewater Collection
Wastewater Treatment

➤ **Wastewater Capital Program**



RECENT PROGRAM ACHIEVEMENT

Completed design of the El Estero Wastewater Treatment Plant Influent Pump Station Project.

Wastewater Capital Program

(Program No. 4771)

Mission Statement

Development, design and construction of wastewater related projects that will maintain, upgrade and enhance the infrastructure of the wastewater system in order to meet National Pollutant Discharge Elimination System permit requirements and protect the environment.

Program Activities

- Determine the work required to maintain and upgrade the City's Wastewater Treatment and Collection System infrastructure.
- Develop the necessary funding to facilitate the Wastewater Capital Program.
- Review and approve plans and specifications developed for constructing Wastewater Capital Projects.
- Coordinate the management of Wastewater Capital Projects with Engineering Division staff.
- Coordinate with Engineering Division staff in the bid, award, and inspection of Wastewater Capital Projects.
- Monitor and expedite projects in the El Estero Wastewater Treatment Plant (EEWTP) Strategic Plan.

Key Objectives for Fiscal Year 2012

- Award a construction contract for the El Estero Wastewater Treatment Plant (EEWWTP) Headworks project within 120 calendar days of achieving Clean Water State Revolving Fund loan approval status.
- Achieve 50% Design status for the EEWWTP Influent Pump Station by August 1, 2011.
- Award a construction contract for the EEWWTP Influent Pump Station project.
- Implement a computer based sewer main condition assessment process to rate sewer mains and manholes, for CIP purposes.
- Award a consultant contract for the EEWWTP Process Air Facilities and Activated Sludge Treatment Process Design Services Contract prior to January 1, 2012. Achieve 30% Design status by June 30, 2012.
- Complete construction of 80% of the Sewer Main Replacement/Rehabilitation Project.

Key Objectives for Fiscal Year 2012 (cont'd)

- o Coordinate construction and start-up of the pilot Fats, Oils, and Grease (FOG) project.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	0.00	0.00	0.00	0.00	0.00
Hourly Employee Hours	0	0	0	0	0
Revenues					
Intergovernmental	\$ -	\$ 226,251	\$ -	\$ -	\$ -
Total Revenue	\$ -	\$ 226,251	\$ -	\$ -	\$ -
Expenditures					
Capital Program	\$ 3,467,415	\$ 13,751,126	\$ 6,143,797	\$ 5,500,000	\$ 4,500,000
Total Expenditures	\$ 3,467,415	\$ 13,751,126	\$ 6,143,797	\$ 5,500,000	\$ 4,500,000

No staff is allocated to this budgetary program.

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