



DEPARTMENT SUMMARY

Police

Operating under a community-oriented policing philosophy, create and maintain a safe community where people can live in peace without the fear of crime.

About Police

The Police Department is responsible for providing law enforcement services to the City of Santa Barbara. Working in partnership with the community, quality and professional law enforcement services are provided in a fair and efficient manner.

The Patrol Division provides police services to the community that includes 24-hour patrol response to calls for service, traffic enforcement, gang suppression, crisis response teams and restorative policing services for the homeless and mentally ill.

The Investigative Division conducts follow-up investigations from initial crime reports that include crimes against persons, property, narcotics, gangs, schools, and forensic investigations.

The Administrative Services Division provides support services to the entire organization. These services include training and recruitment, information technology, records, evidence management, crime analysis, animal control, fleet management, community policing, permits and management of police facilities.

Our motto "Dedicated to Serve" captures our commitment to ensure a safe and secure place for people to live, work and enjoy our community.

Fiscal Year 2012 Budget Highlights

The Santa Barbara Police Department's primary mission is the protection of life and property, the prevention of crime, and the regulation of traffic. The department responds to over 30,000 calls for service each year.

The department continues its community-oriented policing philosophy with programs that include "Restorative Policing" for mental illness, "Drug Abuse Resistance Education (D.A.R.E.)" in our elementary schools, and the Police Activities League (PAL) serving over 1,000 children.





DEPARTMENT SUMMARY

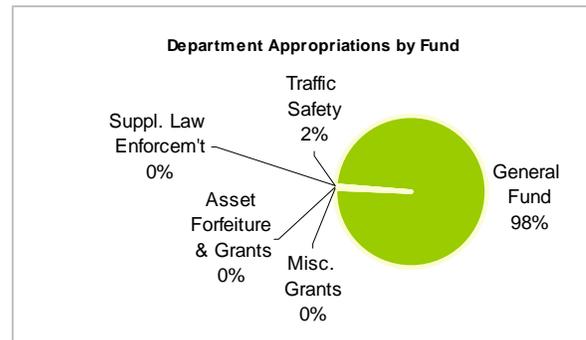
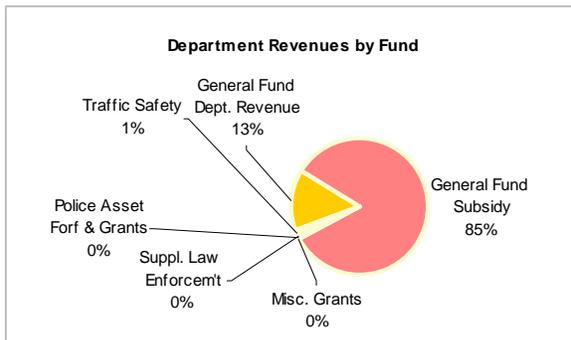
Police

Department Financial and Staffing Summary

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	209.00	202.00	202.00	207.00	207.00
Hourly Employee Hours	20,114	12,742	18,780	15,547	17,161
Revenues					
Parking Violations	\$ 2,342,615	\$ 2,469,069	\$ 2,356,400	\$ 2,403,500	\$ 2,403,500
Traffic Safety	519,543	470,000	495,500	515,000	515,000
Prop. 172 Sales Tax	196,446	190,127	203,793	208,898	215,165
Donations	14,895	9,804	6,517	6,500	6,500
Fines & Forfeitures	173,248	150,000	175,000	180,000	183,000
Fees and Service Charges	707,204	694,000	701,000	708,000	708,000
Inter-fund Reimbursement	246,583	286,336	290,280	647,171	655,077
Intergovernmental	1,474,979	890,934	856,366	380,976	351,799
Licenses	176,718	185,000	175,150	173,900	173,900
Other Revenue	395,996	330,907	473,059	450,607	424,700
General Fund Subsidy	27,666,290	27,736,899	26,923,660	29,131,224	30,565,099
Total Revenue	\$ 33,914,517	\$ 33,413,076	\$ 32,656,725	\$ 34,805,776	\$ 36,201,740
Expenditures					
Salaries and Benefits	\$ 28,654,571	\$ 28,722,684	\$ 27,877,616	\$ 30,259,297	\$ 31,647,134
Supplies and Services	4,186,494	4,383,936	4,198,175	4,244,480	4,269,713
Special Projects	466,062	1,043,807	445,189	137,591	120,000
Capital Equipment	-	-	-	35,000	35,000
Non-Capital Equipment	182,180	150,246	150,246	129,408	129,893
Total Department Expenditures	\$ 33,489,307	\$ 34,300,673	\$ 32,671,226	\$ 34,805,776	\$ 36,201,740

Police Department is budgeted in the General Fund, Police Asset Forfeiture and Grants Fund, Supplemental Law Enforcement Fund, Miscellaneous Grants Fund, and the Traffic Safety Fund.

Department Fund Composition

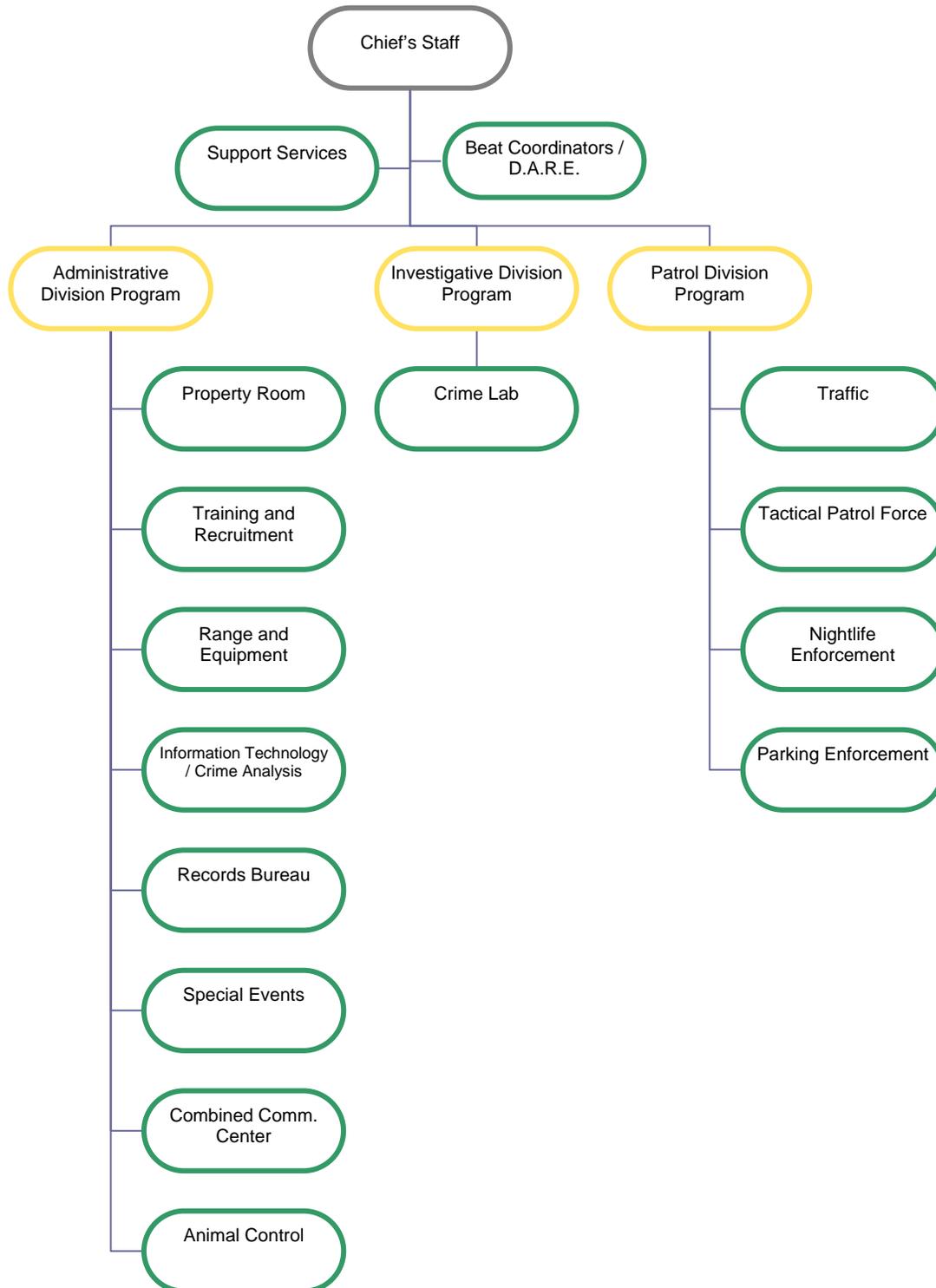




DEPARTMENT SUMMARY

Police

Program Organizational Chart



POLICE PROGRAMS

➤ Chief's Staff

Support Services
Beat Coordinators/D.A.R.E.
Administrative Services Division
Property Room
Training and Recruitment
Range and Equipment
Information Technology/ Crime Analysis
Records Bureau
Special Events
Combined Communications Center
Animal Control
Investigative Division
Crime Lab
Patrol Division
Traffic
Tactical Patrol Force
Nightlife Enforcement
Parking Enforcement



RECENT PROGRAM ACHIEVEMENTS

Continued focus on comprehensively addressing youth violence issues through community meetings, staff meetings and meetings with non-profit groups.

Chief's Staff

(Program No. 3411)

Mission Statement

Ensure that the organization is operating in a professional manner at all levels with a solid and consistent focus on community policing through team approaches and employee accountability.

Program Activities

- Manage, oversee, and monitor the operations of the Santa Barbara Police Department, which includes 3 divisions that provide public safety for the Santa Barbara Community and focus on quality of life issues.
- Investigate and evaluate all complaints related to the performance and conduct of the members of the Police Department.
- Assist other City departments in gathering information related to public liability claims and other personnel matters.
- Investigate special requests from City Hall and respond with information in a timely manner.

Key Objectives for Fiscal Year 2012

- Achieve 80% of the department program objectives.
- Investigate formal citizen complaints, completing 80% of the complaint investigations within 120 days.
- Investigate informal citizen complaints and respond to 90% of the reporting parties with final action taken within 60 days of complaint.
- Respond to 90% of special requests from Council members, citizen inquiries, and outside agencies within 1 working day of being assigned to establish a timeline of completion.
- Respond to 90% of City Attorney and Risk Management requests for investigation within 1 working day to establish a timeline of completion.
- Provide 12 additional media releases focusing on issues of community interest, efforts to engage youth, and non-enforcement related activities of the Police Department.
- Provide law enforcement leadership in developing a strategic plan to comprehensively address youth violence issues and integrate with identification and intervention efforts for at-risk youth and their families.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	5.00	5.00	5.00	4.00	4.00
Hourly Employee Hours	327	333	320	333	333
Revenues					
Parking Violations	\$ 2,342,615	\$ 2,469,069	\$ 2,356,400	\$ 2,403,500	\$ 2,403,500
Prop. 172 Sales Tax	196,446	190,127	203,793	208,898	215,165
Donations	7,179	-	27	-	-
Fees and Service Charges	609,672	651,000	613,000	665,000	665,000
Other Revenue	68,702	70,000	74,100	75,000	75,000
Total Revenue	\$ 3,224,614	\$ 3,380,196	\$ 3,247,320	\$ 3,352,398	\$ 3,358,665
Expenditures					
Salaries and Benefits	\$ 1,071,933	\$ 1,068,407	\$ 1,058,972	\$ 895,285	\$ 949,052
Supplies and Services	102,026	88,652	87,156	83,819	85,126
Special Projects	5,250	9,234	94	-	-
Total Expenditures	\$ 1,179,209	\$ 1,166,293	\$ 1,146,222	\$ 979,104	\$ 1,034,178

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of performance objectives met	58%	80.8%	80%
Percent of formal citizen complaint investigations completed within 120 days	40%	100%	80%
Percent of informal citizen complaint investigations completed within 60 days	97.5%	95%	90%
Percent of requests from Council, citizens, and outside agencies responded to within 1 working day	90.5%	95%	90%
Percent of requests from City Attorney and Risk Management responded to within 1 working day	90%	93.5%	90%
Special requests from City Hall, citizen inquiries, and outside agencies	42	82	63
City Attorney and Risk Management requests	159	358	156
Media releases involving non-enforcement activities	08	20	12
Formal Citizen Complaints	17	08	13
Informal Citizen Complaints	46	36	38
Pitchess Motions	16	22	15
Administrative Complaints	17	24	18
Media contacts	229	320	283

POLICE PROGRAMS

Chief's Staff

➤ **Support Services**

Beat Coordinators/D.A.R.E.

Administrative Services Division

Property Room

Training and Recruitment

Range and Equipment

Information Technology/ Crime
Analysis

Records Bureau

Special Events

Combined Communications
Center

Animal Control

Investigative Division

Crime Lab

Patrol Division

Traffic

Tactical Patrol Force

Nightlife Enforcement

Parking Enforcement



RECENT PROGRAM ACHIEVEMENTS

Achieved a 99% accuracy
rate in processing
employee timesheets.

Support Services

(Program No. 3413)

Mission Statement

Perform the administrative and fiscal functions for the Police Department, including purchasing, payroll, and revenue collection while providing fiscal support and oversight to all department divisions.

Program Activities

- Administer the preparation, implementation, and management of the department's budget.
- Provide timely management and support on all matters related to personnel and payroll actions.
- Process all Department purchasing and accounts payable and receivable actions.
- Manage the Parking Collection Section, including payments, reviews, and tows.

Key Objectives for Fiscal Year 2012

- Achieve a 99% accuracy rate in processing employee timesheets.
- Achieve a 99% completion rate for all purchasing and accounts payable transactions within 2 business days of receipt.
- Achieve a clearance rate of 88% for parking citations.
- Notify all interested parties of vehicles towed for unlicensed driver within 1 business day.
- Develop an annual budget within target and administer within fiscal constraints and policies.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	6.00	6.00	6.00	6.00	6.00
Hourly Employee Hours	40	0	0	0	0
Revenues					
Fees and Service Charges	\$ 21,377	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000
Other Revenue	-	-	9	-	-
General Fund Subsidy	546,654	540,188	536,242	546,199	572,192
Total Revenue	\$ 568,031	\$ 568,188	\$ 564,251	\$ 574,199	\$ 600,192
Expenditures					
Salaries and Benefits	\$ 456,912	\$ 456,664	\$ 454,481	\$ 459,970	\$ 486,206
Supplies and Services	111,119	111,524	109,770	114,229	113,986
Total Expenditures	\$ 568,031	\$ 568,188	\$ 564,251	\$ 574,199	\$ 600,192

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of timesheets processed error free	99%	99%	99%
Timesheets processed	5,918	6,100	6,100
Errors reported on timesheets by Payroll	32	40	40
Percent of purchasing and accounts payable transactions completed within two business days	100%	100%	100%
Purchasing transactions	390	370	370
Accounts payable transactions processed	1,183	1,200	1,200
Percent of parking citations paid	87%	88%	88%
Parking citations issued	91,946	90,000	90,000
Parking citations paid	80223	79,200	79,200
Percent of interested parties notified of vehicles towed for unlicensed driver	100%	100%	100%
Vehicles towed for unlicensed driver	1,737	1,756	1,800

POLICE PROGRAMS

Chief's Staff
Support Services

- **Beat Coordinators/D.A.R.E.**
 - Administrative Services Division
 - Property Room
 - Training and Recruitment
 - Range and Equipment
 - Information Technology/ Crime Analysis
 - Records Bureau
 - Special Events
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 - Nightlife Enforcement
 - Parking Enforcement



RECENT PROGRAM ACHIEVEMENTS

The Beat Coordinator section completed 30 backgrounds due to the hiring needs of the department, and one Youth Academy.

Beat Coordinators/D.A.R.E.

(Program No. 3427)

Mission Statement

Utilize community oriented policing programs and partnerships to resolve specific neighborhood problems affecting quality of life issues.

Program Activities

- Coordinate a citywide approach to Community Oriented Problem Solving (COPS) philosophy.
- Utilize problem-solving techniques to resolve specific neighborhood problems.
- Conduct presentations on crime prevention topics.
- Provide information to the public on police procedures through the Citizen's, Spanish, and Youth Academies.
- Provide in-classroom Drug Abuse Resistance Education (D.A.R.E.) instruction for elementary school age children.
- Provide training to school officials and parents on current issues and counsel school children on personal issues and safety tips.

Key Objectives for Fiscal Year 2012

- Respond within three working days to 95% of all requests for attendance at public education presentations.
- Contact 95% of complainants within 3 working days of receipt of community problem or issue.
- Participate in Neighborhood Improvement Task Force meetings on a monthly basis and participate in projects as requested.
- Participate in Neighborhood Watch meetings as requested.
- Complete 2 Citizen's Academies.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	5.00	3.00	3.00	5.00	5.00
Hourly Employee Hours	0	0	0	0	0
Revenues					
Donations	\$ 25	\$ -	\$ -	\$ -	\$ -
General Fund Subsidy	497,492	479,676	560,479	784,859	830,052
Total Revenue	\$ 497,517	\$ 479,676	\$ 560,479	\$ 784,859	\$ 830,052
Expenditures					
Salaries and Benefits	\$ 458,417	\$ 421,298	\$ 521,743	\$ 743,694	\$ 788,657
Supplies and Services	39,075	58,378	38,736	41,165	41,395
Total Expenditures	\$ 497,492	\$ 479,676	\$ 560,479	\$ 784,859	\$ 830,052

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of requests for public education presentations responded to within 3 working days	100%	95%	95%
Percent of community assistance requests responded to within 3 working days	100%	95%	95%
Schools participating in DARE	13	7	0
Citizens Academies	2	2	2
C.O.P.S Projects	176	76	40
Telephone contacts	1,326	750	350
Public presentations	62	60	20
Students participating in the D.A.R.E Program	673	332	0
Cost to City for each student in D.A.R.E program	\$184	\$183	0

POLICE PROGRAMS

- Chief's Staff
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RECENT PROGRAM ACHIEVEMENTS

Continued administration of the JAG/BYRNE grant involving 6 jurisdictions within Santa Barbara County. Grant funding over 3 years totals \$777,205.

Administrative Services Division

(Program No. 3421)

Mission Statement

Provide leadership, direction, and administrative guidance for the Administrative Services Division.

Program Activities

- Coordinate and oversee the Police Department facilities maintenance needs with the Public Works Department.
- Ensure the delegation of the Community Oriented Policing efforts, throughout the department, that originate in the Administrative Services Division.
- Work closely with the Business Office to efficiently administer the Administrative Services Division Budget.
- Continue administration of current and future grant funding programs.

Key Objectives for Fiscal Year 2012

- Ensure Administrative Services program owners achieve 80% of program objectives.
- Participate in and provide input through recommendations for the main police building.
- Administrator current grants and apply for future grants. Maintain compliance with grant requirements and meeting all grant submittal deadlines.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	2.00	2.00	2.00	2.00	2.00
Hourly Employee Hours	0	0	0	0	0
Revenues					
Intergovernmental	\$ 126,221	\$ 273,779	\$ 285,633	\$ -	\$ -
Other Revenue	103,260	90,000	90,000	90,000	90,000
General Fund Subsidy	913,638	814,269	766,897	639,721	660,768
Total Revenue	\$ 1,143,119	\$ 1,178,048	\$ 1,142,530	\$ 729,721	\$ 750,768
Expenditures					
Salaries and Benefits	\$ 537,889	\$ 564,095	\$ 512,973	\$ 542,005	\$ 562,924
Supplies and Services	508,773	367,445	343,924	187,716	187,844
Special Projects	137,177	221,209	205,788	-	-
Total Expenditures	\$ 1,183,839	\$ 1,152,749	\$ 1,062,685	\$ 729,721	\$ 750,768

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of program objectives completed	59%	80%	80%

POLICE PROGRAMS

Chief's Staff
Support Services
Beat Coordinators/D.A.R.E.
Administrative Services Division

➤ **Property Room**

Training and Recruitment
Range and Equipment
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RECENT PROGRAM ACHIEVEMENTS

Worked with the District Attorney's office in purging property from large long standing cases.

Property Room

(Program No. 3423)

Mission Statement

Process and track all incoming and outgoing property received by the property room, and return found property to its rightful owner.

Program Activities

- Catalog and store all items of evidence.
- Identify and dispose of evidence associated with closed cases.
- Provide legal access to items of evidence for Santa Barbara Police Department employees and officers of the courts.
- Notify the public how and when their property is available for retrieval from the property room.
- Catalog, track, and ensure the disposal of all weapons and drugs in a timely manner.
- Facilitate the delivery and retrieval of evidence pursuant to Discovery Requests and Court purposes.
- Facilitate the delivery and retrieval of evidence for analysis with the State Crime Lab.
- Prepare and catalog all items to be disposed by way of auction.

Key Objectives for Fiscal Year 2012

- Dispose of a number of items equivalent to 90% of the number of items received.
- Purge 160 cash items in accordance with State law.
- Conduct quarterly audits to ensure accountability.
- Conduct annual destruction of drugs and weapons approved by court order.
- Conduct complete inventory of property room.
- Enclose bulk property room storage so that it is rainproof and rodent proof.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	1.00	1.00	1.00	1.00	1.00
Hourly Employee Hours	921	1,057	1,057	1,000	1,000
Revenues					
General Fund Subsidy	\$ 125,067	\$ 125,865	\$ 123,062	\$ 165,159	\$ 155,823
Total Revenue	\$ 125,067	\$ 125,865	\$ 123,062	\$ 165,159	\$ 155,823
Expenditures					
Salaries and Benefits	\$ 110,214	\$ 111,848	\$ 110,265	\$ 142,279	\$ 140,162
Supplies and Services	14,853	14,017	12,797	16,064	15,661
Special Projects	-	-	-	6,816	-
Total Expenditures	\$ 125,067	\$ 125,865	\$ 123,062	\$ 165,159	\$ 155,823

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of property items disposed of	N/A	52%	90%
Cash items disposed of	N/A	348	160
Property audits conducted	4	4	4
Annual drug and weapon destruction	N/A	1	1
Safekeeping items received and stored	909	1594	1600
Safekeeping items released to owner or representative	N/A	1282	1200
Safekeeping items destroyed	N/A	430	400
Discovery Requests processed	N/A	832	800
Items received	N/A	21,164	20,000
Items disposed of	N/A	11,214	18,000
Property transactions	N/A	67,360	67,000

POLICE PROGRAMS

Chief's Staff
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Property Room

➤ Training and Recruitment

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RECENT PROGRAM ACHIEVEMENTS

Continued utilization of the San Bernardino Police Academy in conjunction with the Ventura Police Academy to ensure that Police Cadets are sent to a police academy in a timely manner.

Training and Recruitment

(Program No. 3424)

Mission Statement

Recruit and hire qualified personnel and provide state-mandated training for all department employees.

Program Activities

- Conduct recruiting activities with Human Resources personnel to recruit a diverse candidate pool.
- Conduct thorough background investigations on all prospective Police Department employees.
- Supervise police officer recruits at the Police Academy.
- Review training records of all employees legally mandated to comply with Peace Officer Standards Training (POST) requirements.
- Coordinate the department's Training Committee in developing a training plan and execute the plan.
- Conduct department safety training under the City's Injury and Illness Protection Plan.
- Prepare policy manual recommendations for command staff approval and make regular updates.
- Supervise the property room and range programs.

Key Objectives for Fiscal Year 2012

- Maintain 90% staffing level of authorized positions, full-time positions.
- Complete 85% of pre-employment personnel background investigations within 60 days of receiving the Personal History Statement.
- Maintain 95% compliance of state mandated training for Sworn/Reserve Officers.
- Distribute a monthly training bulletin to employees on various law enforcement topics.
- Complete annual policy manual update including general orders and approved legal recommendations for command staff approval.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	2.00	2.00	2.00	2.00	2.00
Hourly Employee Hours	1,487	737	1,714	1,514	2,188
Revenues					
Intergovernmental	\$ 3,605	\$ -	\$ 1,687	\$ -	\$ -
General Fund Subsidy	481,170	452,567	535,685	405,269	411,277
Total Revenue	\$ 484,775	\$ 452,567	\$ 537,372	\$ 405,269	\$ 411,277
Expenditures					
Salaries and Benefits	\$ 446,796	\$ 378,119	\$ 463,418	\$ 312,988	\$ 317,868
Supplies and Services	37,979	74,448	73,954	92,281	93,409
Total Expenditures	\$ 484,775	\$ 452,567	\$ 537,372	\$ 405,269	\$ 411,277

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of authorized staffing level maintained	91%	93%	90%
Percent of backgrounds completed within 60 days	N/A	89%	85%
Percent of officers in compliance with POST	100%	95%	95%
Monthly training bulletins	N/A	N/A	12
Employees hired	12	20	20
Training days conducted	N/A	N/A	16
Pre-Employment Background Investigations completed	40	124	100

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RECENT PROGRAM ACHIEVEMENTS

A 100% of all active duty and reserve police officers received qualification in shooting.

Range and Equipment

(Program No. 3425)

Mission Statement

Provide real world firearms training to insure compliance for all officers and oversee the maintenance and issuance of operative, well-maintained safety equipment and vehicles.

Program Activities

- Oversee primary weapon qualification for all regular and reserve officers, Harbor Patrol, and Airport Patrol.
- Operate an indoor firing range in order to provide firearm training and certification in a safe environment.
- Provide a safety officer at requested SWAT trainings.
- Maintain condition and inventory control of department weapons, excluding SWAT inventory.
- Maintain the operation and cleanliness of indoor firing range.
- Manage all requests for repairs for department fleet vehicles.
- Monitor all manufacturer recalls on department vehicles and schedule vehicles for routine preventive maintenance.
- Maintain inventories and issue all safety equipment to newly hired personnel and replace safety equipment for all officers as needed.
- Oversee day-to-day minor building maintenance requests.

Key Objectives for Fiscal Year 2012

- Ensure 100% of active duty officers and reserve officers pass a shooting qualification course each quarter.
- Take corrective action on 90% of vehicle repair requests within three business days
- Conduct annual inventory of all department firearms, excluding SWAT.
- Ensure 100% of long rifles are cleaned and maintained each year.
- Ensure 100% of all department utilized duty weapons are inspected for safety, and maintained as needed.
- Rehabilitate, and repair the existing range. Utilize building materials to augment the range facilities with new target bench, construction of a dedicated weapons repair area, and reorganization of the officer's weapons cleaning area.

Financial and Staffing Information

	Actual	Amended	Projected	Adopted	Proposed
	FY 2010	FY 2011	FY 2011	FY 2012	FY 2013
Authorized Positions	0.00	1.00	1.00	1.00	1.00
Hourly Employee Hours	0	0	0	0	0
Revenues					
Donations	\$ 7,641	\$ 6,814	\$ -	\$ -	\$ -
Other Revenue	-	-	1,369	-	-
General Fund Subsidy	941,300	1,016,284	1,133,150	1,184,348	1,178,479
Total Revenue	\$ 948,941	\$ 1,023,098	\$ 1,134,519	\$ 1,184,348	\$ 1,178,479
Expenditures					
Salaries and Benefits	\$ 20,319	\$ 3,284	\$ 62,069	\$ 76,584	\$ 81,319
Supplies and Services	839,440	972,384	1,025,020	1,056,956	1,046,352
Capital Equipment	-	-	-	35,000	35,000
Non-Capital Equipment	89,182	47,430	47,430	15,808	15,808
Total Expenditures	\$ 948,941	\$ 1,023,098	\$ 1,134,519	\$ 1,184,348	\$ 1,178,479

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of officers qualified	93%	100%	100%
Percent of vehicle requests responded to within 3 business days	83%	95%	90%
Percent of weapons inspected	N/A	N/A	100%
Percent of long rifles cleaned	0%	100%	100%
Department weapon inventories	0	1	1
Officers qualified with primary weapon	N/A	548	580
Officers demonstrating proficiency with long rifle	N/A	408	580
Vehicle repair requests	408	544	500
Preventative maintenance vehicle services	287	350	300
Duty weapons inspected	N/A	N/A	145
Long rifles cleaned	0	35	35

POLICE PROGRAMS

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- Range and Equipment
- **Information Technology/ Crime Analysis**
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RECENT PROGRAM ACHIEVEMENTS

Implemented an on-line police report system enabling the public to file police reports electronically and, once approved, reports are electronically submitted into the Records Management System.

Information Technology/ Crime Analysis

(Program No. 3422, 3428)

Mission Statement

Design, create, implement, and maintain automated systems, analyze crime data to identify crime series, patterns, trends, and criminal offenders to assist in criminal investigations and Citywide reports, and provide 24-hour technical support to system users, in order to enhance public safety.

Program Activities

- Provide network security for all Police systems.
- Design and implement automated systems to enhance public safety, user workflow, and provide critically needed law enforcement information in a timely manner.
- Administer the Joint Powers Agreement (JPA) network, providing law enforcement agencies in Santa Barbara and San Luis Obispo counties with access to local, state, national and international databases.
- Maintain the Santa Barbara Police Department web page, provide user training, maintain all PCs and mobile computers and related software, and provide 24-hour user support for law enforcement systems.
- Provide timely and pertinent information relative to crime and arrest data to Police Department personnel, other City departments, outside law enforcement agencies, and the general public for resource allocation, budgeting activities, and community policing.

Key Objectives for Fiscal Year 2012

- Provide system availability for critical systems at a rate exceeding 99% uptime.
- Complete 90% of Joint Powers Agreement (JPA) user requests for system access and workstation configurations within 5 working days.
- Respond to 85% of vehicle mobile data computer (MDC) repair requests within 14 business days.
- Complete Versadex upgrades to Version 7.3 for CAD, MDT, MRE and RMS systems.
- Work with San Luis Obispo and Ventura County agencies to determine feasibility to their joining the CopLink Regional Data Sharing system. Present proposal to CLEC for approval and proceed with implementation based on funding and CLEC approval.
- As JPA Administrator, work with the JPA Committee to rewrite the JPA; to include updated cost model and policies. Present to (CLEC) County Law Enforcement Chiefs for approval and proceed with Council and Board approvals.

Key Objectives for Fiscal Year 2012 (cont'd)

- o Working with the Santa Barbara County Sheriff's Department, research Automated Fingerprint Identification Systems (AFIS) for the JPA and present a proposal to CLEC for a regional AFIS system to include Mobile ID devices. Proceed with implementation based on funding and CLEC approval.
- o Ensure that 85% of CompStat reports are published 2 days prior to CompStat meetings for staff review.
- o Cross train personnel for CompStat preparation.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	5.00	4.00	4.00	5.00	5.00
Hourly Employee Hours	0	0	0	0	0
Revenues					
Intergovernmental	\$ 77,591	\$ 83,087	\$ 78,933	\$ 78,879	\$ 79,149
Other Revenue	-	-	1,943	-	-
General Fund Subsidy	988,077	1,036,729	1,063,965	1,196,889	1,238,153
Total Revenue	\$ 1,065,668	\$ 1,119,816	\$ 1,144,841	\$ 1,275,768	\$ 1,317,302
Expenditures					
Salaries and Benefits	\$ 595,521	\$ 623,019	\$ 654,122	\$ 702,268	\$ 734,286
Supplies and Services	387,433	425,047	418,969	476,740	486,256
Non-Capital Equipment	82,714	71,750	71,750	96,760	96,760
Total Expenditures	\$ 1,065,668	\$ 1,119,816	\$ 1,144,841	\$ 1,275,768	\$ 1,317,302

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Rate of critical system uptime	>99%	>99%	>99%
Mobile Data Computers (MDCs) maintained	58	61	61
Percent of MDC repair requests completed within 14 days (FY11) business days	69%	89%	85%
Percent of JPA user requests completed within 5 working days	96%	98%	90%
PC workstations maintained	145	145	145
Printers maintained	28	27	27
JPA workstations maintained	541	560	560
User help requests completed	5,105	4,250	4,200
Percent of CompStat reports published 2 days prior to CompStat meetings.	N/A	83.5%	85%

POLICE PROGRAMS

Chief's Staff
Support Services
Beat Coordinators/D.A.R.E.
Administrative Services Division
Property Room
Training and Recruitment
Range and Equipment
Information Technology/ Crime
Analysis

➤ **Records Bureau**

Special Events
Combined Communications
Center
Animal Control
Investigative Division
Crime Lab
Patrol Division
Traffic
Tactical Patrol Force
Nightlife Enforcement
Parking Enforcement



RECENT PROGRAM ACHIEVEMENTS

Responded to 100% of
Public Records request
within 10 days.

Records Bureau

(Program No. 3414)

Mission Statement

Provide necessary support to the police department and allied law enforcement agencies as it relates to police records as well as excellent customer service to our community in compliance with federal, state and municipal laws.

Program Activities

- Process, maintain, and track all police crime reports, arrest reports, traffic accident reports, and traffic citations.
- Provide the timely processing of subpoenas for officer and civilian personnel, declarations, and requests for records.
- Assist the general public and police officers by taking and completing counter reports.
- Process and maintain the monthly Uniform Crime Reporting statistics for the Department of Justice.
- Fingerprint using Live Scan or rolling prints for the Police Department, City employees, bookings, registrants, City permits and public.
- Transcribe police reports as needed.

Key Objectives for Fiscal Year 2012

- Audit and ensure 95% of all in-custody adult and juvenile arrest reports are processed and distributed prior to 10:00 a.m. the following court day.
- Ensure 95% of "Uniform Crime Report" reportable crime reports are entered into Versadex by the 5th day of the following month.
- Ensure 92% of "Uniform Crime Report" reports are submitted to the Department of Justice by the 10th of day of the following month.
- Ensure 92% of juvenile detention information is transmitted to the Department of Corrections by the 10th day of the following month.
- Ensure 90% of responses to public records are completed within 10 days.
- Ensure 90% of discovery requests from the District Attorney's Office are fulfilled within 3 working days.
- Administer California Law Enforcement Telecommunication System "CLETS" training to Records Bureau Team Members in compliance with Department of Justice regulations.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	17.00	16.00	16.00	14.00	14.00
Hourly Employee Hours	6,402	2,200	6,000	2,700	3,640
Revenues					
Other Revenue	\$ 27,650	\$ 25,907	\$ 25,907	\$ 25,907	\$ -
General Fund Subsidy	1,292,837	1,246,546	1,149,381	1,146,610	1,221,799
Total Revenue	\$ 1,320,487	\$ 1,272,453	\$ 1,175,288	\$ 1,172,517	\$ 1,221,799
Expenditures					
Salaries and Benefits	\$ 1,194,101	\$ 1,140,329	\$ 1,055,123	\$ 1,034,510	\$ 1,079,154
Supplies and Services	126,386	132,124	120,165	138,007	142,645
Total Expenditures	\$ 1,320,487	\$ 1,272,453	\$ 1,175,288	\$ 1,172,517	\$ 1,221,799

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of in-custody reports processed	99%	98%	95%
Percent of Uniform Crime Reports entered in Versadex by the 5 th of the following month	N/A	99%	95%
Percent of Uniform Crime Reports submitted to the Department of Justice by the 10 th of the following month	N/A	100%	92%
Percent of juvenile detention information to DOC by 10 th of the month	N/A	100%	92%
Percent of public records request completed within 10 days	N/A	95%	90%
Percent of discovery requests fulfilled within 3 days	N/A	95%	90%
Officer reports processed	21,100	21,932	20,000
Street Checks / Field Interviews processed	5,387	4,790	5,200
Subpoenas processed	2,264	2,214	2,000
Fingerprint services rendered	3,969	3,746	3,500
Dictated reports	269	298	250
Towed vehicle reports	3,427	3,162	3,500
Restraining Orders processed	545	604	550
District Attorney rejections processed	N/A	256	350
Quarterly Records meetings held	4	3	4
Counter reports	N/A	2,558	2,850

POLICE PROGRAMS

Chief's Staff
Support Services
Beat Coordinators/D.A.R.E.
Administrative Services Division
Property Room
Training and Recruitment
Range and Equipment
Information Technology/ Crime Analysis
Records Bureau

► Special Events

Combined Communications Center
Animal Control
Investigative Division
Crime Lab
Patrol Division
Traffic
Tactical Patrol Force
Nightlife Enforcement
Parking Enforcement



RECENT PROGRAM ACHIEVEMENTS

Processed 100% of Alcohol Beverage Control (ABC) Special Event daily license applications within 3 working days.

Special Events

(Program No. 3443)

Mission Statement

Monitor special events within the City of Santa Barbara to ensure the safety of event organizers, participants, and the general public.

Program Activities

- Process all Special Event applications in accordance with rules and regulations outlined in the Municipal Code.
- Prepare and implement tactical plans for all events likely to require a police presence beyond the scope of day-to-day operations.
- Provide local law enforcement agency review and endorsement of Alcohol Beverage Control Special Event Daily License Applications.
- Conduct Dance Permit Application and Renewal Application investigations and prepare staff reports for the Fire and Police Commission.
- Conduct taxi, pedicab, and massage technician permit application and renewal application investigations.
- Supervise, coordinate, and direct the activities of the Police Department's Reserve Corps, Volunteer Corps and Chaplain Program.

Key Objectives for Fiscal Year 2012

- Process 93% of completed Special Event Permit Applications within 5 working days.
- Process 96% of completed Alcohol Beverage Control Special Event Daily License Applications within three working days.
- Maintain the part one crime rate at the previous three-year average within venue areas during Solstice, July 4th, and Fiesta.
- Maintain the number of hours volunteered by the Reserve Corps, Volunteer Corps and Chaplains at the previous three-year average.
- Complete 90% of Dance Permit Application Staff Reports at least 8 days prior to the corresponding Police and Fire Commission meetings.
- Process 90% of completed Dance Permit Renewal Applications within 3 weeks.
- Complete 90% of Taxi Permit, Pedicab Permit, and Massage Technician Permit investigations within three weeks of receipt of Live Scan results.

Key Objectives for Fiscal Year 2012 (cont'd)

- Process 90% of permit renewal investigations (excluding Dance Permits) within 3 weeks of application.
- Provide a written response to 90% of completed Alcohol Beverage Control License Applications within 40 days.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	3.00	3.00	3.00	2.00	2.00
Hourly Employee Hours	168	0	0	0	0
Revenues					
Other Revenue	\$ 195,313	\$ 145,000	\$ 205,000	\$ 200,000	\$ 200,000
General Fund Subsidy	963,188	827,017	959,821	572,599	586,039
Total Revenue	\$ 1,158,501	\$ 972,017	\$ 1,164,821	\$ 772,599	\$ 786,039
Expenditures					
Salaries and Benefits	\$ 985,188	\$ 806,069	\$ 985,958	\$ 621,169	\$ 631,713
Supplies and Services	173,313	165,948	178,863	151,430	154,326
Total Expenditures	\$ 1,158,501	\$ 972,017	\$ 1,164,821	\$ 772,599	\$ 786,039

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of Special Event Permit Applications processed within 5 working days	88%	70%	93%
Percent of completed Alcohol Beverage Control Special Event Daily License Applications within 3 working days	98%	96%	96%
Part one crimes within venues area during Solstice, July 4 th , and Fiesta	8	8	8
Hours volunteered by the Reserve Corps, Volunteer Corps, and Chaplains	3,669	2,343	2,300
Percent of Dance Permit Application Staff Reports completed at least 8 days prior to the corresponding Fire and Police Commission meetings	100%	90%	90%
Percent of Dance Permit Renewal Applications processed within 3 weeks	67%	80%	90%
Percent of taxi, pedicab, and massage technician permit investigations completed within three weeks of receipt of Live Scan results	65%	16%	90%
Percent of permit renewal investigations completed within 3 weeks	56%	35%	90%
Percent of Alcohol Beverage Control License Applications responded to within 40 days	87%	90%	90%

PROGRAMS & SERVICES

Special Events

(Continued)

Program Performance Measures (cont'd)

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Special Event Permit applications	67	100	100
Operations plans drafted	85	102	102
Alcohol Beverage Control Special Event Daily License Applications endorsed	124	95	95
Complaints generated by permitted events	5	5	5
Cost of providing Police services for the July 4 th celebration	\$66,010.77	\$80,000	\$83,000
Cost of providing Police services for the Old Spanish Days Celebration	\$425,527.49	\$434,500	\$447,500
Cost of providing Police services for the Solstice Celebration	\$30,463.82	\$30,500	\$31,500
Hours donated by the Reserve Corps	2,178	1,535	1,884
Hours donated by the Volunteer Corps	778	408	408
Hours donated by the Chaplains	713	400	400
Dance Permit Application staff reports completed	3	5	5
Dance Permit Renewal Applications processed	9	20	20
Permit applications processed (excluding Dance Permits and Special Event Permits)	227	300	300
Permit applications denied	5	10	10
Alcohol Beverage Control License Applications processed	31	25	25
Number of security alarm actions performed	9,259	7,358	7,358

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PROGRAMS & SERVICES

POLICE PROGRAMS

Chief's Staff
Support Services
Beat Coordinators/D.A.R.E.
Administrative Services Division
Property Room
Training and Recruitment
Range and Equipment
Information Technology/ Crime
Analysis
Records Bureau
Special Events

➤ **Combined Communications Center**

Animal Control
Investigative Division
Crime Lab
Patrol Division
Traffic
Tactical Patrol Force
Nightlife Enforcement
Parking Enforcement



RECENT PROGRAM ACHIEVEMENTS

9-1-1 calls for service were answered by dispatchers within an average of 3.5 seconds.

Combined Communications Center

(Program No. 3451)

Mission Statement

Receive all calls for service and dispatch public safety resources in an expedient manner.

Program Activities

- Provide radio communication for Police, Fire and rescue personnel during emergency, routine, and disaster situations 24 hours a day, seven days a week.
- Receive calls for service for emergency and non-emergency incidents requiring Police, Fire, and medical personnel; determine the appropriate response and dispatch resources accordingly.
- Coordinate the public safety response for Santa Barbara Police and Fire, and other City resources, and, as needed, other allied agencies.
- Provide Emergency Medical Dispatch (EMD) services to the community.
- Maintain certifications for communications staff in compliance with Peace Officer Standards and Training (POST) and Emergency Medical Dispatching (EMD) standards.
- Comply with discovery requests from the District Attorney, Public Defender, and court civil process.
- Provide continuous training and support to develop and retain public safety dispatchers.
- Receive requests from the FAA Air Traffic Controllers and respond with appropriate emergency equipment to aircraft emergencies at the Santa Barbara Airport.

Key Objectives for Fiscal Year 2012

- Answer all 911 calls within an average of 4 seconds.
- Maintain minimum staffing in the Combined Communications Center at 85% of the time.
- Ensure that 90% of all non-trainee dispatchers are current with their Emergency Medical Dispatching certification.
- Complete a minimum of two new applicant interviews; and advance qualified candidates to background.
- Ensure the replacement 911 phone system is fully functional and integrated with Department Dispatch procedures

Key Objectives for Fiscal Year 2012 (cont'd)

- o Ensure the replacement Uninterruptible Power System (UPS) is fully functional and supports essential communications systems.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	19.00	19.00	19.00	19.00	19.00
Hourly Employee Hours	485	415	1,000	0	0
Revenues					
General Fund Subsidy	\$ 2,150,632	\$ 2,292,999	\$ 1,961,278	\$ 2,361,140	\$ 2,430,165
Total Revenue	\$ 2,150,632	\$ 2,292,999	\$ 1,961,278	\$ 2,361,140	\$ 2,430,165
Expenditures					
Salaries and Benefits	\$ 1,891,618	\$ 2,059,483	\$ 1,749,115	\$ 2,201,451	\$ 2,271,543
Supplies and Services	258,509	228,363	207,010	148,914	158,622
Special Projects	-	-	-	10,775	-
Non-Capital Equipment	505	5,153	5,153	-	-
Total Expenditures	\$ 2,150,632	\$ 2,292,999	\$ 1,961,278	\$ 2,361,140	\$ 2,430,165

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Average ring time in seconds	3.5	3.5	4.0
Daily minimum staffing level	81%	85%	85%
Percent of employees with current EMD certification	100%	90%	90%
911 calls for service	43,684	44,000	45,000
Emergency medical dispatch instructions given	218	150	150
Priority One calls for service	724	724	750
Priority Two calls for service	15,456	16,000	16,000
Priority Three calls for service	7,763	7,700	8,000
Calls on seven-digit phone lines	146,582	148,000	150,000
Recordings made for court Discovery	258	250	250

POLICE PROGRAMS

Chief's Staff
Support Services
Beat Coordinators/D.A.R.E.
Administrative Services Division
Property Room
Training and Recruitment
Range and Equipment
Information Technology/ Crime
Analysis
Records Bureau
Special Events
Combined Communications
Center

➤ **Animal Control**

Investigative Division
Crime Lab
Patrol Division
Traffic
Tactical Patrol Force
Nightlife Enforcement
Parking Enforcement



RECENT PROGRAM ACHIEVEMENTS

100% of all animal control calls received a response within 24 hours.

Animal Control

(Program No. 3461)

Mission Statement

Provide law enforcement and respond to calls for service for neighborhood and health concerns related to domestic and wild animals.

Program Activities

- Investigate reports of possible rabies exposure from animal bites to humans and wildlife bites to domestic owned animals.
- Quarantine animals as required or submit specimen for lab testing.
- Enforce State Humane Laws under the Penal Code, California Code of Regulations, Civil Code, Fish and Game Code, Food and Agriculture Code, Health and Safety Code, Government Code, and Title 6 of the Santa Barbara Municipal Code.
- Impound stray, abused, neglected, injured, sick, abandoned, dead, or aggressive animals.
- Deal patiently and effectively with frightened, fractious, and injured animals with the ability to humanely capture, control, carry, or subdue.
- Respond to calls for service regarding animal complaints seven days a week and provide standby service for emergencies after regular work hours.
- Promote good public relations by educating pet owners on laws pertaining to the care and control of animals, spaying, neutering, vaccinating, and licensing of pets.

Key Objectives for Fiscal Year 2012

- Respond to 90% of animal calls within 24 hours.
- Quarantine 90% of animals involved in bites to humans or contact with wildlife.
- Ensure 100% of impounded animals are handled in accordance with state laws.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	4.00	3.00	3.00	3.00	3.00
Hourly Employee Hours	0	0	0	0	0
Revenues					
Donations	\$ 50	\$ 2,990	\$ 6,490	\$ 6,500	\$ 6,500
Licenses	119,776	130,000	115,000	115,000	115,000
General Fund Subsidy	505,927	409,388	484,531	485,670	508,770
Total Revenue	\$ 625,753	\$ 542,378	\$ 606,021	\$ 607,170	\$ 630,270
Expenditures					
Salaries and Benefits	\$ 341,795	\$ 186,535	\$ 250,420	\$ 269,804	\$ 286,985
Supplies and Services	283,958	354,561	354,319	336,041	341,960
Non-Capital Equipment	-	1,282	1,282	1,325	1,325
Total Expenditures	\$ 625,753	\$ 542,378	\$ 606,021	\$ 607,170	\$ 630,270

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of animal control calls receiving a response within 24 hours	100%	100%	90%
Percent of quarantined animals involved in bites to humans	94%	82%	90%
Percent of impounded animals handled in accordance with state laws	100%	100%	100%
Calls for service	3,810	3,856	3,750
Animals involved in bite incidents	179	204	190
Animals impounded live, injured or dead	1,785	2,398	2,150
Citations issued	547	568	550
Animals quarantined	168	168	170
Educational presentations	7	0	2

POLICE PROGRAMS

Chief's Staff
Support Services
Beat Coordinators/D.A.R.E.
Administrative Services Division
Property Room
Training and Recruitment
Range and Equipment
Information Technology/ Crime
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Animal Control
➤ **Investigative Division**
Crime Lab
Patrol Division
Traffic
Tactical Patrol Force
Nightlife Enforcement
Parking Enforcement



RECENT PROGRAM ACHIEVEMENTS

Used federal law enforcement agency 's advanced technology equipment in several successful key investigations.

Investigative Division

(Program No. 3431)

Mission Statement

Investigate or resolve all active assigned criminal cases, including high tech crimes, to a successful conclusion or until all leads are exhausted.

Program Activities

- Investigate active, unsolved criminal cases.
- Serve as a liaison with the District Attorney to ensure successful prosecution of criminal offenders.
- Serve as a liaison with community based organizations and outside law enforcement agencies.
- Proactively investigate narcotic violations.
- Extradite fugitives and transport wanted subjects back to Santa Barbara County for prosecution.

Key Objectives for Fiscal Year 2012

- Achieve a 25% clearance rate by arrest, warrant, or District Attorney's office complaint for all assigned cases.
- Complete 85% of cases within 90 days following the date assigned to the investigator.
- Complete 80% of District Attorney follow-up requests assigned to the Investigative Division by due date.
- Update the Crime Lab program to handle High Tech Crime analysis by purchasing hardware and software. Provide training for existing staff that consist of the Senior Identification Technician (Crime Lab) and 1 Youth Services Section (YSS) Detective as a collateral assignment.

Financial and Staffing Information

	Actual	Amended	Projected	Adopted	Proposed
	FY 2010	FY 2011	FY 2011	FY 2012	FY 2013
Authorized Positions	26.00	25.00	25.00	25.00	25.00
Hourly Employee Hours	1,239	0	400	1,000	1,000
Revenues					
Intergovernmental	\$ 124,660	\$ 80,000	\$ 130,638	\$ 120,000	\$ 120,000
Licenses	56,942	55,000	60,150	58,900	58,900
Other Revenue	1,071	-	74,731	59,700	59,700
General Fund Subsidy	4,300,868	4,279,087	3,923,686	4,459,889	4,656,051
Total Revenue	\$ 4,483,541	\$ 4,414,087	\$ 4,189,205	\$ 4,698,489	\$ 4,894,651
Expenditures					
Salaries and Benefits	\$ 4,097,201	\$ 4,196,373	\$ 3,832,336	\$ 4,339,586	\$ 4,534,573
Supplies and Services	261,680	255,363	225,614	238,903	240,078
Special Projects	43,555	366,039	22,600	120,000	120,000
Total Expenditures	\$ 4,402,436	\$ 4,817,775	\$ 4,080,550	\$ 4,698,489	\$ 4,894,651

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of cases closed by arrest, warrant, or District Attorney complaint	26%	25%	25%
Percent of cases completed within 90 days following the date assigned to investigator	83%	85%	85%
Percent of District Attorney requests completed by due date	82.5%	80%	80%
Cases closed by arrest, warrant, or District Attorney complaint	416	400	400
Total cases closed	1,613	1,600	1,600
Narcotic investigations completed	618	500	800
Narcotic forfeiture investigations completed	12	20	25
Arrests by Investigative Division personnel	523	450	550
Newly certified juveniles as Serious Habitual Offenders (SHO)	2	5	5
Sex registrants registered	390	400	400
Completed requests for District Attorney's Office follow-up by Investigative Division	56	75	75
Total completed follow-ups by Investigative Division Personnel	N/A	N/A	2,500

POLICE PROGRAMS

Chief's Staff
Support Services
Beat Coordinators/D.A.R.E.
Administrative Services Division
Property Room
Training and Recruitment
Range and Equipment
Information Technology/ Crime
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Special Events
Combined Communications
Center
Animal Control
Investigative Division
➤ **Crime Lab**
Patrol Division
Traffic
Tactical Patrol Force
Nightlife Enforcement
Parking Enforcement



RECENT PROGRAM ACHIEVEMENTS

Upgraded the crime lab's computer forensic hardware to better examine digital evidence.

Crime Lab

(Program No. 3432)

Mission Statement

Collect and process forensic evidence to assist in criminal investigations.

Program Activities

- Respond to crime scenes to identify, document, collect, and preserve physical evidence for future examinations.
- Examine and analyze evidence in the laboratory, including the identification of suspected controlled, trace evidence (i.e. hairs, fibers, physiological fluids), and the evaluation of various types of physical evidence.
- Conduct Hi-Tech crime analysis including the forensic examination of electronic evidence (i.e. computers and hand-held devices).
- Perform various photographic assignments, including maintaining the digital image archive of crime scene photos, and perform departmental photographic work, including developing and printing a variety of films used for evidence and court displays.
- Process evidence for latent fingerprints, examine latent fingerprints and conduct fingerprint comparisons.
- Attend autopsies in criminal cases for evidence collection, documentation and evaluation.
- Examine evidence to determine if further forensic analysis is required by forensic scientists at the Department of Justice (DOJ) or Federal Bureau of Investigations (FBI). These include: serology, DNA, hair and fiber comparisons, footwear and tire track exams, ballistics, and document examinations.
- Prepare reports that document crime scenes and results of evidence examinations.
- Provide expert testimony in court regarding the examinations and evaluations performed.

Key Objectives for Fiscal Year 2012

- Process 95% of photographic evidence submitted by Crime Scene Investigators and Detectives within 4 working days.
- Submit 95% of all CAL-ID quality latent fingerprints to Department of Justice within 4 working days.
- Ensure 95% of evidence processing requests by investigators and District Attorney's office are completed within 4 working days.

Key Objectives for Fiscal Year 2012 (cont'd)

- o Ensure 95% of computer examinations are completed within 60 days following the date assigned to examiner.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	2.00	1.00	1.00	1.00	1.00
Hourly Employee Hours	0	0	0	0	0
Revenues					
General Fund Subsidy	\$ 132,536	\$ 213,712	\$ 127,562	\$ 130,163	\$ 132,630
Total Revenue	\$ 132,536	\$ 213,712	\$ 127,562	\$ 130,163	\$ 132,630
Expenditures					
Salaries and Benefits	\$ 121,262	\$ 198,980	\$ 115,643	\$ 115,349	\$ 118,030
Supplies and Services	6,914	14,732	11,919	14,814	14,600
Non-Capital Equipment	4,360	-	-	-	-
Total Expenditures	\$ 132,536	\$ 213,712	\$ 127,562	\$ 130,163	\$ 132,630

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of photographic evidence processed within 4 working days	100%	95%	95%
Percent of CAL-ID latent fingerprints submitted to DOJ within 4 working days	96%	95%	95%
Percent of evidence processing requests completed within 4 working days	98%	95%	95%
Percent of computer forensic exams completed within 60 days following the date assigned to examiner.	100%	95%	95%
Physical evidence cases processed by lab	110	135	105
Cost of physical evidence cases processed by lab	\$12,816	\$12,721	\$9,894
Crime scene responses by lab	40	60	50
Cost of crime scene responses by lab	\$9,187	\$14,134	\$11,778
Latent prints submitted to CAL-ID	238	225	225
Cost of latent prints submitted to CAL-ID	\$961	\$909	\$909
Total images processed and archived by lab	67,477	70,000	70,000

POLICE PROGRAMS

- Chief's Staff
- Support Services
- Beat Coordinators/D.A.R.E.
- Administrative Services Division
- Property Room
- Training and Recruitment
- Range and Equipment
- Information Technology/ Crime Analysis
- Records Bureau
- Special Events
- Combined Communications Center
- Animal Control
- Investigative Division
- Crime Lab
- **Patrol Division**
- Traffic
- Tactical Patrol Force
- Nightlife Enforcement
- Parking Enforcement



RECENT PROGRAM ACHIEVEMENTS

Created the Criminal Impact Team (CIT); comprised of four police officers and a Sergeant, to address specific spikes in crime.

Patrol Division

(Program No. 3441)

Mission Statement

Respond to community needs through the enforcement of public safety laws and provide expedient responses to calls for service.

Program Activities

- Provide uniform patrol 24 hours a day, 7 days a week to prevent and deter crime.
- Respond to all felony calls, crimes in progress, and selected misdemeanors.
- Conduct initial investigations and complete crime reports.
- Enforce State and Local statutes and traffic regulations.
- Facilitate the safe and efficient movement of motor vehicles, bicyclists, and pedestrians on City streets and thoroughfares.
- Develop and implement community policing strategies to reduce crime and enhance quality of life within our community.

Key Objectives for Fiscal Year 2012

- Maintain an average response time at or below 6:45 minutes to all Priority One Emergency calls for service from the time the call is received to the time of arrival.
- Maintain an average response time at or below 13:30 minutes to all Priority Two Emergency calls for service from the time the call is received to the time of arrival.
- Maintain an average response time at or below 30:00 minutes to all Priority Three Non-Emergency calls for service from the time the call is received to the time of arrival.
- Maintain an average response time at or below 47:00 minutes to all Priority Four Routine calls for service from the time the call is received to the time of arrival.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	81.00	81.00	81.00	88.00	88.00
Hourly Employee Hours	1,043	0	289	1,000	1,000
Revenues					
Traffic Safety Fines	\$ 519,543	\$ 470,000	\$ 495,500	\$ 515,000	\$ 515,000
Fines & Forfeitures	173,248	150,000	175,000	180,000	183,000
Fees and Service Charges	76,155	15,000	60,000	15,000	15,000
Intergovernmental	1,044,451	379,099	286,972	129,447	100,000
General Fund Subsidy	12,444,998	12,557,085	12,337,967	13,988,551	14,707,454
Total Revenue	\$ 14,258,395	\$ 13,571,184	\$ 13,355,439	\$ 14,827,998	\$ 15,520,454
Expenditures					
Salaries and Benefits	\$ 12,687,046	\$ 12,711,373	\$ 12,528,178	\$ 13,858,207	\$ 14,554,407
Supplies and Services	880,257	908,648	809,650	960,145	956,401
Special Projects	280,080	447,325	216,707	-	-
Non-Capital Equipment	5,419	19,355	19,355	9,646	9,646
Total Expenditures	\$ 13,852,802	\$ 14,086,701	\$ 13,573,890	\$ 14,827,998	\$ 15,520,454

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Average response time to all Priority One emergency calls for service	6:13	6:40	6:45
Average response time to all Priority Two emergency calls for service	12:27	14:00	13:30
Average response time to all Priority Three non- emergency calls for service	27:20	31:15	30:00
Average response time to all Priority Four routine emergency calls for service	43:27	47:30	47:00
FBI Uniform Crime Reporting Part One arrests	933	950	1,000
FBI Uniform Crime Reporting Part Two arrests	11,373	11,600	12,500
Municipal Code citations written	4,523	4,200	4,700
Hours lost to injuries (IOD)	1,520	2,600	2,800
Premise checks conducted of private and public properties	4,263	5,200	5,100

POLICE PROGRAMS

Chief's Staff
Support Services
Beat Coordinators/D.A.R.E.
Administrative Services Division
Property Room
Training and Recruitment
Range and Equipment
Information Technology/ Crime
Analysis
Records Bureau
Special Events
Combined Communications
Center
Animal Control
Investigative Division
Crime Lab
Patrol Division
➤ **Traffic**
Tactical Patrol Force
Nightlife Enforcement
Parking Enforcement



RECENT PROGRAM ACHIEVEMENTS

Awarded a California
Office of Traffic Safety
DUI Enforcement grant
for DUI enforcement
through checkpoints and
patrols.

Traffic

(Program No. 3442)

Mission Statement

Reduce traffic collisions and facilitate the safe and orderly flow of traffic through education and enforcement.

Program Activities

- Enforce traffic laws for motorists, pedestrians, and bicyclists.
- Investigate traffic collisions.
- Provide public education about traffic issues.
- Conduct Driving Under the Influence (DUI) and Seatbelt Checkpoints to promote motorist safety and reduce collisions.
- Administer Office of Traffic Safety grants to improve traffic safety.
- Manage the Crossing Guard Program for 19 current locations.

Key Objectives for Fiscal Year 2012

- Maintain the total number of DUI traffic collisions at or below the most recent three-year average.
- Maintain the total number of injury traffic collisions at or below the most recent three-year average.
- Maintain the total number of traffic collisions at or below the most recent three-year average.
- Achieve a 49% clearance rate by arrest/warrant/civil or referral for all assigned cases.
- Apply for and receive continued grant funding for special enforcement programs.
- Collaborate with local School Districts and administer the Crossing Guard program. Maintain hourly employees for all positions.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	8.00	8.00	8.00	7.00	7.00
Hourly Employee Hours	0	0	0	8,000	8,000
Revenues					
Intergovernmental	\$ 3,886	\$ 22,319	\$ 19,853	\$ 52,650	\$ 52,650
General Fund Subsidy	1,182,918	1,288,565	1,134,231	1,235,762	1,292,215
Total Revenue	\$ 1,186,804	\$ 1,310,884	\$ 1,154,084	\$ 1,288,412	\$ 1,344,865
Expenditures					
Salaries and Benefits	\$ 1,159,939	\$ 1,244,033	\$ 1,096,927	\$ 1,255,227	\$ 1,311,099
Supplies and Services	42,408	49,588	39,893	30,980	31,076
Non-Capital Equipment	-	1,720	1,720	2,205	2,690
Total Expenditures	\$ 1,202,347	\$ 1,295,341	\$ 1,138,540	\$ 1,288,412	\$ 1,344,865

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
DUI Traffic Collisions	109	144	127
Injury Traffic Collisions	441	476	462
Total Traffic Collisions	1,479	1,659	1,515
Active Grants for specific traffic enforcement programs	3	2	2
Total Traffic Citations Issued by Department	12,030	9,789	11,022
Pedestrian Involved Traffic Collisions	71	80	77
Bicycle Involved Traffic Accidents	108	105	104
Percent of assigned cases clearance rate	57%	41%	49%

POLICE PROGRAMS

Chief's Staff
Support Services
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Administrative Services Division
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Patrol Division
Traffic
➤ **Tactical Patrol Force**
Nightlife Enforcement
Parking Enforcement



RECENT PROGRAM ACHIEVEMENTS

The Restorative Policing Program consistently maintained ten active cases at all times. An additional 54 persons are being assisted in moving towards treatment.

Tactical Patrol Force

(Program No. 3444)

Mission Statement

Maintain a proactive police presence in the downtown corridor, Milpas corridor and beachfront areas to reduce street crime through the utilization of unique strategies and partnerships.

Program Activities

- Provide uniformed foot and bicycle patrol officers downtown to deter street crime, maintain a highly visible police presence, and encourage interaction with the public.
- Maintain a daily proactive enforcement effort against alcohol, narcotics, panhandling, loitering, and illegal vending violations in the downtown corridor, Milpas corridor and beachfront areas.
- Provide security at City Council meetings with a uniformed officer.
- Provide bicycle patrol training to SBPD officers and outside agencies.
- Work with representatives of the Downtown Organization, Old Town Merchants, and County Mental Health to solve problems.
- Maintain the Restorative Policing Program.

Key Objectives for Fiscal Year 2012

- Maintain the total number of calls for service for nuisance related crimes within the downtown corridor at or below the most recent 2 year average.
- Maintain the total number of calls for service for nuisance related crimes within the beachfront area at or below the most recent 2 year average.
- Maintain the total number of calls for service for nuisance related crimes within the lower Milpas corridor at or below the most recent 2 year average.
- Maintain the total number of calls for service for nuisance related crimes within the upper Milpas corridor at or below the most recent 2 year average.
- Maintain uniformed police presence at 95% of City Council meetings.
- Manage Neighborhood Improvement Program projects within the city by coordinating transient camp clean-ups and enforcement sweeps with other agencies and/or city departments.
- Maintain the Restorative Policing Program with a minimum of 10 active cases at all times.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	7.00	7.00	7.00	7.00	7.00
Hourly Employee Hours	0	0	0	0	0
Revenues					
Inter-fund Reimbursement	\$ -	\$ -	\$ -	\$ 352,070	\$ 352,070
General Fund Subsidy	1,141,127	1,114,467	1,136,092	972,491	1,027,257
Total Revenue	\$ 1,141,127	\$ 1,114,467	\$ 1,136,092	\$ 1,324,561	\$ 1,379,327
Expenditures					
Salaries and Benefits	\$ 1,121,940	\$ 1,093,013	\$ 1,119,699	\$ 1,297,888	\$ 1,348,489
Supplies and Services	19,187	17,898	12,837	23,009	27,174
Non-Capital Equipment	-	3,556	3,556	3,664	3,664
Total Expenditures	\$ 1,141,127	\$ 1,114,467	\$ 1,136,092	\$ 1,324,561	\$ 1,379,327

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Calls for service for nuisance related crimes within the downtown corridor	N/A	N/A	937
Calls for service for nuisance related crimes within the beachfront area	N/A	N/A	699
Calls for service for nuisance related crimes within the lower Milpas corridor	N/A	N/A	574
Calls for service for nuisance related crimes within the upper Milpas corridor	N/A	N/A	304
Percent of City Council meetings attended	100%	95%	95%
Criminal citations	1,642	1,882	2,270
Felony arrests	110	104	123
Misdemeanor arrests	454	351	467
Investigations	2,012	1,624	2,322
Neighborhood Improvement Projects	3	2	4

POLICE PROGRAMS

Chief's Staff
Support Services
Beat Coordinators/D.A.R.E.
Administrative Services Division
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Range and Equipment
Information Technology/ Crime Analysis
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Crime Lab
Patrol Division
Traffic
Tactical Patrol Force
➤ **Nightlife Enforcement**
Parking Enforcement



RECENT PROGRAM ACHIEVEMENTS

Conducted Responsible Beverage Server Training for employees of establishments serving alcohol.

Nightlife Enforcement

(Program No. 3448)

Mission Statement

Ensure public safety on weekend nights in the downtown corridor through enforcement, education, and intervention, with the downtown bar and restaurant owners and the citizens of Santa Barbara.

Program Activities

- Conduct premise checks on downtown bars and nightclubs.
- Conduct responsible beverage server training every month to prevent the sale of alcohol to minors and reduce alcohol-related incidents.
- Assist with Zona Seca classes monthly to provide alcohol awareness training and education to individuals with alcohol-related violations.
- Provide security training for nightclub and bar staff.
- Refer all alcohol, bar, and restaurant violations to the California Department of Alcoholic and Beverage Control(ABC).

Key Objectives for Fiscal Year 2012

- Conduct premise checks on 90% of Downtown bars and restaurants with dance permits Wednesday through Saturday, and check locations outside the downtown corridor at least twice per month.
- Conduct regular Responsible Beverage Server Training.

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	3.00	2.00	2.00	2.00	2.00
Hourly Employee Hours	0	0	0	0	0
Revenues					
General Fund Subsidy	\$ 251,398	\$ 325,787	\$ 280,314	\$ 297,965	\$ 315,341
Total Revenue	\$ 251,398	\$ 325,787	\$ 280,314	\$ 297,965	\$ 315,341
Expenditures					
Salaries and Benefits	\$ 241,036	\$ 310,251	\$ 268,770	\$ 284,098	\$ 303,423
Supplies and Services	10,362	15,536	11,544	13,867	11,918
Total Expenditures	\$ 251,398	\$ 325,787	\$ 280,314	\$ 297,965	\$ 315,341

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
Percent of premise checks on Downtown bars and restaurants	99%	99%	90%
Responsible Beverage Server trainings	13	16	12
Premise Checks	998	1,700	1,400
Alcohol Related Incidents with Minors	59	50	50
Incidents involving false identification	111	120	100
Violations Referred to the California Department of Alcoholic Beverage Control (ABC)	19	12	10

POLICE PROGRAMS

- Chief's Staff
- Support Services
- Beat Coordinators/D.A.R.E.
- Administrative Services Division
- Property Room
- Training and Recruitment
- Range and Equipment
- Information Technology/ Crime Analysis
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- Special Events
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- Investigative Division
- Crime Lab
- Patrol Division
- Traffic
- Tactical Patrol Force
- Nightlife Enforcement
- Parking Enforcement



RECENT PROGRAM ACHIEVEMENTS

Located 240 HOPE vehicles (Habitual Offender Parking Enforcement) within the last 6 months.

Parking Enforcement

(Program Nos. 3447, 3449)

Mission Statement

Enforce parking regulations in the City of Santa Barbara to ensure availability of limited parking resources.

Program Activities

- Enforce time zone restrictions, residential parking regulations and other Municipal Code and California Vehicle Code Regulations.
- Issue warnings and tow vehicles stored on City streets and other City maintained or owned property.
- Locate and impound vehicles owned or operated by habitual parking offenders that have 5 or more outstanding parking violations.

Key Objectives for Fiscal Year 2012

- Locate 44 vehicles per month that have 5 or more unpaid parking citations (Habitual Offender Parking Enforcement).

Financial and Staffing Information

	Actual FY 2010	Amended FY 2011	Projected FY 2011	Adopted FY 2012	Proposed FY 2013
Authorized Positions	13.00	13.00	13.00	13.00	13.00
Hourly Employee Hours	8,002	8,000	8,000	0	0
Revenues					
Inter-fund Reimbursement	\$ 246,583	\$ 286,336	\$ 290,280	\$ 295,101	\$ 303,007
Intergovernmental	94,565	52,650	52,650	-	-
General Fund Subsidy	857,118	939,805	810,509	931,234	965,121
Total Revenue	\$ 1,198,266	\$ 1,278,791	\$ 1,153,439	\$ 1,226,335	\$ 1,268,128
Expenditures					
Salaries and Benefits	\$ 1,115,444	\$ 1,149,511	\$ 1,037,404	\$ 1,106,935	\$ 1,147,244
Supplies and Services	82,822	129,280	116,035	119,400	120,884
Total Expenditures	\$ 1,198,266	\$ 1,278,791	\$ 1,153,439	\$ 1,226,335	\$ 1,268,128

Program Performance Measures

Performance Measures	Actual FY 2010	Projected FY 2011	Adopted FY 2012
H.O.P.E. vehicles located	616	486	528
Parking citations issued by the Parking Enforcement unit	54,377	45,275	54,435
Street sweeping citations issued by the Parking Enforcement unit	27,400	27,672	27,000
Street storage requests investigated by the Parking Enforcement unit	4,344	3,982	4,399
Street storage requests found "gone on arrival" (GOA) on initial contact by a Parking Enforcement Officer	1,030	1,075	1,188
Street storage vehicles moved after being warned or tagged by a Parking Enforcement Officer	2,152	1,951	2,155
Street storage vehicles towed after being warned or tagged by a Parking Enforcement Officer	341	279	308

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