



CITY OF SANTA BARBARA AIRPORT COMMISSION

MINUTES January 20, 2016

CALL TO ORDER:

The Meeting on Wednesday, January 20, 2016 was called to order at 6:02 p.m. in the Airport Administration Conference Room - 601 Firestone Road, Santa Barbara

ROLL CALL

Airport Commissioners: Carl Hopkins, Karen Kahn, Kirk Martin, Bruce Miller, and Jim Wilson

Staff: Hazel Johns, Airport Director
Tracy Lincoln, Airport Operations Manager
Rebecca Fribley, Senior Property Management Specialist
Myndi Hegeman, Airport Commission Secretary

Absent: Commissioners Craig Arcuri and Dolores Johnson

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That on Thursday, January 14, 2016 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented

MINUTES

3. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, November 18, 2015.

ACTION: Motion/Second for approval of the Minutes by Commissioners Martin/Wilson. Unanimous voice vote (Absent Commissioners Arcuri and Johnson).

CONSENT CALENDAR

4. SUBJECT: LEASE AGREEMENT WITH TOTAL LIGHTING CONCEPTS, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Total Lighting Concepts, Inc. for 408 square feet of Building 258, at 629 Firestone Road, at the Santa Barbara Airport, effective January 1, 2016, for a monthly rental of \$649, exclusive of utilities.

5. SUBJECT: PROPERTY MANAGEMENT REPORT – DECEMBER 2015

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

ACTION: Motion/Second for approval of the Consent Calendar by Commissioners Kahn/Martin. Unanimous voice vote (Absent Commissioners Arcuri and Johnson).

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss
City of Goleta Liaison Councilmember Michael T. Bennett

ACTION: Presented

COMMISSION MATTERS

6. SUBJECT: ELECTION OF OFFICERS AND SUBCOMMITTEE ASSIGNMENTS

RECOMMENDATION: That Commission elect a Chair, Vice Chair, and discuss subcommittee assignments.

Carl Hopkins was nominated Chair

ACTION: Motion/Second for approval by Commissioners Wilson/Miller. Unanimous voice vote (Absent Commissioners Arcuri and Johnson).

Bruce Miller was nominated Vice Chair

ACTION: Motion/Second for approval by Commissioners Hopkins/Wilson. Unanimous voice vote (Absent Commissioners Arcuri and Johnson).

SUBCOMMITTEES	MEMBERS
Air Service	Chair Kahn Hopkins, Wilson, <i>Alternate: Miller</i>
Budget	Chair Miller Arcuri, Wilson, <i>Alternate: Hopkins</i>
Ground Transportation	Chair Martin Johnson, Miller <i>Alternate: none</i>
Lease Review	Chair Johnson Martin, Miller <i>Alternate: Hopkins</i>
Marketing and Community Relations	Chair Kahn Johnson, Martin <i>Alternate: none</i>
Master Plan	Chair Hopkins, Martin, Miller <i>Alternate: Kahn</i>
Noise Abatement	Chair Hopkins, Arcuri <i>Alternate: Miller</i>

Subcommittee Assignments stay the same

ADMINISTRATIVE REPORTS

7. SUBJECT: 6100 HOLLISTER AVENUE DEVELOPMENT

RECOMMENDATION: That Airport Commission receive a presentation from Kupiec Architecture PC regarding the proposed commercial/industrial development project at 6100 Hollister Avenue.

ACTION: Presented by Kupiec Architecture

8. SUBJECT: LAS VEGAS AND SAN PEDRO CREEKS CAPACITY IMPROVEMENT PROJECT

RECOMMENDATION: That Airport Commission receive a presentation from Santa Barbara County Flood Control on the Las Vegas and San Pedro Creeks Capacity Improvement Project.

ACTION: Presented by Santa Barbara County Flood Control

DIRECTOR'S REPORT

9. A. Airport Operations
 - Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
 1. Communications Program
 2. Master Plan
 3. Wildlife Hazard Assessment
- C. Capital Projects
 1. Airfield Electrical, Safety, and Fence Project
 2. North General Aviation Ramp Replacement Project
- D. Financial Summary
- E. Safety, Enforcement and Protection
- F. City Council / Airport Commission Actions

ACTION: Presented by Hazel Johns, Airport Director

ADJOURNMENT - 6: 55 p.m. on order of Chair Hopkins

Hazel Johns
Airport Director

Myndi Hegeman
Airport Commission Secretary