

**CITY OF SANTA BARBARA
AIRPORT COMMISSION
M I N U T E S**

CALL TO ORDER: The Meeting on Wednesday, August 19, 2015 was called to order at 6:00 pm in the Airport Administration Conference Room - 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: Carl Hopkins, Dolores Johnson, Bruce Miller and Jim Wilson

Staff: Hazel Johns, Airport Director
Tracy Lincoln, Airport Operations Manager
Rebecca Fribley, Sr. Property Management Specialist
Mabel Shatavsky, Airport Commission Secretary

Absent: Commissioners Craig Arcuri, Karen Kahn and Kirk Martin

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That on Thursday, August 13 at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented.

MINUTES

3. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, July 15, 2015.

ACTION: Motion/Second for approval of the Minutes by Commissioners Wilson/Miller. Unanimous voice vote (Absent Commissioners Arcuri, Kahn and Martin).

CONSENT CALENDAR

4. SUBJECT: LEASE AMENDMENT WITH MERCURY AIR CENTER- SANTA BARBARA, INC., DBA ATLANTIC AVIATION

RECOMMENDATION: That Airport Commission recommend to the City Council of the City of Santa Barbara that the Airport Director be authorized to execute a proposed lease amendment with Mercury Air Center – Santa Barbara, Inc., a California Corporation, dba Atlantic Aviation, amending the “Term” and “Rent” provisions to extend the expiration date to May 8, 2018, and provide for appropriate rental increases during the extended term.

5. SUBJECT: LEASE AMENDMENT TO RESTATED LEASE WITH SIGNATURE FLIGHT SUPPORT CORPORATION

RECOMMENDATION: That Airport Commission recommend to the City Council of the City of Santa Barbara that the Airport Director be authorized to execute a proposed lease amendment with Signature Flight Support Corporation, a California Corporation, amending the "Term" and "Rent" provisions to extend the expiration date to May 8, 2018, and provide for appropriate rental increases during the extended term.

6. SUBJECT: LEASE AGREEMENT –SOUTH COAST LANDSCAPE

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with South Coast Landscape for 3,540 square feet of land at 100 Clyde Adams Road, at the Santa Barbara Airport, effective September 1, 2015, for a monthly rental of \$637, exclusive of utilities.

7. SUBJECT: LEASE AGREEMENT – CAROL ASHLEY DBA DEMO 2 DESIGN

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Carol Ashley, a Sole Proprietor, dba Demo 2 Design, for 1,600 square feet of Building 115 at 6160-C Wallace Becknell Road, at the Santa Barbara Airport, effective September 1, 2015, for a monthly rental of \$1080, exclusive of utilities.

8. SUBJECT: PROPERTY MANAGEMENT REPORT – AUGUST 2015

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

ACTION: Motion/Second for approval of the Consent Calendar by Commissioners Johnson/Miller. Unanimous voice vote (Absent Commissioners Arcuri, Kahn and Martin).

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss
City of Goleta Liaison Councilmember Michael T. Bennett

ACTION: Presented.

ADMINISTRATIVE REPORTS

9. SUBJECT: ACTIVE SHOOTER PLAN - SECURITY

RECOMMENDATION: That Airport Commission receive a presentation on Airport Patrol's Active Shooter Plan.

ACTION: Presented.

10. SUBJECT: INDUSTRIAL STORMWATER DISCHARGES

RECOMMENDATION: That Airport Commission receive a staff presentation regarding the new General Industrial Stormwater Discharge Permit.

ACTION: Presented.

11. SUBJECT: FISCAL YEAR 2015 P3 YEAR-END PROGRESS REPORT

RECOMMENDATION: That Airport Commission receive the Airport Department Fiscal Year 2015 Performance Measure report for all programs.

ACTION: Presented.

DIRECTOR'S REPORT

12. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Communications Program
 2. Master Plan
 3. Wildlife Hazard Assessment
- C. Capital Projects
1. Airfield Electrical, Safety, and Fence Project
 2. North General Aviation Ramp Replacement Project
- D. Financial Summary
- E. Safety, Enforcement and Protection
- F. City Council / Airport Commission Actions

ACTION: Presented.

ADJOURNMENT - 7:42 pm, on order of Chair Hopkins.

Hazel Johns, Airport Director

Mabel Shatavsky, Airport Commission Secretary