

**CITY OF SANTA BARBARA**

**Commissioners**

Carl Hopkins, Chair  
Bruce Miller, Vice-Chair

Craig R. Arcuri  
Dolores Johnson  
Karen M. Kahn  
Kirk Martin  
Jim Wilson

**AIRPORT COMMISSION  
AGENDA**

**Wednesday  
October 21, 2015**

**6:00 pm**

**Staff**

Hazel Johns  
*Airport Director*  
Tracy Lincoln  
*Airport Operations Manager*  
Rebecca Fribley  
*Sr. Property Management Specialist*  
Myndi Hegeman  
*Airport Commission Secretary*

City of Santa Barbara Liaison:  
*Councilmember Frank Hotchkiss*

City of Goleta Liaison:  
*Councilmember Michael T. Bennett*



**ORDER OF BUSINESS:** The Airport Commission meeting will begin at 6:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

**PUBLIC COMMENT:** At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

**REQUEST TO SPEAK:** A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

**REPORTS:** Copies of documents relating to agenda items are available for review in the Airport Administration Office at 601 Firestone Road, and agendas and reports are also posted online at [SantaBarbaraCA.gov/ACagendas](http://SantaBarbaraCA.gov/ACagendas). Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration Office located at 601 Firestone Road, Santa Barbara, CA 93117, during normal business hours.

**AMERICANS WITH DISABILITIES ACT:** If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the Airport Administration Office at 967-7111. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

**TELEVISION COVERAGE:** The Airport Commission's meetings are rebroadcast on City TV Channel 18 on the Friday evening after the meeting. Check the City TV program guide at: <http://www.santabarbaraca.gov/gov/depts/cityadmin/programming.asp>.

## **CALL TO ORDER**

## **ROLL CALL**

## **CHANGES TO THE AGENDA**

## **PUBLIC COMMENT**

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

## **NOTICES**

2. That on Friday, October 16, 2015 at 5:30 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

## **MINUTES**

3. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, September 16, 2015.

## **CONSENT CALENDAR**

4. SUBJECT: PROPERTY MANAGEMENT REPORT – OCTOBER 2015

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

## **LIAISON REPORTS**

City of Santa Barbara Liaison Councilmember Frank Hotchkiss  
City of Goleta Liaison Councilmember Michael T. Bennett

## **ADMINISTRATIVE REPORTS**

5. SUBJECT: AIRPORT WINTER WEATHER PREPARATIONS

RECOMMENDATION: That Airport Commission receive a presentation on preparations being made to ready the Airport and its tenants for the forecasted El Niño weather pattern.

6. SUBJECT: FY2016 FIRST QUARTER FINANCIALS

RECOMMENDATION: That Airport Commission accept the interim financial statement for the three months ended September 30, 2015.

7. SUBJECT: AIRPORT EMERGENCY RESPONSE

RECOMMENDATION: That Airport Commission receive a Staff presentation on the Airport's emergency notification and response procedures for Aircraft Alerts

8. SUBJECT: RUNWAY PROTECTION ZONE IMPACT ANALYSIS FOR THE PROPOSED JAMES FOWLER ROAD EXTENSION

RECOMMENDATION: That Airport Commission receive a presentation and comment on a Memorandum of Understanding between the Cities of Santa Barbara and Goleta to conduct a Runway Protection Zone (RPZ) Impact Analysis for the proposed James Fowler Road extension.

### **DIRECTOR'S REPORT**

9. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Communications Program
  2. Master Plan
  3. Wildlife Hazard Assessment
- C. Capital Projects
1. Airfield Electrical, Safety, and Fence Project
  2. North General Aviation Ramp Replacement Project
- D. Financial Summary
- E. Safety, Enforcement and Protection
- F. City Council / Airport Commission Actions

### **ADJOURNMENT**