

**CITY OF SANTA BARBARA**

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Kirk Martin  
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**AIRPORT COMMISSION  
AGENDA**

**Wednesday  
April 15, 2015**

**6:00 pm**

Hazel Johns  
*Airport Director*  
Tracy Lincoln  
*Airport Operations Manager*  
Rebecca Fribley  
*Sr. Property Management Specialist*  
Mabel Shatavsky  
*Airport Commission Secretary*

City of Santa Barbara Liaison:  
*Councilmember Frank Hotchkiss*

City of Goleta Liaison:  
*Councilmember Michael T. Bennett*



**ORDER OF BUSINESS:** The Airport Commission meeting will begin at 6:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

**PUBLIC COMMENT:** At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

**REQUEST TO SPEAK:** A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

**REPORTS:** Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

**CALL TO ORDER**

**ROLL CALL**

**CHANGES TO THE AGENDA**

## **PUBLIC COMMENT**

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

## **NOTICES**

2. That on Thursday, April 9 at 5:30 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

## **MINUTES**

3. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, March 18, 2015.

## **CONSENT CALENDAR**

4. SUBJECT: LEASE AGREEMENT – GREENERIDGE SCIENCES, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute the following lease agreements with Greeneridge Sciences, Inc., a California Corporation, at 90 Dean Arnold Place, at the Santa Barbara Airport, effective April 1, 2015:

- A. A one-year term lease for 1,482 square feet of Building 315, Unit C, for a monthly rental of \$1,764, exclusive of utilities; and
- B. A one-year term lease for 1,560 square feet of Building 315, Unit D and 2,136 square feet of paved land for a total monthly rental of \$2,240.

5. SUBJECT: LEASE AMENDMENT AGREEMENT – MAG AVIATION FUEL

RECOMMENDATION: That Commission recommend that City Council approve and authorize the Airport Director to execute a second amendment to Agreement No. 23,017, as amended July 1, 2010, between MAG Aviation Fuel, a Partnership and the City of Santa Barbara, for operation of a self-service aviation fueling facility, at 1600 Cecil Cook Place, at the Santa Barbara Airport, effective upon the adoption of the enabling Ordinance, to allow a one year waiver of the scheduled CPI rental adjustment.

6. SUBJECT: LEASE AGREEMENT – GREG MOORE ELECTRIC, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Greg Moore Electric, Inc., a California Corporation, for 7,056 square feet of land at 135 Frederick Lopez Road, at the Santa Barbara Airport, effective April 1, 2015, for a monthly rental of \$1,129.

7. SUBJECT: LEASE AGREEMENT – SPECIFIED LIGHTING AND DESIGN

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Specified Lighting & Design, Inc., a California Corporation, for 480 square feet of office space at 629-E Norman Firestone Road, at the Santa Barbara Airport, effective May 1, 2015, for a monthly rental of \$649, exclusive of utilities.

8. SUBJECT: LEASE AGREEMENT – DYNASEN, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a five-year Lease Agreement with Dynasen, Inc., a California Corporation, for 3,960 square feet of Building 305, and 2,400 square feet of land, at 20 Dean Arnold Place, at the Santa Barbara Airport, effective June 1, 2015, for a monthly rental of \$6,155, exclusive of utilities.

9. SUBJECT: PROPERTY MANAGEMENT REPORT - MARCH

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

### **LIAISON REPORTS**

City of Santa Barbara Liaison Councilmember Frank Hotchkiss

City of Goleta Liaison Councilmember Michael T. Bennett

### **ADMINISTRATIVE REPORTS**

10. SUBJECT: FAA OPTIMIZATION OF AIRSPACE AND PROCEDURES IN THE METROPLEX (OAPM)

RECOMMENDATION: That Airport Commission receive a presentation on FAA Optimization of Airspace and Procedures in the Metroplex.

11. SUBJECT: PROPOSED OPERATING BUDGET FOR FY 2016 AND FY 2017

RECOMMENDATION: That Airport Commission recommend approval of the proposed Fiscal Year 2016 and Fiscal Year 2017 Operating Budget for the Airport.

### **DIRECTOR'S REPORT**

12. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Communications Program
  2. Master Plan
  3. Wildlife Hazard Assessment
- C. Capital Projects
1. Airfield Electrical Rehabilitation
- D. Financial Summary

### **ADJOURNMENT**