

**CITY OF SANTA BARBARA
AIRPORT COMMISSION
M I N U T E S**

CALL TO ORDER

The Meeting on Wednesday, April 16, 2014 was called to order at 6:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: Craig R. Arcuri, Patricia Griffin, Carl Hopkins, Karen Kahn, Bruce Miller and Jim Wilson

Staff: Hazel Johns, Acting Airport Director
Tracy Lincoln, Airport Operations Manager
Rebecca Fribley, Sr. Property Management Specialist
Mabel Shatavsky, Airport Commission Secretary

Absent: Commissioner Kirk Martin

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That on Thursday, April 10, 2014 at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
3. That the General Aviation Subcommittee met on Monday, April 14, 2014 in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

ACTION: Presented.

MINUTES

4. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, March 19, 2014.

ACTION: Motion/Second for approval of the minutes by Commissioners Griffin/Arcuri. Unanimous voice vote (Absent Commissioner Martin).

CONSENT CALENDAR

5. SUBJECT: LEASE AGREEMENT WITH CURTIS DULAY

RECOMMENDATION: That Commission approve and authorize the Acting Airport Director to execute a month-to-month Lease Agreement with Curtis Dulay, a Sole Proprietor, for 144 square feet of office space in Building 258, at 629-F Norman Firestone Road, at the Santa Barbara Airport, effective May 1, 2014, for a monthly rental of \$179. *Agreement No. 201416*

6. SUBJECT: LEASE AGREEMENT – JEFFREY G. PRYOR

RECOMMENDATION: That Commission approve and authorize the Acting Airport Director to execute a month-to-month Lease Agreement with Jeffrey G. Pryor, for 513 square feet of storage space, at 40 Gerald Cass Place, Unit A, at the Santa Barbara Airport, effective May 1, 2014, for a monthly rental of \$125. *Agreement No. 201417*

7. SUBJECT: PROPERTY MANAGEMENT REPORT - MARCH

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

ACTION: Motion/Second for approval of the Consent Calendar by Commissioners Hopkins/Wilson. Unanimous voice vote (Absent Commissioner Martin).

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Randy Rowse

City of Goleta Liaison Mayor Michael T. Bennett

ACTION: No report tonight.

ADMINISTRATIVE REPORTS

8. SUBJECT: FAA TOWER PRESENTATION

RECOMMENDATION: That Airport Commission receive a presentation on the Santa Barbara Airport Air Traffic Control Tower.

ACTION: Presented.

9. SUBJECT: MARKET RATE RENTAL ADJUSTMENT - LA PATERA INVESTORS, LP

RECOMMENDATION: That the Airport Commission approve and authorize the Acting Airport Director to execute a market rate rental adjustment with La Patera Investors, L.P., a California Limited Partnership, reducing the rent from \$.21 to \$.18 per square foot per month.

ACTION: Motion/Second for approval by Commissioners Griffin/Arcuri. Unanimous voice vote (Absent Commissioner Martin).

10. SUBJECT: LEASE AGREEMENT WITH GOLETA BUILDING MATERIALS, INC.

RECOMMENDATION: That Commission approve and authorize the Acting Airport Director to execute a ten-year Lease Agreement with one five-year option, with Goleta Building Materials Inc., a California Corporation, for 3,200 square feet of Building 224 at 6100 Francis Botello Road, 31,882 square feet of land, at 91 Frederic Lopez Road, and 14,690 square feet of land at 90 Frederic Lopez Road, at the Santa Barbara Airport, effective May 1, 2014, for a monthly rental of \$10,698, exclusive of utilities.

ACTION: Motion/Second for approval by Commissioners Arcuri/Kahn. Unanimous voice vote (Absent Commissioner Martin).

11. SUBJECT: WI-FI ACCESS AT THE AIRLINE TERMINAL

RECOMMENDATION: That Airport Commission receive a staff report on Wi-Fi access at the airline terminal.

ACTION: Presented.

DIRECTOR'S REPORT

12. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Passenger Enhancements
 3. Communications Program
 4. Master Plan
 5. Semi-annual Recruitment for City Advisory Boards
 6. Aircraft Rescue and Fire Fighting Service Evaluation
- C. Capital Projects
1. Runway 15R/33L Rehabilitation
- D. City Council / Airport Commission Actions

ACTION: Presented.

ADJOURNMENT - 7:02 pm, on order of Chair Miller.

Hazel Johns, Acting Airport Director

Mabel Shatavsky, Airport Commission Secretary