

**CITY OF SANTA BARBARA
AIRPORT COMMISSION
M I N U T E S**

CALL TO ORDER

The Meeting on Wednesday, March 19, 2014 was called to order at 7:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: Patricia Griffin, Karen Kahn, Kirk Martin, Bruce Miller and Jim Wilson

Staff: Hazel Johns, Acting Airport Director
Tracy Lincoln, Airport Operations Manager
Rebecca Fribley, Sr. Property Management Specialist
Mabel Shatavsky, Airport Commission Secretary

Absent : Commissioners: Craig R. Arcuri, Carl Hopkins

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That the Budget Subcommittee and the General Aviation Subcommittee met on Thursday, March 6, 2014 in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
3. That on Thursday, March 13, 2014 at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented.

MINUTES

4. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, February 19, 2014.

ACTION: Motion/Second for approval of the minutes by Commissioners Kahn/Martin. Unanimous voice vote (Absent Commissioners Arcuri and Hopkins).

CONSENT CALENDAR

5. SUBJECT: 2013 INTEGRATED PEST MANAGEMENT ANNUAL REPORT

RECOMMENDATION: That Airport Commission recommend that City Council accept the Santa Barbara Integrated Pest Management Strategy, 2013 Annual Report, dated March 2014.

6. SUBJECT: PROPERTY MANAGEMENT REPORT - FEBRUARY

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

ACTION: Motion/Second for approval of the Consent Calendar by Commissioners Kahn/Martin. Unanimous voice vote (Absent Commissioners Arcuri and Hopkins).

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Randy Rowse
City of Goleta Liaison Mayor Michael T. Bennett

ACTION: Presented.

COMMISSION MATTERS

7. SUBJECT: AIRPORT COMMISSION MEETING TIME

RECOMMENDATION: That the Airport Commission adopt a change in the regularly scheduled meeting time from the third Wednesday of the month at 7:00 p.m. to 5:30 p.m.

ACTION: Motion/Second to adopt a change in the regularly scheduled Airport Commission meeting time from 7:00 p.m. to **6:00 p.m.** by Commissioners Wilson/Kahn. Unanimous voice vote (Absent Commissioners Arcuri and Hopkins).

ADMINISTRATIVE REPORTS

8. SUBJECT: GOLETA SLOUGH MOUTH OPENING

RECOMMENDATION: That Airport Commission receive a staff presentation on the recent storms, impact to the airfield and Goleta Slough, and preventive actions taken.

ACTION: Presented.

9. SUBJECT: FISCAL YEAR 2014 FEDERALLY FUNDED PROJECTS

RECOMMENDATION: That Airport Commission receive a staff presentation on the 2014 Airport Improvement Program (AIP) grant application and the 2015-2019 Airport Capital Improvement Plan (ACIP) submitted to the Federal Aviation Administration (FAA).

ACTION: Presented.

10. SUBJECT: FUEL FLOWAGE FEES FOR FY2015

RECOMMENDATION: That Airport Commission approve Fiscal Year 2015 aviation fuel flowage fees of \$.08 for Jet A, \$.05 for AvGas, and \$.04 for commercial carriers, per gallon of fuel sold.

ACTION: Motion/Second for approval by Commissioners Martin/Griffin. Unanimous voice vote (Absent Commissioners Arcuri and Hopkins).

11. SUBJECT: AIRLINE RATES & CHARGES FOR FY2015

RECOMMENDATION: That Airport Commission recommend approval of airline rates and charges for FY2015 including annual Airline Terminal building space square footage rate of \$94; a boarding bridge fee of \$90 per turn; and landing fee of \$3.52 per thousand pounds of gross landed weight effective July 1, 2014 through June 30, 2015.

ACTION: Motion/Second for approval by Commissioners Martin/Kahn. Unanimous voice vote (Absent Commissioners Arcuri and Hopkins).

12. SUBJECT: PROPOSED OPERATING BUDGET FOR FY 2015

RECOMMENDATION: That Airport Commission recommend approval of the proposed Fiscal Year 2015 Operating Budget for the Airport.

ACTION: Motion/Second for approval by Commissioners Martin/Griffin. Unanimous voice vote (Absent Commissioners Arcuri and Hopkins).

DIRECTOR'S REPORT

13. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Master Plan
 4. Semi-annual Recruitment for City Advisory Boards
 5. Aircraft Rescue and Fire Fighting Service Evaluation
- C. Capital Projects
1. Runway 15R/33L Rehabilitation
- D. City Council / Airport Commission Actions

ACTION: Presented.

ADJOURNMENT - 8:31 pm, on order of Chair Miller.

Hazel Johns, Acting Airport Director

Mabel Shatavsky, Airport Commission Secretary