

**CITY OF SANTA BARBARA
AIRPORT COMMISSION
M I N U T E S**

CALL TO ORDER

The Meeting on Wednesday, February 19, 2014 was called to order at 7:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: Patricia Griffin, Carl Hopkins, Karen Kahn, Bruce Miller and Jim Wilson

Staff: Hazel Johns, Acting Airport Director
Tracy Lincoln, Airport Operations Manager
Rebecca Fribley, Sr. Property Management Specialist
Mabel Shatavsky, Airport Commission Secretary

Absent : Commissioners: Craig R. Arcuri, Kirk Martin

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That the Air Service Subcommittee met on Wednesday, February 19, 2014 in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
3. That on Thursday, February 13, 2014 at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented.

MINUTES

4. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, January 15, 2014.

ACTION: Motion/Second for approval of the minutes by Commissioners Wilson/Griffin. Unanimous voice vote (Absent Commissioners Arcuri and Martin).

CONSENT CALENDAR

5. SUBJECT: LEASE AGREEMENT – MARK CRANE TREE & ARBORIST SERVICES

RECOMMENDATION: That Commission approve and authorize the Acting Airport Director to execute a month-to-month Lease Agreement with Mark Crane Tree & Arborist Services, a Sole Proprietorship, for 7,409 square feet of land, at 115 and 125 Frederick Lopez Road, at the Santa Barbara Airport, effective March 1, 2014, for a monthly rental of \$1,156.
Agreement No. 201414.

6. SUBJECT: PROPERTY MANAGEMENT REPORT - JANUARY

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

ACTION: Motion/Second for approval of the Consent Calendar by Commissioners Kahn/Hopkins. Unanimous voice vote (Absent Commissioners Arcuri and Martin).

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Randy Rowse

City of Goleta Liaison Mayor Michael T. Bennett

ACTION: Presented.

ADMINISTRATIVE REPORTS

7. SUBJECT: PRESENTATION – MARKETING DIVISION’S ROLES AND RESPONSIBILITIES

RECOMMENDATION: That Airport Commission receive a staff presentation on the Marketing Division’s roles and responsibilities – Marketing Coordinator Lynn Houston.

ACTION: Presented.

8. SUBJECT: AIR SERVICE DEVELOPMENT AT SANTA BARBARA

RECOMMENDATION: That Airport Commission receive a presentation regarding air service development at the Airport – Air Service Consultant Chris Warren.

ACTION: Presented.

DIRECTOR'S REPORT

9. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Master Plan
 4. Aircraft Rescue and Fire Fighting Service Evaluation
- C. Capital Projects
1. Runway 15R/33L Rehabilitation
- D. City Council / Airport Commission Actions

ACTION: Presented.

ADJOURNMENT - 8:07 p.m., on order of Chair Miller.