

**CITY OF SANTA BARBARA
AIRPORT COMMISSION
M I N U T E S**

Meeting: 2/19/14 Agenda Item No. 4

CALL TO ORDER

The Meeting on Wednesday, January 15, 2014 was called to order at 7:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: Craig Arcuri, Patricia Griffin, Carl Hopkins, Kirk Martin, Bruce Miller, and Jim Wilson

Staff: Hazel Johns, Acting Airport Director
Tracy Lincoln, Airport Operations Manager
Rebecca Fribley, Sr. Property Management Specialist
Mabel Shatavsky, Airport Commission Secretary

Absent : Commissioner Karen Kahn

PUBLIC COMMENT

1. Speaker: Mr. Paul Bowen. The video recording of comments is available on the City of Santa Barbara's web site <http://www.santabarbaraca.gov/>. Recordings are available for 6-months.

NOTICES

2. That the Lease Review Subcommittee met on Friday, January 10, 2014 in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
3. That on Friday, January 10, 2014 at 4:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented, with a correction to Item 2. The Lease Review Subcommittee met on Friday, January 10, 2014.

MINUTES

4. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, December 18, 2013.

ACTION: Motion/Second for approval of the minutes by Commissioners Martin/Griffin. Unanimous voice vote (Absent Commissioner Kahn).

CONSENT CALENDAR

5. SUBJECT: LEASE AGREEMENT – MARBORG INDUSTRIES, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Marborg Industries, Inc., a California Corporation, for 3,300 square feet of unpaved, fenced land at 125 Kenneth Roberts Road, at the Santa Barbara Airport, effective January 1, 2014, for a monthly rental of \$495. *Agreement No. 201356.*

6. SUBJECT: PROPERTY MANAGEMENT REPORT - DECEMBER

RECOMMENDATION: That Airport Commission receive the December Airport Property Management Report.

ACTION: Motion/Second for approval of the Consent Calendar by Commissioners Griffin/Hopkins. Unanimous voice vote (Absent Commissioner Kahn).

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Randy Rowse

City of Goleta Liaison Mayor Michael T. Bennett

ACTION: Presented.

COMMISSION MATTERS

7. SUBJECT: ELECTION OF OFFICERS AND SUBCOMMITTEE ASSIGNMENTS

RECOMMENDATION: That Commission elect a Chair, Vice-Chair, and make subcommittee assignments.

Bruce Miller and Kirk Martin continue as Chair and Vice-Chair, respectively.

Subcommittee assignments are as follows:

Updates are noted in red

SUBCOMMITTEE	COMMISSIONERS
Air Service	Hopkins, Griffin, Kahn <i>Alternate: Wilson</i>
Budget	Arcuri, <i>Wilson</i> , Miller <i>Alternate: Hopkins</i>
General Aviation	Arcuri, Kahn, Miller <i>Alternate: Hopkins</i>
Ground Transportation	<i>Griffin</i> , Martin, Miller
Lease Review	Griffin, <i>Martin</i> , Miller <i>Alternate: Hopkins</i>
Master Plan Committee Representatives	Kahn, Martin, Miller <i>Alternate: Hopkins</i>
Noise Abatement	<i>Arcuri</i> , Hopkins <i>Alternate: Miller</i>
Public Relations	Griffin, Kahn, Martin

ADMINISTRATIVE REPORTS

8. SUBJECT: EXCLUSIVE LISTING AGREEMENT WITH RADIUS GROUP COMMERCIAL REAL ESTATE, INC. FOR AIRPORT PROPERTIES

RECOMMENDATION: That Commission receive a report on the Exclusive Listing Agreement with Radius Group Commercial Real Estate, Inc. for real estate broker services to lease Airport property located at 6010 Hollister Avenue and 521 Norman Firestone Road, effective upon approval, with compensation estimated at \$64,000 for the Hollister property and \$103,500 for the Firestone Road property as determined based on ultimate lease term and rental rates.

ACTION: Presented.

9. SUBJECT: LEASE AMENDMENT AGREEMENT – LA PATERA INVESTORS, LP

RECOMMENDATION: That the Airport Commission approve and authorize the Airport Director to execute a Lease Amendment Agreement with La Patera Investors, L.P., a California Limited Partnership, amending Article XXIII, Subletting and Assignment of Lease Agreement No. 19,067, as amended, to allow encumbrance of the leasehold by an approved Mortgagee.

ACTION: Motion/Second for approval by Commissioners Martin/Griffin. Unanimous voice vote (Absent Commissioner Kahn).

10. SUBJECT: PRESENTATION – SECURITY DIVISION’S ROLES AND RESPONSIBILITIES

RECOMMENDATION: That Airport Commission receive a staff presentation on the Security Division’s roles and responsibilities.

ACTION: Presented.

DIRECTOR'S REPORT

11. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Master Plan
 4. Airline Terminal Public Arts Program
 5. Aircraft Rescue and Fire Fighting Service Evaluation
- C. Capital Projects
1. Runway 15R/33L Rehabilitation
- D. City Council / Airport Commission Actions

ACTION: Presented.

ADJOURNMENT - 8:12 p.m., on order of Chair Miller.