

Airport Commission

Bruce Miller, Chair
Kirk Martin, Vice-Chair

Craig R. Arcuri
Patricia Griffin
Carl Hopkins
Karen M. Kahn
Jim Wilson

City of Santa Barbara Liaison:
Councilmember Frank Hotchkiss

City of Goleta Liaison:
Mayor Michael T. Bennett

CITY OF SANTA BARBARA

**AIRPORT COMMISSION
AGENDA**

**November 19, 2014
6:00 pm**



Airport Staff

Hazel Johns
Airport Director
Tracy Lincoln
Airport Operations Manager
Rebecca Fribley
Sr. Property Management Specialist
Andrew Bermond
Project Planner
Mabel Shatavsky
Airport Commission Secretary

ORDER OF BUSINESS: The regular Airport Commission meeting begins at 6:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

NOTICES

2. That the following committees met as noted in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.: Budget Subcommittee on Wednesday, October 15; Lease Review Subcommittee on Monday, October 20; and Airport Master Plan Committee on Tuesday, October 28.
3. That on Friday, November 14, 2014 at 5:30 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

MINUTES

4. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, October 15, 2014.

CONSENT CALENDAR

5. SUBJECT: LEASE AGREEMENT – ATHENA CONTRACTORS, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Athena Contractors, Inc., a California Corporation, for 5,000 square feet of land at 6105-C Francis Botello Road, at the Santa Barbara Airport, effective December 1, 2014, for a monthly rental of \$750.

6. SUBJECT: PROPERTY MANAGEMENT REPORT - OCTOBER

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss

City of Goleta Liaison Mayor Michael T. Bennett

ADMINISTRATIVE REPORTS

7. SUBJECT: GOLETA SLOUGH MANAGEMENT COMMITTEE
GOLETA SLOUGH ECOSYSTEM MANAGEMENT PLAN UPDATE

RECOMMENDATION: That Airport Commission receive a presentation on the Goleta Slough Management Committee and the Goleta Slough Ecosystem Management Plan update.

8. SUBJECT: MASTER PLAN UPDATE: HISTORIC STRUCTURES REPORT

RECOMMENDATION: That Airport Commission receive a presentation and comment on the status of the Draft Airport Master Plan with respect to the former General Western Aero Hangars (Buildings 248 and 249) and the former Marine Corps Squadron Hangars 1, 2, and 3 (Buildings 317, 309, and 267).

9. SUBJECT: RENTAL CAR CONCESSION AMENDMENT AGREEMENT

RECOMMENDATION: That Airport Commission authorize the Airport Director to execute amendments to Article 9, "Fees", Article 12, "Payment Procedure", Article 25, "Maintenance", Article 26, "Cleanliness", Article 37, "Default", and add Article 53, "Permits, Licenses," and Exhibits G, H, I, J, K, L, and M to the four Rental Car Concession Agreements to allow the maintenance of facilities and systems, including permitting, at the Quick Turn Around Facility (QTA) at 25 David Love Place, at the Airport, to be assumed by a Consortium of the following rental car companies;

- A. Avis Budget Car Rental, LLC, Agreement No. 201163
- B. Enterprise Rent-A-Car Company of Los Angeles, Inc. (Enterprise & National), Agreement No. 201158
- C. The Hertz Corporation, Agreement No. 201157
- D. Enterprise Rent-A-Car Company of Los Angeles, inc. (Alamo) Agreement No. 201159

10. SUBJECT: FISCAL YEAR 2015 INTERIM FINANCIAL STATEMENT AND COMPLETED PERFORMANCE OBJECTIVES JULY 1, 2014 – SEPTEMBER 30, 2014

RECOMMENDATION: That Airport Commission accept the interim financial statement and the complete performance objectives for the three months ended September 30, 2014.

DIRECTOR'S REPORT

- 11. A. Airport Operations
 - Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
 - 1. Communications Program
 - 2. Annual Recruitment for City Advisory Groups
 - 3. Master Plan
- C. Capital Projects
 - 1. Airfield Electrical Rehabilitation
 - 2. Pavement Rehabilitation of Runway 15L-33R, Terminal Ramp, South and North General Aviation Ramps
- D. City Council / Airport Commission Actions

ADJOURNMENT