

**City Of Santa Barbara  
Access Advisory Committee  
Action Minutes  
Friday, June 24, 2016  
9:30 a.m.  
David Gebhard Public Meeting Room**

Committee Members Present:

Robert Burnham – Chairperson; Martha Degasis; Ken McLellan; Jim Marston; J. Barbara Silver; Adelaida Ortega

Committee Members Absent:

Karen Johnson

Staff to Committee Present:

Jim Dewey, ADA Coordinator; Alelia Parenteau, Energy Analyst; Sarah Spiesman, Accounting Assistant

Santa Barbara City Staff Present:

Ariel Calonne, City Attorney; Laura Yanez, Project Engineer I

City Council Liaison:

Jason Dominguez

<b>Agenda Item Number</b>	<b>Discussion</b>	<b>Informal Action Items</b>	<b>Committee Votes</b>
1.	The Chair called the meeting to order	<ul style="list-style-type: none"><li>• Meeting called to order at 9:35 a.m.</li></ul>	None

2.	The Chair called the roll (see attendance above)		None
Pending/Old items		<ul style="list-style-type: none"> <li>• Ad Hoc member - B. Burnham, to revise “Goals and Objectives” list, and discuss with J. Dewey.</li> <li>• B. Silver to work with IRLC on some suggestions to improve the City’s Assistive Communications Policy and Training documents</li> <li>• Disabled parking discussion to come to committee once directed by City Attorney and the City’s Ordinance Committee. Issues include: <ul style="list-style-type: none"> <li>○ Rules in right of way and private lots.</li> <li>○ Concern over loss of ADA parking spaces.</li> <li>○ Clarification on when parking is free for disabled placard holders.</li> </ul> </li> <li>• Staff will work to determine scope of Committee’s Authority/Jurisdiction from City Council</li> <li>• Create Committee rules for speakers, agenda items, creating sub-committees, etc. – two future agenda items: 1. discuss ideas; 2. Formalize rules</li> </ul>	

4.	The Chair called for Public Comment	<p>Public Commenters:</p> <p>Nicolas Crisisto- Issues with electronic and information accessibility. Will send follow-up email for committee to review and potentially add to future agenda. (not currently received)</p> <p>Will Rehling- Brought attention to issues concerning City's Office of Emergency Management and status of blue curb spaces</p>	<p>Motion made by J. Marston to have representative from OEM and City of Santa Barbara Transportation speak to the committee regarding disabled parking on streets and free parking in public vs. private lots. Seconded by A. Ortega</p> <p>Approval of minutes Ayes=6; Nays=0; Abstain= 0; Absent=1</p>
5.	The Chair called for the approval of the minutes from February 19.	<ul style="list-style-type: none"> <li>• Would like to have old business, new business, and pending items added to the agenda.</li> <li>• Would like to have more detail regarding public comments. J. Dewey agreed to include the names of the public commenters.</li> </ul>	<p>Approval of minutes J. Marston /M. Degasis Ayes=6; Nays=0; Abstain= 0; Absent=1</p>

6.	Presentation of Brown Act - Ariel Calonne, City Attorney	<ul style="list-style-type: none"> <li>• Referred to as “Sunshine Laws.” Shines public light into the workings of government.</li> <li>• Suggest that Members contact the city staff to clarify confusion.</li> <li>• Okay to speak with public regarding concerns and opinions that relate to the accessibility.</li> <li>• Standing Committee – continuing jurisdiction; no ending time frame, not recommended by City Attorney.</li> <li>• Ad Hoc - three or fewer members, given duration, and specific topic.</li> <li>• Ad Hoc committee - committee can vote to add to Ad Hoc report future Agenda.</li> <li>• Avoid “secret” meetings.</li> <li>• Meeting is gathering of four or more members (same time/same place) to hear, discuss, deliberate, or take action on public business (i.e., voting, collective decision by majority.) Commitment/ promise by majority. Avoid Serial meetings (one by one by one, etc.), which can be unintentional.</li> <li>• Agendas must be posted for regular meetings 72 hours prior to meeting.</li> <li>• Suggest working with staff to determine Agenda items based on what jurisdiction the council gave to committee and</li> </ul>	None
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		<p>developing rules for who, when, and how items get agendized.</p> <ul style="list-style-type: none"><li>• Special meetings - post agenda 24 hours prior (different time/place than usual meeting).</li><li>• Agendas should be as descriptive as possible.</li><li>• Cannot ask public to register/ sign in for meetings. Participation is voluntary, and may be done anonymously, but committee can set time limits and rules for public comment.</li><li>• Email communications, that include majority of committee, should be forwarded to staff.</li><li>• In case of unruly commenter, best option is to recess the meeting.</li><li>• Items not on current agenda:<ul style="list-style-type: none"><li>- Briefly respond to public comment.</li><li>- Can ask staff/ direct staff to clarify.</li><li>- Brief report of members activities.</li><li>- Ask staff to provide additional factual information/ report back.</li><li>- Two-thirds vote to add item to agenda after it has been posted (must have legal council approval).</li></ul></li></ul>	
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6 cont.	Presentation on Conflict of Interest- Ariel Calonne, City Attorney	<p>Conflict of interest if:</p> <ul style="list-style-type: none"> <li>• Financial stakes in decisions.</li> <li>• Gifts larger than \$50 (accumulative).</li> </ul> <p>*Direct legal questions to City staff for further clarification</p>	
	Old/New Business	<ul style="list-style-type: none"> <li>• J. Marston attended Historic Landmark Committee. Pointed out that yellow truncated tactile domes are required at pedestrian/vehicle intersections.</li> <li>• Waterfront parking confirmed that changes are being made to the pay stations and have also added a sticker on machines with phone number to provide assistance with pay machines. An employee will be assigned this phone during normal business hours.</li> <li>• Inspectors still missing accessibility issues on different projects.</li> <li>• July 21, 2016 at 3:00pm – J. Marston and B. Burnham will be meeting with the Building Department Inspectors to go over needs/issues of the disabled community in regards to accessibility and functionality. To be held at Garden Street Parking Lot Visitors Center.</li> <li>• J. Marston urges people to make public comments at Appeals Board to be advocates for the Disabled Community. 2:30 pm on Thursdays.</li> </ul>	None

7.	Engineering Project Updates- Laura Yanez, Project Engineer I	<ul style="list-style-type: none"> <li>• Completed Westside access ramps- San Pascual from Arrellaga to Pedregosa.</li> <li>• Starting new project for upper De La Vina pedestrian crossing this summer. Adding median islands and lighting.</li> <li>• Grant received for Westside Access Ramps - Phase II (Winter).</li> <li>• Planning Old Coast Highway crossing from Harbor View to Muni Tennis Courts (Winter); also sidewalk infill.</li> <li>• Received Measure A Grant - North La Cumbre Sidewalk infill and Pedestrian enhancements (Fall)</li> <li>• Las Positas/Modoc multi-use path – Active Transportation Program Grant application has been submitted.</li> <li>• Insufficient curb cut at Laguna intersection will be updated when the road is resurfaced.</li> <li>• Chapala and Figueroa- audible signals only working in one direction.</li> </ul>	
8.	The Chair adjourned the meeting.		MOTION to adjourn meeting Ayes=6; Nays=0; Abstain= 0; Absent=1