Administrative Guidelines - Fiscal Year 2010 Buy-in Fees for
New Water and Sewer Connections
(Pursuant to Resolution No. 09-043)

The City Council has approved an increase in buy-in fees for new water and sewer connections, effective July 1, 2009 (Resolution No. 09-043). The resolution authorizes the Public Works Director to establish criteria for eligibility to pay Fiscal Year 2009 buy-in fees, in lieu of the new FY 2010 fees, for projects that have achieved specific milestones in the development review process.

Accordingly, buy-in fees collected on or after July 1, 2009 will be charged at the rates specified in Resolution No. 09-043, except that projects that have achieved any of the following milestones prior to July 1, 2009 will be subject to the Fiscal Year 2009 rates, provided the building permit application for the project is accepted by the City for plan check prior to July 1, 2010:

1. An application has been deemed complete following review by the Development Application Review Team;

2. Project approval has been granted by either the Staff Hearing Officer or the Planning Commission;

3. Preliminary Approval has been granted by the Architectural Board of Review, the Historic Landmarks Commission, or the Single Family Design Board;

4. An application and fees have been accepted for Building Permit plan check;

5. An application and fees have been accepted for Public Works Permit review; or

6. Such other milestone as the Public Works Director may determine to represent a comparable measure of progress toward completion of development review.

It is the applicant's responsibility to demonstrate such eligibility at the time of fee payment.

Christine F. Andersen,
Public Works Director

6/30/09
Date